

REGULAR MEETING MINUTES
TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1
BOARD OF DIRECTORS
August 21, 2024, at 6:30 p.m.

Trophy Club Municipal Utility District No. 1 Board of Directors, of Denton and Tarrant Counties, met in a regular session meeting on August 21, 2024, at 6:30 p.m., in the Boardroom of the Administration Building, 100 Municipal Drive, Trophy Club, Texas 76262. The meeting was held within the boundaries of the District and was open to the public.

STATE OF TEXAS §
COUNTIES OF DENTON AND TARRANT §

BOARD MEMBERS PRESENT:

Kevin R. Carr	President
Ben Brewster	Vice President
Doug Harper	Secretary/Treasurer
William C. Rose	Director
Jim Thomas	Director

STAFF PRESENT:

Alan Fourmentin	General Manager
Laurie Slaght	District Secretary
Mike McMahon	Operations Manager
Regina Van Dyke	Finance Manager
Pam Liston	General Legal Counsel

GUESTS PRESENT:

Chris Ekrut	NewGen Strategies and Solutions
Brandon Wright	Town Manager
Jason Wise	Fire Chief

CALL TO ORDER AND ANNOUNCE A QUORUM

President Carr announced the date of August 21, 2024, called the meeting to order and announced a quorum present at 6:32 p.m.

CITIZEN COMMENTS

There were no citizen comments

REPORTS & UPDATES

1. Staff Reports
 - a. Capital Improvement Projects Update
 - b. Operations Reports

- c. Finance Reports
 - Quarterly Tax Collections 3rd Quarter
 - Quarterly Investment Report 3rd Quarter

General Manager Alan Fourmentin presented the monthly staff reports and answered questions related thereto.

CONSENT AGENDA

- 2. Consider and act to approve the Consent Agenda.
 - a. June 19, 2024, Regular Meeting Minutes
 - b. June 20, 2024, Special Session Meeting Minutes
 - c. July 31, 2024, Special Session Meeting Minutes
 - d. Appointment of Wholesale Water Advisory Committee

Director Carr removed item d. for further discussion.

Motion made by Director Carr and seconded by Director Brewster to approve items a. through c. consent agenda.

Motion carried unanimously.

Motion by Director Carr and seconded by Director Thomas to approve item d. Appointment of Wholesale Water Advisory Committee members with Mike McMahon, Operations Manager being the Primary and Alan Fourmentin, General Manager as the alternate.

Motion carried unanimously

REGULAR SESSION

- 3. Presentation, input, and discussion regarding security. (Carr)

Philip Shoffner, resident of Trophy Club joined the meeting via Zoom to discuss the security system used at his place of business.

- 4. Discussion and possible action regarding rate assumptions and projections for FY2025 Budget.

District Rate Consultant Chris Ekrut with NewGen Strategies & Solutions presented the updated rate summary and projections. Mr. Ekrut explained that the District will see an annual increase in the cost for wholesale water from the City of Fort Worth and he recommends that the District pass that cost onto our customers, which is a best management practice.

The Board convened into Executive Session at 7:13 p.m.

EXECUTIVE SESSION

5. Pursuant to Section 551.001, et. seq. of the Texas Open Meetings Act, the Board will convene into executive session for the following purposes:
 - a. Pursuant to Section 551.071, to consult with its attorney on a matter in which the duty of the attorney to the Governmental Body under the Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act or to seek advice of counsel on legal matters involving pending or contemplated litigation or settlement offers on the following matters:
 1. Expansion of District boundaries.

The Board reconvened into Regular Session at 8:12 p.m.

6. Discussion and possible action regarding FY 2025 draft budget.

Motion made by Director Brewster and seconded by Director Thomas to approve the Fire Budget for FY2025 as presented.

For: Brewster, Carr, Harper and Thomas

Oppose: Rose

Motion passed 4 -1

Motion by Director Carr and seconded by Director Brewster to approve a 4% increase in salaries and direct the General Manager to use his discretion in the disbursement of those funds.

For: Brewster, Carr, Harper and Thomas

Oppose: Rose

Motion passed 4 -1

Motion made by Director Brewster and seconded by Director Thomas to approve the FY2025 Budget as amended.

For: Brewster, Carr, Harper and Thomas

Oppose: Rose

Motion passed 4 -1

7. Consider and act regarding tax rates for 2024 tax year:
 - a. Approve proposed tax rate for 2024 tax year; and

- b. Schedule date and authorize publication of notice for hearing regarding adoption of final tax rates for 2024 tax year.

Motion made by Director Rose and seconded by Director Thomas to approve the proposed tax rate of \$0.06250 per \$100 of assessed valuation for publication for the 2024 tax year and authorize staff to proceed with publication of a public hearing to be conducted on September 18, 2024.

Motion carried unanimously.

8. Consider and act to adopt Order No. 2024-0821 amending the Effluent Rate and setting an effective date of October 1, 2024.

Motion made by Director Rose and seconded by Director Harper to adopt Order No. 2024-0821 amending the Effluent Rate and setting an effective date of October 1, 2024.

Motion carried unanimously.

9. Discussion and possible action regarding Amended and Restated Interlocal Cooperation Agreement for Administration of Fire Protection Services with Town of Trophy Club.

Motion made by Director Harper and seconded by Director Brewster to approve Amended and Restated Interlocal Cooperation Agreement for Administration of Fire Protection Services with the Town of Trophy Club.

Motion carried unanimously.

10. Discussion regarding *Robert's Rules of Order Newly Revised*. (Rose/Harper)

Discussion only, no action taken.

The Board convened into Executive Session at 9:37 p.m.

EXECUTIVE SESSION

11. Pursuant to Section 551.001, et. seq. of the Texas Open Meetings Act, the Board will convene into executive session for the following purposes:
 - b. Pursuant to Section 551.071, to consult with its attorney on a matter in which the duty of the attorney to the Governmental Body under the Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act or to seek advice of counsel on legal matters involving pending or contemplated litigation or settlement offers on the following matters:
 2. Expansion of District boundaries.
 3. Respective roles, responsibilities, and duties of the Board.

- c. Pursuant to Section 551.076, to deliberate regarding the deployment of security devices on District-owned properties.

The Board Reconvened into Regular Session at 11:16 p.m.

REGULAR SESSION

Motion made by Director Rose and seconded by Director Carr to have the General Manager take action as directed in Executive Session regarding deployment of security devices on District-owned properties.

Motion carried unanimously

Future Agenda Items: *Board Members may provide requests for discussion items for a future agenda in accordance with the board's approved bylaws. No further discussion will be held related to topics proposed until they are posted on a future agenda in accordance with the Texas Open Meetings Act.*


12. Items for future agendas:

- Drought Contingency (Brewster)
- Review of IT Svc (Brewster)

13. Next Regular Meeting date – September 18, 2024

ADJOURN

President Carr called the meeting adjourned at 11:21 p.m.



Kevin R. Carr, President



Doug Harper, Secretary/Treasurer



Laurie Slaght, District Secretary

