

**REGULAR MEETING MINUTES  
TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1  
BOARD OF DIRECTORS  
December 18, 2024, at 6:30 p.m.**

Trophy Club Municipal Utility District No. 1 Board of Directors, of Denton and Tarrant Counties, met in a regular session meeting on December 18, 2024, at 6:30 p.m., in the Boardroom of the Administration Building, 100 Municipal Drive, Trophy Club, Texas 76262. The meeting was held within the boundaries of the District and was open to the public.

STATE OF TEXAS §  
COUNTIES OF DENTON AND TARRANT §

**BOARD MEMBERS PRESENT:**

Kevin R. Carr	President
Doug Harper	Secretary/Treasurer
William C. Rose	Director
Jim Thomas	Director

**BOARD MEMBERS ABSENT:**

Ben Brewster	Vice President
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**STAFF PRESENT:**

Alan Fourmentin	General Manager
Laurie Slaght	District Secretary
Mike McMahon	Operations Manager
Regina Van Dyke	Finance Manager
Betsy Deck	Communications Specialist
Pam Liston	General Legal Counsel

**GUESTS PRESENT:**

Jason Wise	Fire Chief
Brandon Wright	Town of Trophy Club Town Manager

**CALL TO ORDER AND ANNOUNCE A QUORUM**

President Carr announced the date of December 18, 2024, called the meeting to order and announced a quorum present at 6:30 p.m.

**CITIZEN COMMENTS**

There were no citizen comments.

**REPORTS & UPDATES**

1. Staff Reports
  - a. Monthly Capital Improvement Projects
  - b. Monthly Operations Reports
  - c. Monthly Finance Reports

General Manager Alan Fourmentin presented the monthly staff reports and answered questions related thereto. The GM introduced Betsy Deck, who is the District's new Communications Specialist.

**Due to technical difficulties, the recording was stopped from 6:38 p.m. to 6:41 p.m.**

**CONSENT AGENDA**

2. Consider and act to approve the Consent Agenda.
  - a. November 20, 2024, Regular Meeting minutes

**Motion made by Director Harper and seconded by Director Thomas to approve the consent agenda as presented.**

**Motion carried unanimously.**

**REGULAR SESSION**

3. Consider and act regarding District repository and document management systems:
  - a. Master Service Agreement with MCCI, Inc. (Contract 2024121801)
  - b. Addendum No. 1 to Master Services Agreement.

**Motion made by Director Rose and seconded by Director Thomas to approve Contract No. 2024121801 Master Service Agreement and Addendum No. 1 with MCCI, Inc. for document management and repository services for an amount not to exceed \$58,438.50 and utilize the contract which was forwarded to the Board under a redline and authorize the General Manager to execute the necessary documents.**

**Motion carried unanimously.**

4. Consider and act to approve Contract No. 2024121802 with Más Talent Human Resources for employee management services.

**Motion made by Director Thomas and seconded by Director Harper to approve Contract No. 2024121802 with Más Talent Human Resources for employment management services and authorize the General Manager to execute the necessary documents.**

**Motion to amend made by Director Rose and seconded by Director Harper to change the last sentence of Section 6.4 of the contract to read "Any computers or other equipment furnished by the District to the *Consultant*, must be returned to the District immediately upon termination of this Agreement."**

**Amendment carried unanimously**

**Motion as amended carried unanimously.**

5. Consider and act regarding approval of Contract No. 2024121803 with Insituform Technologies, LLC for wastewater manhole repairs.

**Motion made by Director Rose and seconded by Director Harper to approve Contract No. 2024121803 for wastewater collection system repairs to Insituform Technologies, LLC. for an amount not to exceed \$106,325.00 and authorize the General Manager to execute any necessary documents.**

**Motion carried unanimously.**

6. Consider and take appropriate action to appoint two Directors to serve on a subcommittee to discuss funding options for future fire department capital equipment and infrastructure expenses.

**Motion made by Director Carr and seconded by Director Harper to appoint Director Carr and Director Rose to serve on subcommittee with the Town for the purpose of discussing funding options for future fire department capital equipment and infrastructure expenses.**

**Motion carried unanimously.**

7. Discussion regarding 50<sup>th</sup> anniversary of the District. (Carr)

Director Carr stated the District is approaching its 50<sup>th</sup> anniversary and would like to make sure it is publicly recognized. Director Harper and Director Thomas volunteered to assist staff and direction was provided.

**The Board convened into Executive Session at 7:26 p.m.**

#### **EXECUTIVE SESSION**

8. Pursuant to Section 551. 076 of the Texas Government Code known as the Texas Open Meetings Act, the Board will convene into closed session for the following purpose: to deliberate the deployment of security devices on District-owned properties.

**The Board reconvened into Regular session at 8:32 p.m.**

#### **REGULAR SESSION**

9. Consider and act regarding item(s) discussed in Executive Session.

**Motion made by Director Rose and seconded by Director Thomas to authorize the purchase of security equipment and devices as discussed in executive session and authorize the General Manager to secure installation of those devices.**

**Motion carried unanimously**

#### **FUTURE AGENDA ITEMS**

10. Items for future agendas:

Director Duties and performance (Rose)  
District goals (Carr)

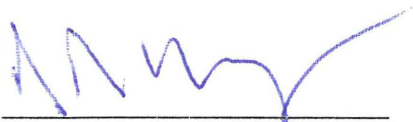
11. Next Regular Meeting date – January 15, 2025, at 6:30 p.m.

#### **ADJOURN**

**President Carr called the meeting adjourned at 8:35 p.m.**



Kevin R. Carr, President



Doug Harper, Secretary/Treasurer



Laurie Slaght, District Secretary

