

**SPECIAL SESSION JOINT MEETING MINUTES
TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1
BOARD OF DIRECTORS AND
TOWN OF TROPHY CLUB TOWN COUNCIL
June 18, 2025, at 4:00 p.m.**

Trophy Club Municipal Utility District No. 1 Board of Directors, of Denton and Tarrant Counties, met in a Special Session Joint Meeting with the Town of Trophy Club, Town Council on June 18, 2025, at 4:00 p.m. in the EOC room of Town Hall located at 1 Trophy Wood Drive, Trophy Club, Texas 76262. The meeting was held within the boundaries of the District and was open to the public.

STATE OF TEXAS §
COUNTIES OF DENTON AND TARRANT §

BOARD MEMBERS PRESENT:

Kevin R. Carr	President
William C. Rose	Vice President
Doug Harper	Secretary/Treasurer
Neil Twomey	Director

BOARD MEMBERS ABSENT:

Jim Thomas	Director
------------	----------

STAFF PRESENT:

Alan Fourmentin	General Manager
Laurie Slaght	District Secretary
Regina Van Dyke	Finance Manager
Pam Liston	General Counsel

TOWN COUNCIL PRESENT:

Jeanette Tiffany	Mayor
Stacey Bauer	Council Member, Place 1
Jeff Beach	Council Member, Place 2
Dennis Sheridan	Council Member, Place 3
Rhylan Rowe	Mayor Pro-Tem/Council Member, Place 4
Gary Ash	Council Member, Place 5
Steve Flynn	Council Member, Place 6

TOWN STAFF PRESENT:

Brandon Wright	Town Manager
Tammy Dixon	Town Secretary
April Duvall	Director of Finance
Jason Wise	Fire Chief
Denise Deprato	Director of Human Resources
Ken Rawlinson	Deputy Fire Chief/Fire Marshall
Dean Roggia	Town Attorney

CALL TO ORDER AND ANNOUNCE A QUORUM

President Carr announced the date of June 18, 2025, called the meeting to order and announced a quorum present at 4:00 p.m.

CITIZEN COMMENTS

There were no citizen comments

REGULAR SESSION

1. Discussion and possible action regarding the Fire Protection Services Fiscal Year 2026 Budget.

April Duvall, Director of Finance, presented a detailed breakdown of the proposed FY 2025-2026 Fire Department Budget. Personnel costs were projected at \$1,635,967, reflecting a 2.04% increase. Services and supplies were budgeted at \$337,747. The total proposed budget was \$2,191,714, an overall increase of 12.7% primarily due to \$218,000 in capital expenditures.

Jason Wise, Fire Chief, provided an operational overview focusing on overtime trends and the part-time firefighter program. He explained historical overtime figures, noted ongoing staffing challenges, and emphasized the cost-effectiveness and benefits of part-time personnel. The Department expanded the part-time roster from 8–10 to 16 firefighters, resulting in improved coverage and reduction of mandatory overtime. Chief Wise also discussed strategies for reducing overtime, including policy changes, employee recognition, training enhancements, and maintenance efficiencies.

Capital requests included:

- Mobile radios (\$39,000)
- Thermal imagers (\$12,000)
- Mattresses (\$7,500)
- Multi-gas detector (\$6,000)
- Dumpster enclosure (\$45,000)
- Station lighting upgrades (\$27,000)
- Interior painting (\$35,000)
- Carpet replacement (\$20,000)
- Plumbing repair (\$9,500)
- HVAC replacement (\$26,700)

Additional discussion included maintenance practices, equipment lifecycle, budget monitoring, and gear replacement planning.

Discussion only, no action taken

2. Discussion and possible action regarding the Interlocal Cooperation Agreement for Administration of Fire Protection Services.

Town Manager Brandon Wright provided background and an overview of the existing Interlocal Agreement (ILA) between the Town and the District.

Mr. Wright outlined several concerns with the current agreement that included the absence of dedicated funding for fire equipment replacement, a lack of adherence to a formal capital improvement plan, and uncertainty about how services would be funded once existing fire reserves are depleted.

To address these concerns, Mr. Wright proposed a two-phased approach. In the short term, move forward with the amended ILA to remove outdated references to the Public Improvement District (PID) and update language to reflect the District's new boundaries. This amended version has already been approved by the District and will be presented to the Town Council for consideration.

For the long term, Mr. Wright recommended a more comprehensive revision of the ILA to be implemented in FY 2027 which would mirror the existing agreement for water services, in which the District levies its maximum tax rate and transfers funds annually to the Town. Under this structure, the Town would assume full responsibility for all fire operations, equipment, and capital expenditures. This would eliminate the need for dual approvals of budgets or equipment purchases and provide clearer lines of responsibility.

Alternative options discussed included transferring all fire and EMS services to the District or maintaining the current structure with added provisions for capital replacement planning and clearer financial obligations.

The Council and Board of Directors discussed the structural options, financial considerations, and the importance of cooperative planning. It was agreed that long-term amendments would be discussed through a collaborative process beginning in fall 2025. Staff will initiate review and drafting of proposed changes, which will then be discussed by subcommittees from both the District and the Town Council. Final recommendations will be presented to each governing body, with the goal of finalizing decisions by May–June 2026 for implementation in the FY 2027 budget cycle.

ADJOURN

President Carr called the meeting adjourned at 5:45 p.m.



Kevin R. Carr, President



Doug Harper, Secretary/Treasurer



Laurie Slaght, District Secretary

