

**REGULAR MEETING MINUTES
TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1
BOARD OF DIRECTORS
July 30, 2025, at 6:30 p.m.**

Trophy Club Municipal Utility District No. 1 Board of Directors, of Denton and Tarrant Counties, met in a regular session meeting on July 30, 2025, at 6:30 p.m., in the Boardroom of the Administration Building, 100 Municipal Drive, Trophy Club, Texas 76262. The meeting was held within the boundaries of the District and was open to the public.

STATE OF TEXAS §
COUNTIES OF DENTON AND TARRANT §

BOARD MEMBERS PRESENT:

Kevin R. Carr	President
Doug Harper	Secretary/Treasurer
Jim Thomas	Director
Neil Twomey	Director (via Zoom)

BOARD MEMBERS ABSENT:

William C. Rose Vice President

STAFF PRESENT:

Alan Fourmentin	General Manager
Laurie Slaght	District Secretary
Mike McMahon	Operations Manager
Regina Van Dyke	Finance Manager
Pam Liston	General Legal Counsel

CALL TO ORDER AND ANNOUNCE A QUORUM

President Carr announced the date of July 30, 2025, called the meeting to order and announced a quorum present at 7:02 p.m.

CITIZEN COMMENTS

There were no citizen comments

REPORTS & UPDATES

1. Monthly Staff Reports
 - a. Monthly Capital Improvement Projects
 - b. Monthly Operations Reports
 - c. Monthly Finance Reports
 - Quarterly Tax Collections 3rd Quarter
 - Quarterly Investment Report 3rd Quarter

General Manager Alan Fourmentin presented the monthly staff reports and answered questions related thereto.

2. Receive update from Director Twomey regarding American Water Board of Directors (AWBD) Summer Conference.

Director Twomey attended the American Water Board of Directors summer conference and provided the Board an overview of the courses he attended.

CONSENT AGENDA

3. Consider and act to approve the Consent Agenda.
 - a. June 18, 2025, Special Session Budget Workshop Minutes
 - b. June 18, 2025, Special Session Joint Meeting Minutes
 - c. June 18, 2025, Regular Meeting Minutes

Motion made by Director Harper and seconded by Director Twomey to approve the consent agenda as presented.

Motion by Director Harper and seconded by Director Twomey to clarify the minutes approved in the consent agenda were from the month of June, not July as stated in the agenda.

Motion carried unanimously

REGULAR SESSION

4. Consider and act regarding approval of task order agreement with Halff Associates for professional engineering services for the rehabilitation of existing wastewater lines.

Motion made by Director Harper and seconded by Director Thomas to approve the task order agreement with Halff Associates for professional engineering services for the rehabilitation of existing wastewater lines as part of FY2025 capital improvement projects at a total cost not to exceed \$116,400 and authorize the General Manager to execute the necessary documents.

Motion carried unanimously

5. Consider and act to approve the purchase and installation of a Landia return pump from Smith Pump Company, Inc.

Motion made by Director Thomas and seconded by Director Harper to approve the purchase of a Landia return pump from Smith Pump Company, Inc. in the amount not to exceed \$51,315.00 and authorize the General Manager to execute the necessary documents.

Motion carried unanimously

6. Consider and act to approve Contract No. 2025073001 with Rod L. Abbott, CPA PLLC exercising the optional additional two years of Annual Financial Auditing Services for fiscal years 2025 and 2026.

Motion made by Director Harper and seconded by Director Thomas to approve Contract No. 2025073001 with Rod L. Abbott, CPA PLLC, exercising the additional two years of annual financial auditing services for fiscal years 2025 and 2026. And authorize General Manager to sign the necessary documents.

Motion carried unanimously

7. Consider and act to approve Resolution No. 2025-0730 amending the Fiscal Year 2025 Budget.

Motion made by Director Harper and seconded by Director Twomey to approve Resolution No. 2025-0730 amending the Fiscal Year 2025 Budget to amend the fire department funding for the assessment and the replacement of two 5-ton HVAC units at the fire station as directed by the Board of Directors on June 18, 2025.

Motion carried unanimously

8. Discussion regarding Texas Water Code Chapter 49, Subchapter E., titled "Fiscal Provisions."

Discussion only, no action taken

9. Discuss District participation in parks and recreation opportunities.

Discussion only, no action taken

The Board of Directors convened into Executive Session at 7:37 p.m. and reconvened into Regular Session at 8:01 p.m.

EXECUTIVE SESSION

10. Pursuant to Section 551.074 of the Texas Government Code (Personnel), the Board will convene into executive (closed) session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: General Manager.

REGULAR SESSION

11. Consider and act regarding item discussed in Executive Session.

No action taken

FUTURE AGENDA ITEMS

12. Items for future agendas:

Update on Fire Audit – Status Report
Security equipment update

13. Next Regular Meeting date – August 20, 2025, Regular Board Meeting

ADJOURN

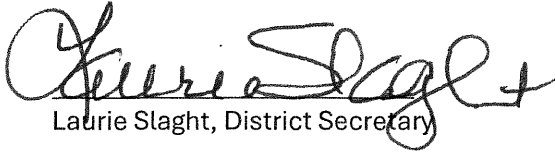
President Carr called the meeting adjourned at 8:17 p.m.



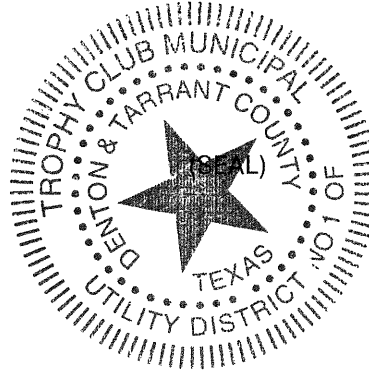
Kevin R. Carr, President



Doug Harper, Secretary/Treasurer



Laurie Slaght, District Secretary



RESOLUTION NO. 2025-0730

**A RESOLUTION OF TROPHY CLUB MUNICIPAL UTILITY
DISTRICT NO. 1 TO AMEND FISCAL YEAR 2025 BUDGET**

WHEREAS, Trophy Club Municipal Utility District No. 1 (the “District”) is a conservation and reclamation district, and a political subdivision of the State of Texas, created under Article XVI, Sec. 59 of the Texas Constitution by order of the Texas Water Commission, now the Texas Commission on Environmental Quality (“TCEQ”), and the District operates under Chapters 49 and 54 of the Texas Water Code, as amended;

WHEREAS, Title 30, Texas Administrative Code, Section 293.97(b), provides that prior to the start of a fiscal year, the governing board of each active district shall adopt an operating budget for the upcoming fiscal year. The rule further provides that the adopted budget and any subsequent amendments thereto shall be passed and approved by a resolution of the governing board and shall be made a part of the governing board minutes.

WHEREAS, The Board of Directors of the District previously approved a resolution adopting the 2025 fiscal year budget for the District on September 18, 2024; and

WHEREAS, The Board of Directors now desires to amend its 2025 fiscal year budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF
TROPHY CLUB MUNICIPAL UTILITY DISTRICT NO. 1 THAT:**

Section 1. The Board of Directors hereby amends the fiscal year budget for the 2025 Fiscal Year. A copy of the budget amendment is attached to this Resolution. The budget amendment is hereby approved for all purposes.

Section 2. A copy of this Resolution amending the fiscal year 2025 budget shall be attached to the meeting minutes of July 30, 2025.

Section 3. The President and Secretary of the Board are hereby authorized and directed to execute this Resolution. After this Resolution is executed, an original Resolution shall be filed in the permanent records of the District.

RESOLVED, PASSED AND APPROVED this 30th day of July 2025.



Kevin R. Carr, President
Board of Directors

ATTEST:



Doug Harper, Secretary
Board of Directors

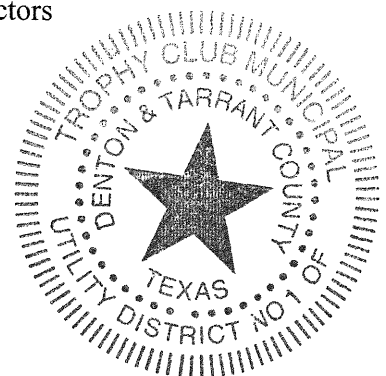


EXHIBIT “A”

(Amended Budget)

FY 2025 AMENDED FIRE FUND

Description	FY 2023 Actual	FY 2024 Adopted	FY 2025 Adopted	FY 2025 Amended	Amended Change	Comments
Revenues - Town						
Assessment - Emergency Services	519,246	541,701	572,690	572,690	-	
Emergency Services Assessment/Delinq	-	-	-	-	-	
Property Taxes/Assessments P&I	-	-	-	-	-	
Fire Permits/Sprinkler & Plan Review	6,418	5,000	5,000	5,000	-	
Fire Inspections	-	-	-	-	-	
Denton/Tarrant County Pledge - Fire	10,000	10,000	10,000	10,000	-	
Town Cash Contribution			-	-	-	
Grant Revenue	-	-	-	-	-	
Revenues - MUD						
Property Taxes/MUD Fire	1,246,229	1,324,945	1,398,028	1,398,028	-	
Property Taxes/Fire - Delinquent	6,991	-	-	-	-	
Property Taxes/Fire P&I	12,916	-	-	-	-	
Capital Leases - Other Financial Sources	-	-	-	-	-	
Proceeds from Sale of Assets	60,000	-	-	-	-	
Prior Year Reserves	-	179,500	184,800	249,800	65,000	
GASB Reserves	-	-	-	-	-	
Miscellaneous Income	14,340	-	-	-	-	
Total Revenue	1,876,139	2,061,146	2,170,518	2,235,518	65,000	

Expenses - Town 50%/MUD 50%						
Salaries - Regular	853,876	950,494	1,001,354	1,001,354	-	
Salaries - Part Time	23,176	50,000	50,000	50,000	-	
Salaries - Overtime	126,709	40,303	125,008	125,008	-	
Salaries - Longevity	6,916	7,441	8,515	8,515	-	
Certification Pay	10,183	11,250	11,250	11,250	-	
Salaries - Cell Phone Stipend	1,374	1,350	1,350	1,350	-	
Salaries - Payout/Separations	-	-	4,258	4,258	-	
Retirement		130,884	148,657	148,657	-	
Medical Insurance	75,815	79,022	87,481	87,481	-	
Dental Insurance	4,762	4,472	8,400	8,400	-	
Vision Insurance	676	594	1,760	1,760	-	
Life Insurance & Other	3,869	3,921	4,116	4,116	-	
Social Security Taxes	37,956	61,194	69,312	69,312	-	
Medicare Taxes	8,874	14,311	16,210	16,210	-	
Unemployment Taxes	116	2,520	2,520	2,520	-	
Workman's Compensation	25,980	58,584	67,300	67,300	-	
Pre-Employment Physicals/Testing	5,875	-	1,000	1,000	-	
Tuition Reimbursement	2,828	7,000	5,000	5,000	-	
Professional Outside Services	196	1,750	1,750	1,750	-	
Physicals/Testing	-	7,000	7,000	7,000	-	
Recruitment	-	-	5,000	5,000	-	
Software & Support	15,323	11,085	10,197	10,197	-	
Tax Administration	1,579	1,600	1,600	1,600	-	
Advertising	-	200	200	200	-	
Printing	249	1,100	1,100	1,100	-	
Schools & Training	7,889	19,900	19,900	19,900	-	

FY 2025 AMENDED FIRE FUND

Description	FY 2023 Actual	FY 2024 Adopted	FY 2025 Adopted	FY 2025 Amended	Amended Change	Comments
Electricity	5,928	8,400	8,820	8,820	-	
Water	4,312	4,000	4,000	4,000	-	
Communications/Mobiles	18,447	16,691	16,691	16,691	-	
Building Maintenance	43,592	37,200	30,000	30,000	-	
Vehicle Maintenance	19,588	49,029	51,500	51,500	-	
Equipment Maintenance	14,537	18,715	19,500	19,500	-	
Kitchen/Janitorial Supplies	-	-	7,200	7,200	-	
Emergency Management	-	1,000	1,000	1,000	-	
Dispatch - Denton County	5,061	5,622	5,224	5,224	-	
Copier Rental/Lease	-	-	3,693	3,693	-	
Dues & Memberships	18,791	27,242	30,000	30,000	-	
Travel & per diem	17,461	14,510	14,510	14,510	-	
Office Supplies	449	500	500	500	-	
Printer Supplies	1,429	2,600	1,000	1,000	-	
Postage	31	100	100	100	-	
Publications/Books/Subscripts	-	350	350	350	-	
Fuel	11,978	12,225	12,225	12,225	-	
Uniforms	9,491	9,645	9,133	9,133	-	
Safety Equipment/Protective Clothing	36,947	40,000	40,000	40,000	-	
Disposable Supplies	35	-	-	-	-	
Small Equipment	6,981	4,950	4,000	4,000	-	
Hardware	1,283	4,458	4,000	4,000	-	
Maintenance & Supplies	1,274	1,500	1,500	1,500	-	
Miscellaneous Expense	2,580	4,000	3,303	3,303	-	
Programs & Special Projects	7,354	16,931	16,000	16,000	-	
Capital Outlays	-	6,500	-	-	-	
Expenses - MUD 100%						
Maintenance & Repairs	24	-	-	25,000	25,000	2 HVAC units
Rent And/or Usage	197,266	200,771	199,211	199,211	-	
Insurance	22,623	26,812	26,820	26,820	-	
Transfer to Town/Fire Budget	-	-	-	-	-	
Capital Outlays	-	-	-	40,000	40,000	Fire Assessment
Short Term Debt -Principal	-	-	-	-	-	
Short Term Debt - Interest	-	-	-	-	-	
Capital Replacement	81,420	81,420	-	-	-	
Capital Leases - Principal	-	-	-	-	-	
Total Expense	1,743,103	2,061,146	2,170,518	2,235,518	65,000	

Total Fire Revenues	\$ 1,876,139	\$ 2,061,146	\$ 2,170,518	\$ 2,235,518	\$ 65,000
Total Fire Expenses	\$ 1,743,103	\$ 2,061,146	\$ 2,170,518	\$ 2,235,518	\$ 65,000
Net Budget Surplus (Deficit)	\$ 133,036	\$ -	\$ -	\$ -	\$ -