Dear Sir / Madam

We are writing to you as the parent/guardian of a child who is shortly to participate *[insert the name of the activity e.g. PUMP junior golf clinic] (“the Activity”)* conducted by *[insert name of insured, ie the PGA member/their business name].*

The *(name of clinic)* is an excellent opportunity for your child to learn the skills associated with golf in a safe and friendly environment. Unlike many other sports, golf is a life long sport that can be played by almost any age group.

As part of conducting the clinic in a professional environment, you will find attacheda parent/guardian’s acknowledgement of risk form including a waiver, release and indemnity. The form is an important legal document which must be read, understood and signed by you before the child can participate in the Activity. The form requires you to acknowledge certain matters relevant to the activity and the risks associated with participation in it. It also contains a waiver, release and indemnity in favour of *[insert name of insured].*

Please return the signed form prior to [insert commencement date of activity]. Unless we receive the signed form prior to then, unfortunately your child will not be allowed to participate in the Activity.

Should you have any queries in relation to the form or on-going golf coaching please do not hesitate to contact us.

Yours faithfully,

PGA Member