

**Draft Minutes.
Subject to Board Review,
Amendment and Approval**

BOARD OF FIRE COMMISSIONERS

Pleasantville Fire District

March 18, 2025

MINUTES of a Regular Meeting of the Board of Fire Commissioners of the Pleasantville Fire District held on March 18, 2025 in the Meeting Room, Pleasantville Fire Headquarters, 75 Washington Avenue, Pleasantville, New York at 7:30PM pursuant to prior notice.

Attending: Commissioners M. Rufino, J. M. Cullen, M. Colmenares and C. Onuma and T. Trudo. Attorney McCarthy, Secretary-Treasurer T. Langan, Chief Scopino and Assistant Chief Martineau.

Approval of Minutes: The Chairman stated that the Commissioners had received copies of the minutes of the Regular Meeting held on February 18, 2025 and the Work Session held on March 11, 2025 and inquired as to the approval or disapproval of the minutes.

On a motion by Commissioner Trudo, seconded by Commissioner Onuma, and unanimously carried, the minutes of both meetings were approved as written.

The Secretary-Treasurer had earlier distributed his printed report consisting of the following statements as of February 28, 2025: Statements of Receipts and Disbursements; Cash on Hand and in Banks; General Fund Reconciliation; List of Outstanding Checks; Apparatus Reserve and Repair Fund; and, Property and Construction Fund.

1. The meeting with the Guion Agency was postponed to March 24.
2. The Annual Meeting is April 3 at 8PM in full uniform.
3. Based on our appearance at the School Board meeting of March 4, it appears that the School Board is unanimous in its support for the tax exemption. They are working on a date for the required public hearing. [Secretary's Note: the hearing is scheduled for April 1.]
4. Optimum has made a claim for back fees; Counsel has replied in writing.
5. The Parade Committee is requesting the entire amount budgeted for 2025. There is information that the Committee has a balance of about \$6,000 carried forward from 2024 and no report was filed. [Secretary's Note: the report was filed after the meeting and confirms the surplus carried forward.]
6. There is a report that the Pleasantville Volunteer Fire Company has asked the Fund Drive to move its account to a different bank and to add the Company Treasurer as a signatory. There was a discussion, during which it was noted that the IRS Ruling Letter giving Internal Revenue Code §501(c)(3) status was directed to the Pleasantville Volunteer Fire Department. The Secretary-Treasurer was directed to tell the Fund Drive Treasurer (Bob Manzella) that the Fund Drive is a Department function under the authority of the Chief.
7. The audit is nearly complete.

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8. A refund was received from Motorola for radios purchased in 2020.
9. Due to 2024 medical bills received in early 2025, a revision had to be made which resulted in a Revised Budget Adjustment. On a motion by Commissioner Trudo, seconded by Commissioner Cullen and unanimously carried, the Revised Budget Adjustment was approved.
10. The Report of the Nominating Committee was circulated. After reviewing the proposed nominations against the training requirements in the Training Policy adopted on July 16, 2024, the Board directed the Secretary to tell the Committee that it will only accept nominations for individuals who have all the qualifications for the positions sought.

Apparatus:

1. Commissioner Colmenares noted that Firematic awaits deck gun parts but that other minor repairs are completed.
2. Engine 259 has a brake problem and is temporarily out of service.
3. The Chief's Car requires its regular service.

Facilities:

1. The \$5,950 quote from Perry's Roofing for 2-bar snow shield was discussed. A 3-bar version is also available for \$11,340. On a motion by Commissioner Cullen, seconded by Commissioner Rufino and unanimously carried, the 2-bar version was approved.
2. The outside hose bib near the rear entrance is being repaired. It apparently froze when a hose was left attached.
3. After a discussion about appliances for the renovated kitchen, and on a motion by Commissioner Onuma, seconded by Commissioner Colmenares, and unanimously carried, the issuance of a separate purchase order for the appliances was approved.
4. The bond from the apparent low bidder has been received. After a discussion and on a motion by Commissioner Onuma, seconded by Commissioner Colmenares, and unanimously carried, the following resolution was adopted subject to a Permissive Referendum:

NOTICE OF PERMISSIVE REFERENDUM

NOTICE IS HEREBY GIVEN that the Board of Fire Commissioners of the Pleasantville Fire District in the Town of Mount Pleasant, Westchester County, New York, at a meeting held on March 18, 2025 duly adopted the following Resolution, subject to a permissive referendum.

RESOLUTION FOR THE KITCHEN RENOVATION PROJECT

A RESOLUTION AUTHORIZING THE BOARD OF FIRE COMMISSIONERS OF THE PLEASANTVILLE FIRE DISTRICT, TOWN OF MOUNT PLEASANT, WESTCHESTER COUNTY, NEW YORK, TO AWARD A CONTRACT TO THE LOWEST RESPONSIBLE BIDDER FOR THE KITCHEN RENOVATION PROJECT.

BE IT RESOLVED, by the Board of Fire Commissioners of the Pleasantville Fire District in the Town of Mount Pleasant, Westchester County, New York, as follows:

Section 1. The Board is of the opinion that extensive renovations, including the replacement of existing appliances, are required to be made to the kitchen in Pleasantville Fire Headquarters at 75 Washington Avenue, Pleasantville, New York, by virtue of age and physical condition.

Section 2. The Board engaged a duly licensed Architect to develop the parameters of the work to be accomplished, approved specifications and invited public bids as required by Section 103 of the General Municipal Law.

Section 3. The District received and publicly opened 2 bids. The lowest apparent bidder was Gemelos Renovation and Maintenance LLC. After hearing the recommendation of the Architect, and further research, said bidder has been determined to be the lowest responsible bidder.

Section 4. The District awards the project to Gemelos Renovation and Maintenance LLC for its contract bid of \$181,634.

Section 5. The District estimates that the total amount necessary to accomplish the Kitchen Renovation Project, allowing for contingencies and including professional fees, will not exceed \$250,000.00.

Section 6. There are sufficient funds in the Property and Construction Fund for such purpose and this Project is within the purposes of the Fund.

Section 7. This resolution is adopted subject to a permissive referendum.

Section 8. The Secretary is directed to publish a Notice of the adoption of this resolution in the official newspaper, within the statutory time.

By Order of the Commissioners of the Pleasantville Fire District.

Dated: March 18, 2025

Thomas R. Langan
Fire District Secretary

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Insurance and LOSAP:

1. Chairman Rufino reported that the Actuarial Report had been received. It shows that Plan assets are 104% of the sum of the Present Value of Accrued Benefits plus the Present Value of Post Entitlement Benefits.

Membership, Grants, Etc.

The next meeting is March 31.

Chief's Agenda:

1. Chief Scopino had no completed applications.
2. Engine 90 is at Firematic for routine service.
3. As noted, Engine 259 is out of service for braking issues.
4. He submitted a quote from TechnoGym for additional equipment. He will inquire about a bicep/tricep machine as well. Measurements need to be taken.
5. He presented a quote from Goosetown Communications for \$4,338 for 10 Minitor 7 pagers with extended warranty and engraving. On a motion by Commissioner Cullen, seconded by Commissioner Trudo and unanimously carried, the purchase was approved.
6. The National Emergency Response Information System (NERIS) becomes operational on January 1, 2026 replacing the National Fire Incident Reporting System (NFIRS).
7. Plymovent is coming for maintenance on March 25.
8. Hose and Ladder Testing is scheduled for April 14 at the High School.
9. AAA will conduct flow testing on all SCBA's on April 29.
10. Jonah Wein's letter resigning from the Junior Corps and seeking membership in the Pleasantville Volunteer Fire Company was received. On a motion by Commissioner Colmenares, seconded by Commissioner Cullen and unanimously carried, the transfer was approved.
11. Quotes were received from Glen's Towing for new tires for U188 (\$842) and both Tahoe's (\$838 each). On a motion by Commissioner Trudo, seconded by Commissioner Cullen and unanimously carried, the purchase was approved.
12. There will be an MCI drill on May 16 at Northwell.

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At the conclusion of his report, the Chairman thanked Chief Scopino for his service as Chief.

New Business

1. The discussion on LOSAP points begun at the Work Session was finalized. On a motion by Commissioner Colmenares, seconded by Commissioner Onuma and unanimously carried, it was decided that 25 points should be awarded to each Chief and 20 points each to the Department Captain and Department Lieutenants. The Training Officers, Drivers and the officers of the Pleasantville Volunteer Fire Company would be awarded 10 points as set forth the statutory criteria for Officer points. No other officer points are awarded.
2. The determination of what constitutes a “Member in Good Standing” was finalized. On a motion by Commissioner Colmenares, seconded by Commissioner Onuma and unanimously carried, it was determined that a Member in Good Standing is a member who attends at least 10% of the alarms in a given calendar quarter. A member whose attendance falls below that threshold for 2 quarters in any rolling 4 quarter period without a prior excuse from the Chief, to the extent possible, is subject to discipline up to and including possible expulsion from the Department. This definition is effective April 1, 2025.

There being no further business and on a motion by Commissioner Colmenares, seconded by Commissioner Trudo the Meeting was adjourned at 8:46PM.

Respectfully Submitted,

Thomas R. Langan
Fire District Secretary-Treasurer