Draft Minutes.
Subject to Board Review,
Amendment and Approval

BOARD OF FIRE COMMISSIONERS
Pleasantville Fire District
May 20, 2025

MINUTES of a Regular Meeting of the Board of Fire Commissioners of the Pleasantville Fire District held on May 20, 2025 in the Meeting Room, Pleasantville Fire Headquarters, 75 Washington Avenue, Pleasantville, New York at 7:30PM pursuant to prior notice.

Attending: Commissioners M. Rufino, J. M. Cullen, M. Colmenares and C. Onuma. Attorney McCarthy, Secretary-Treasurer T. Langan, Chief Martineau and Assistant Chief Scopino. Commissioner Trudo was absent and excused.

<u>2024 Audit</u>
Melissa Szot, CPA CGMA, the Engagement Partner of PKF O'Connor Davies, LLP and Carolyn Kopf, CPA, the Manager on the audit, presented the Financial Statements, the Report to Those Charged with Governance and the Management Letter to the Board with a PowerPoint presentation as well as hard copies. She stated that the firm's opinion was unqualified and there were no deficiencies noted.

<u>Approval of Minutes</u>: The Chairman stated that the Commissioners had received copies of the minutes of the Regular Meeting held on April 15, 2025 and inquired as to the approval or disapproval of the minutes. On a motion by Commissioner Colmenares, seconded by Commissioner Onuma, and unanimously carried, the minutes were approved as written.

The Secretary-Treasurer had earlier distributed his printed report consisting of the following statements as of April 30, 2025: Statements of Receipts and Disbursements; Cash on Hand and in Banks; General Fund Reconciliation; List of Outstanding Checks; Apparatus Reserve and Repair Fund; and, Property and Construction Fund.

1. The 2025 tax revenue of $1,248,523 was received on May 16.

2. As in past years, a check is in the file to VFIS for the recommended deposit of $125,720 of which $6,760 is the administrative fee and $118,960 goes into the plan.

3. The check to Commissioner Onuma which was previously circulated has since been corrected.

4. Elan Financial Services is sending out renewal credit cards which need to be activated.

<u>Chief's Agenda</u>:

1. Chief Martineau noted the resignations of Andrew Bendus from the Junior Corps and Peter Fouchet from the Company. On a motion by Commissioner Cullen, seconded by Commissioner Onuma, and unanimously carried, both resignations were accepted.

2. He requested approval for William O'Brien to drive Utility 188. On a motion by

Commissioner Cullen, seconded by Commissioner Onuma, and unanimously carried, O'Brien was approved.

3. He requested approval to purchase two Sked rescue system stretchers at $859 each for Rescue 47. On a motion by Commissioner Colmenares, seconded by Commissioner Cullen, and unanimously carried, the request was approved.

4. He requested approval to purchase a 16-inch Milwaukee electric chain saw with a 12ah battery for $499. On a motion by Commissioner Colmenares, seconded by Commissioner Cullen, and unanimously carried, the request was approved.

5. He asked for approval for parade shoes to be purchased as needed at prices ranging approximately between $60 and $65 per pair from Rescuestuff. On a motion by Commissioner Colmenares, seconded by Commissioner Cullen, and unanimously carried, the request was approved.

6. He requested approval for the upstairs at Headquarters to be used for a blood drive on July 24 and noted that all the required paperwork has been received. On a motion by Commissioner Cullen, seconded by Commissioner Colmenares, and unanimously carried, the request was approved.

7. Refrigeration will be needed on the night of the parade and he asked whether the new refrigerator could be unpacked and plugged in. Commissioner Onuma will look into it.

8. He asked that Alvarez be instructed to complete a more thorough cleaning of the upstairs before the night of the parade. The construction project has left a layer of dust on every surface.

<u>Apparatus</u>:

1. Commissioner Colmenares reported that the deck gun on Engine 91 is out of service. It is unclear whether it is an electrical issue.

2. There was a discussion about Andy Foca's bill for mechanical services. The Chief noted that sometimes he is drawn into the approval process. After a discussion, it was determined that Andy should keep the Chief informed, but advance approval of his work should come from Commissioner Colmenares, and in his absence, Commissioner Cullen. As a part of the discussion, approval of Roger Lemcke's work should come from Commissioner Onuma, and in his absence, Commissioner Cullen.

<u>Facilities</u>:

1. Commissioner Onuma reported that progress was slower than expected. Ex-Chief Perino who is overseeing the Kitchen Project was present and agreed. The contractor has requested and

the Architect has approved a second payment of $35,000. Commissioner Onuma will hold the payment until the next scheduled site meeting.

2. He has an estimate for $400 to prune some trees around Headquarters. He would like to have Lawn Green clean up around the building. In view of their prices for snow plowing, he was asked to get prices first and also check with DCB and Countryside.

Insurance and LOSAP:

1. Chairman Rufino noted that the LOSAP payment had been made.

2. Packages for Foca and Twomey are in process.

New Business

1. Counsel Dan McCarthy circulated the attached proposed Resolution of Standardization and Sole Source Supplier regarding the purchase of additional equipment from Technogym Corp. After a lengthy discussion, and on a motion by Commissioner Cullen, seconded by Commissioner Colmenares, and unanimously carried, the Resolution and the purchase of additional equipment at a cost not to exceed $60,000 was approved.

2. Revisions to the Departmental Rules and Regulations are not yet ready for review.

3. The Chairman stated that the District needed to update its Cybersecurity Plan including back-up and restoration of books and records. Commissioner Colmenares discussed various aspects of the plan as it presently exists and Secretary-Treasurer Langan discussed how and where the financial and Secretarial records are stored and backed up. Commissioner Colmenares will take the lead to suggest any revisions.

4. Access to the building was discussed. The vendor Commissioner Colmenares had contacted was not interested in the project. Chappaqua is getting a new system and Millwood is also interested. Information will be forthcoming about the efforts of those departments.

5. The web sites (District and Company) were discussed and it was decided that only one is needed with appropriate links.

There being no further business and on a motion by Commissioner Colmenares, seconded by Commissioner Cullen the Meeting was adjourned at 8:45PM.

Respectfully Submitted,

Thomas R. Langan
Fire District Secretary-Treasurer

RESOLUTION OF STANDARDIZATION & SOLE SOURCE SUPPLIER

RESOLUTION AUTHORIZING THE PLEASANTVILLE FIRE DISTRICT OF THE TOWN OF MOUNT PLEASANT, COUNTY OF WESTCHESTER, AND STATE OF NEW YORK TO PURCHASE GYM EQUIPMENT AND RELATED SERVICE CONTRACT

BE IT RESOLVED, by the Board of Commissioners of the Pleasantville Fire District, Town of Mount Pleasant, County of Westchester, New York, as follows:

Section 1. According to Article 5-a of the General Municipal Law expenditures exceeding certain amounts must comply with the provisions of public bidding requirements set forth in Section 103 of the General Municipal Law. This requirement is also set forth in the bidding policy established by the Board of Fire Commissioners of the Pleasantville Fire District.

Section 2. The Board is permitted an exception to certain provisions of the public bidding requirement as set forth in Section 103(5) of the General Municipal Law, and upon a resolution by a vote of least three-fifths of the members of the Board stating that for reasons of economy or efficiency there is a need for standardization, the Board is authorized to award purchase and service contracts for a particular type or kind of equipment, materials, supplies and related services; and is required to advertise for bids and award the bid to the lowest responsible bidder, unless the equipment, materials, supplies and related services is available only from a sole source.

Section 3. The Board makes the following observations, comments and findings regarding standardization and sole source provider for the purchase exercise equipment, materials, supplies and related services from TechnoGym:

> The use of TechnoGym is more efficient and consistent with existing equipment currently in use at the Fire District. The District already has multiple pieces of such equipment and are considering a service contract which would cover the existing as well as newly purchased pieces.
>
> The Pleasantville Fire District has already made a considerable capital investment in equipment, materials, supplies and related services of TechnoGym, and as such the continuation of use of the type or kind of equipment, materials or supplies is compatible with its current equipment. TechnoGym equipment, materials, supplies and services are readily available, and there are readily available service technicians to service the said equipment, materials or supplies.
>
> The experience of the Pleasantville Fire District is that TechnoGym equipment, materials and supplies have met the District's needs in terms of downtime or repairs, thus creating a savings for the District.

Moreover, Fire District personnel are familiar with the operation of TechnoGym equipment, materials or supplies.

The Board has also investigated as to whether any other company could supply the same equipment and service, and has found that Technogym branded equipment is sold exclusively by Technogym and is not available through any other vendor, and communications from TechnoGym indicate that they maintain full control over distribution of their equipment, materials, supplies and services to ensure product authenticity, warranty coverage, and service support.

Section 4. The Board finds and determines, for all of the foregoing reasons of economy, efficiency and sole source, there is a need to standardize with the District's current equipment, materials, supplies and services by purchasing from and using the services of TechnoGym, and that said entity is the sole source of said equipment, materials, supplies and services, thus obviating the need to advertise for bids for said equipment, materials, supplies and services.

NOW THEREFORE IT IS RESOLVED that based upon the foregoing the Board of Fire Commissioners finds and determines that standardization is necessary and desirable, and such equipment, materials, supplies and services are available only from one source so that no possibility of competition exists, and competitive bidding is not required; and

BE IT FURTHER RESOLVED that the purchase order with TechnoGym, dated May 16, 2025 and attached as Exhibit A for the purchase of said equipment at a cost to a maximum of $60,000.00 is hereby approved, and the Secretary of the Pleasantville Fire District is hereby authorized to execute said purchase order on behalf of the Pleasantville Fire District.

The adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Chairman	Michael Rufino	)	
Commissioner	John Cullen	)	
Commissioner	Manny Colmenares	)	ALL AYES
Commissioner	Chester Onuma	)	
Commissioner	Thomas Trudo [not present])		

The resolution was thereupon declared duly adopted.

Dated: Pleasantville, New York
May 20, 2025