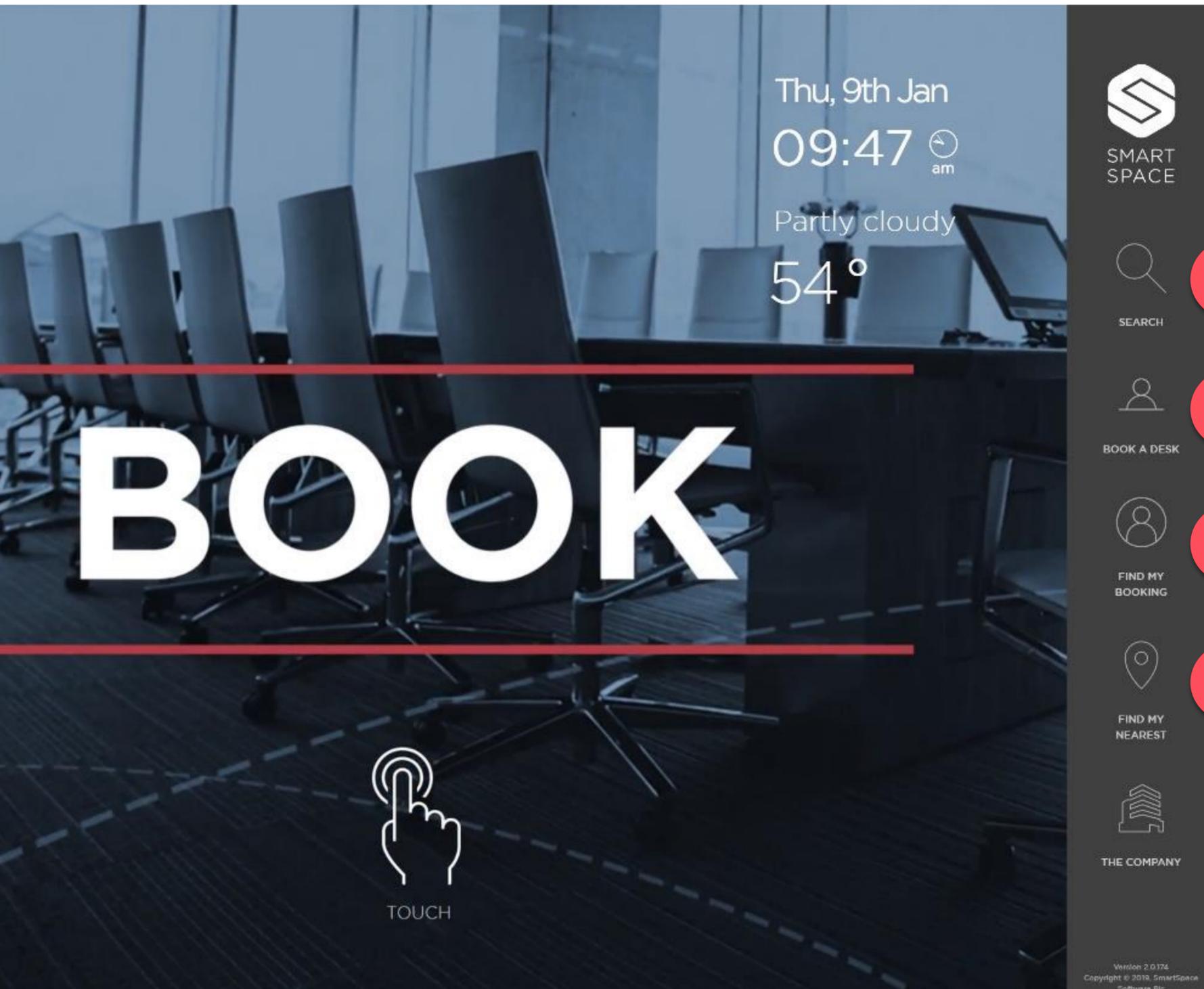


SmartSpace Software

Quick reference Guide

Navigating the Touchscreen Kiosk





Using SmartSpace

Navigating the Touchscreen Kiosk

The Touchscreen Kiosks provides an interactive heat map of the utilisation of desks and meeting rooms on a floor. You can search for available resources and view directions.

1. Search for Desks, Meeting Rooms, Colleagues and other useful resources and facilities.
2. View the availability and location of desks across floors and specifically within neighbourhoods and book.
3. Find your existing desk booking and view directions to the desk.
4. Find Desks, Meeting Rooms, Colleagues and other useful resources close to your current location.



Search
Results for:
5 Canada Square

Change Location

Tap to search all buildings

5 CANADA SQUARE

COLLEAGUES	16 >
DESKS	1337 >
MEETING ROOMS	67 >
SERVICES	99 >

SMART SPACE

SEARCH

BOOK A DESK

FIND MY BOOKING

FIND MY NEAREST

THE COMPANY

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The status of desk occupancy will be denoted by colour.

Desk Occupancy Key

- Desk is Available
- Desk is Booked
- Desk is Occupied

Remember...

- You cannot book meeting rooms on the touchscreen kiosk.
- You can view directions to both desks and meetings rooms and see their availability on the floor plan.
- You can locate colleagues that have booked a desk on the floorplan.