# Sonja Thompson

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#### **Summary**

- Expert communications professional with over 18 years experience writing, editing, and engaging a tech-savvy audience
- Publication experience includes writing web-based articles, press releases, bylines, plus creating and editing tech newsletters, podcasts, and videos
- Editing ability consists of excellent spelling, grammar, punctuation, SEO, and a consistent voice
- Adept at engaging an audience on social media platforms, particularly Facebook, Snapchat, LinkedIn, and Twitter

#### **Professional Experience**

**PR Manager –** March 2016 to October 2017 **Cheetah Mobile** – Palo Alto, CA

- Writing bylines, reviewer's guides, and press releases for services and mobile app releases
- Pitching and following up with media for news coverage
- Creating informative, engaging posts for social media (Facebook, Twitter, LinkedIn)
- Analyzing social media insights, including engagement, trends, and other metrics
- Responding to users who communicated through social media
- Proofreading and editing articles that were written by various teams
- Providing feedback about the company website and Google Play app descriptions
- Conducting market research, branding analysis, and writing reports
- Representing the company at sponsored events and conferences

**Senior Editor -** October 1999 to October 2015 **CBS Interactive** – Louisville, KY

- Producing and delivering tech-centric newsletters
- · Writing and editing articles for various tech topics, such as mobility, security, and open source
- Recording and editing tech community videos and podcast interviews
- Recruiting, managing, and editing subject-matter experts to write tech articles for the site
- Updating the company Facebook page to inform members and drive engagement
- Managing the online community via the Forums and hosting community gatherings and events
- Creating FAQ documentation both text and video for new site features
- Manually programming the front door (HTML)
- Attending and covering tech events through blog posts, videos, podcasts, and photo galleries

#### **Education**

Bachelor of Arts: English, 1998

University of Louisville - Louisville, KY USA

### **Skills**

- Mastery of various CMS applications for web-based publishing
- Proficient tech knowledge, including Microsoft Office Suite products such as Word, Excel, PowerPoint, and Outlook
- Experienced with GarageBand for conducting interviews and recording podcasts; Pixelmator for creating original social media graphics; and Final Cut Pro for video editing
- Moderate HTML programming

## **Writing Samples**

https://msonjathompson.com/