

# Megan McCullough

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## VARIOUS CAREER ACHIEVEMENTS

- At the request of a program manager in another library department, wrote an impactful volunteer recruitment post aimed at veterans, inviting them to come help other veterans connect to benefits and training resources. The post became the most successful of all of the library opportunities, drawing in the most potential volunteers
- Worked with local nonprofits to find a tutor fluent in American Sign Language. With her tutor's help, the student got her AA from a community college nearby then proceeded to graduate from a university for the deaf in Washington, D.C. in 2017
- Took over the library adult literacy program's Facebook page for engagement purposes and increased traffic by 400% in less than a year
- Represented the program while serving as secretary of Ventura County Volunteer Coordinators Council. Assisted in putting together both a training for hundreds of nonprofit employees and an appreciation event for volunteers all over the county

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## INTERESTS

Notre Dame sports, seafood, leadership and management experts (Malcolm Gladwell, Adam Grant), Wes Anderson movies (*The Royal Tenenbaums*), hiking in state and national parks (especially Redwoods), local volunteering and activism

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## EMPLOYMENT & EXPERIENCE

### Various Employers

Ventura County, CA  
April, 2015 – present

#### Freelancer

- Perform a variety of freelance assignments for multiple clients
- Offer administrative and writing skills ranging from Internet research to editing
- Use Asana to sort and manage projects

### READ Ventura County Library: Adult Literacy

Ventura, CA

#### Program Support/Site Coordinator

January, 2010 – March, 2015

- Interviewed, onboarded, and oversaw new program employees
- Successfully took charge of multiple levels of volunteer management—from sourcing to screening, training, assessment, feedback, and recognition
- Trained program managers in multiple departments to source effectively online
- Managed three tutoring sites at different locations: one a computer lab, two in correctional facilities
- Conducted student assessments and goal-setting interviews at tutoring sites, documenting site statistics and reporting monthly
- Established interdependent relationships with stakeholders by requesting meetings to review the memoranda of understanding and site status: This resulted in new projects and renewed grants

### California Department of Rehabilitation

Oxnard, CA

#### Independent Service Provider: Academic Tutor

April, 2013 – May, 2014

- Was referred to California Department of Rehabilitation as a professional instructor with a teaching credential, excellent writing skills, and dedication
- Devoted time and resources to tutor a female student of color with multiple learning disabilities. Outside tutoring hours, I introduced my student to potential mentors and employers in the community to show her that dyslexia wasn't a roadblock to success
- Assisted the student to move up 2 levels in her learning program, pass all of her junior college classes and gain a great deal of confidence
- Partnered with the student's case manager, sending her monthly reports and meeting occasionally to discuss the student's overall needs

### California Library Literacy Services/READ Ventura County Library

Ventura, CA

#### AmeriCorps Member

January, 2008 – December, 2009

- Created and implemented outreach initiatives to recruit new students and volunteers, including weekend and evening public awareness events: I successfully brought in volunteers with differences in ethnicity, gender, age, education, and more who were excited to share their wisdom with a diverse community of students
- Offered presentations to groups of both prospective donors and volunteers in the community
- Put together fundraising events such as Harvest Ride and Trivia Challenge, leading the team in 2009. I encouraged library staff in 2008 to participate in both events, which led to the first group of employees ever doing the ride
- Planned and implemented family literacy programs like "Prime Time Family Reading Time" and "Literacy, Food, and Fitness" classes by partnering with Ventura Unified School District and Ventura Head Start
- Built relationships with community businesses and organizations, earning their respect and trust before seeking donations or partnerships

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## EDUCATION

### California State University Northridge

Camarillo, CA

Preliminary Multiple Teaching Credential (now expired)

### California Polytechnic University

San Luis Obispo, CA

Bachelor of Science in Human Development