# CARE GUIDE

Cleaning & Maintenance

Gunlocke



#### THANK YOU FOR CHOOSING GUNLOCKE

Our master craftsmen have created your beautiful furniture with the utmost skill and attention to detail.

Be assured that with minimal care, your furniture will be a source of pride, providing you with years and years of useful service.



### OPEN PORE FINISH CLEANING GUIDE

All Gunlocke products feature a low-emitting finish system that enhances the beauty of the natural wood and ensures the depth, clarity, color consistency and durability throughout the life of the product.

Open Pore finishing processes provide Gunlocke customers with quality wood furniture that is easy to maintain and unmatched in resistance to everyday wear and tear.

#### CLEANING INSTRUCTIONS

- 1. Dust with damp cloth
- 2. Remove fingerprints or soiling with mild solution; water with small amount of mild dish detergent
- 3. Apply solution with spray bottle, wipe clean
- 4. Dry with soft cloth



### CARE & MAINTENANCE

#### GENERAL WOOD FINISH CLEANING

To care for your new furniture, make sure it is dusted regularly with an occasional thorough cleaning. All spills should be wiped up immediately and not allowed to dry. For general maintenance, wipe surface in the direction of the grain with a clean, waterdampened soft cloth.

#### SOLID SURFACE TOP CLEANING

Solid surface tops should be cleaned with warm soapy water, or ammonia-based household cleaner. Do not use window cleaner as they can leave a waxy build-up.

#### LAMINATE CLEANING

For everyday cleaning, apply a vinegar-and-water solution to a clean, lint-free microfiber cloth. Gently wipe the surface to remove any surface dust.

#### Caution:

Completely dry the surface, as pooled liquid may leave a stain and cause warping at the seams. Do not use furniture polish that contains waxes and oils on laminate surfaces. Do not use bleachbased cleaners on laminate as it may cause discoloration.

#### SOLID SURFACE TOP CLEANING

Solid surface tops should be cleaned with warm, soapy water or ammonia-based household cleaner. Do not use window cleaner as it can leave a waxy build-up.

#### PAINTED & POLISHED METAL CLEANING

Apply a small amount of nonabrasive cleaner such as Windex<sup>®</sup>, Formula 409<sup>®</sup>, or Fantastik<sup>®</sup> to a clean, dry, lint-free microfiber cloth or paper towel. Rub the areas that may need spot cleaning. Wipe clean using a new, clean, dry, lint-free microfiber cloth or paper towel.

#### ACID-ETCHED GLASS SURFACE CLEANING

All acid-etched glass surfaces should be cleaned with a soft, lint-free cloth and non-ammonia based cleaner only.

#### MARKER BOARD CLEANING

Thoroughly erase your marker board after every use. Marker boards should be cleaned weekly with marker board cleaner. Completely erase the board before applying any cleaners.

#### GENERAL TEXTILE CLEANING

Always check the cleanability code before deciding which cleaning products to use. According to industry standards, the code for cleaning fabrics is denoted by one of four letters or letter combinations (W, S, W-S, X). Each code refers to a specific cleaning method. This industry code appears on the back side of most fabric cards.

#### GENERAL TEXTILE CLEANING (CONTINUED)

#### Code W:

Code W applies to fabrics that should be cleaned with waterbased cleaning agents. For everyday cleaning, frequent vacuuming or light brushing to remove dust is recommended. Spot clean using foam from only water-based cleaners or non-solvent cleaning products. Apply foam with a soft brush in a circular motion and vacuum when dry. Another cleaning alternative is to mix two tablespoons ammonia or ammoniated detergent to a quart of water. Dampen a clean cloth with this solution and dab the stain gently. Continue turning the cloth so you are always using a clean portion. Let dry naturally and vacuum when dry.

#### Code S:

On fabrics with an S code, use a mild, water-free cleaning solvent or dry cleaning product (Energine or Carbona<sup>®</sup>). For everyday cleaning, frequent vacuuming or light brushing to remove dust is recommended. Spot clean with a mild solvent, an upholstery shampoo, or the foam from a mild detergent. Dampen a clean cloth and dab the stain gently. Continue turning the cloth so you're always using a clean portion. Let dry naturally and vacuum when dry. Caution: Use of water-based or detergent-based solvents may cause shrinking and/or permanent water stains.

#### Code W-S:

Code W-S fabrics can be cleaned with either water-based cleaning agents or water-free solvents. For everyday cleaning, frequent vacuuming or light brushing to remove dust is recommended. Use a water-based cleaning agent, mild detergent, foam, or pure, water-free solvents (Energine, Carbona, Renuzit<sup>®</sup>). Dampen a clean cloth and dab the stain gently. Continue turning the cloth so you're always using a clean portion. Let dry naturally and vacuum when dry.

#### Code X:

Code X fabrics should only be vacuumed or brushed gently.

#### GENERAL VINYL CLEANING

Apply a mild soap-and-water solution to a clean, lint-free microfiber cloth. Gently wipe the surface to remove any surface dust. Wipe dry with a new, clean, lint-free microfiber cloth. For heavy soiling, dampen a clean, soft, white cloth with Fantastik spray or Formula 409 all-purpose spray and gently rub surface. Rinse with a water-dampened cloth. Wipe dry with a new, clean, lint-free microfiber cloth.

#### GENERAL LEATHER CLEANING

For everyday cleaning, wipe leather with a clean, dry, lint-free microfiber cloth. For spot cleaning, apply a clean, dry cloth or sponge to any spilled liquid immediately. Using a clean, lint-free microfiber cloth, gently dab a non-detergent-soap-andwarm-water solution to the impacted area. Do not scrub or rub the area. Allow the area to dry naturally.



#### 12-YEAR GUNLOCKE WARRANTY

The Gunlocke Company warrants to the original purchaser all product to be free from defects in material and workmanship for a twelve-year period from the date of shipment.

This 12-year warranty applies to all products sold and installed by a Gunlocke authorized agent for normal, commercial, single shift service. Gunlocke will repair, or at its option, replace defective merchandise, free of charge.

Wood owes its inherent beauty to variations in color, grain, and texture, and therefore, these variations are not considered defects. There may be minor variations from one piece of furniture to the next even though they are finished at the same time. Exposure to light and the aging process will cause a darkening of natural wood products. Light finishes on wood products do not mask the natural characteristics of wood. Gunlocke does not guarantee the exact matching of grain, pattern, and color.

These finishes do not cover any of the natural characteristics of the wood, including nature's colorations, pitch pockets, and the variations of steam bent wood. Merchandise will not be replaced because of these natural variations.

For a more detailed explanation of the Gunlocke 12-Year Warranty, including components not manufactured by Gunlocke, please contact your Gunlocke representative, or call 800 828 6300.

## Gunlocke®

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