

**Contract Name:** Mt. San Antonio College BPA (Mt. SAC)  
**Contract Number:** #722  
**Contract Expiration:** 12/31/2025

### CONTRACT TERMS

#### Eligible End-Users

- Mt. San Antonio College
- For questions regarding End User eligibility please contact our Allsteel Customer Solutions Team at 888-255-7833 or [customersupport@allsteeloffice.com](mailto:customersupport@allsteeloffice.com)

#### Product Information

##### Available Product Categories

- Please refer to the attached Discount Matrix for a list of available product series.

#### Contract Terms & Conditions

##### Payment

- Net 30 Days

##### Delivery

- All End User orders are FOB Destination, company paid freight to one destination within the state of California within a reasonable time, not to exceed sixty days after receipt of a valid and complete purchase order, or as negotiated between agency and Allsteel and included in the purchase order.
- Charges for delivery are not approved under this contract and will not be accepted on an order. Orders that incorporate a line item charge that has “delivery” referenced will be returned to the dealer; the dealer will be required to correspond directly with the end user to remove these fees from the order.

##### Services

- Services are negotiated between the dealer and the end user and should not be included on the dealer’s purchase order to Allsteel.

##### Bid Pricing

Is this contract eligible for bid pricing? Yes  or No

#### Pricing & Discount Information

**Allsteel and Gunlocke Price List:** Effective 4/2/24 pricing will be based off the February 2024 List pricers.

# Allsteel – Mt. San Antonio College Discount Matrix

**Mt. SAC BPA # 722**

Contract Expiration Date: 12/31/2025

Products	Order Size at List	End-User Discount From List
Concensys & Terrace Systems, Stride Systems, and Universal Product	\$1 - \$1,126,126	77.60%
	Greater than \$1,126,126	Negotiable
Stride Desking, Stride Storage, Stride Benching, Involve, Optimize Systems, Further, Align Metal Storage, Align Laterals, Rarii Storage, A8, FIT Gallery Panels, Mural	\$1 - \$1,033,058	75.60%
	Greater than \$1,033,058	Negotiable
Further Adaptive Supports	\$1 - \$936,330	73.1%
	Greater than \$936,330	Negotiable
Align Full Wood, Wood Casegoods	\$1 - \$741,840	66.00%
	\$741,841 - \$1,602,564	68.60%
	Greater than \$1,602,564	Negotiable
Accessories (Ergonomic Tools, Wand Light)	\$1 - \$781,250	67.80%
	Greater than \$781,250	Negotiable
Wood Seating	\$1 - \$720,461	65.00%
	Greater than \$720,461	Negotiable
Storage Towers, Overfiles, Bookcases, Essentials Lateral Files, Vertical Files	\$1 - \$871,080	71.10%
	\$871,081 - \$1,872,659	73.10%
	Greater than \$1,872,659	Negotiable
Gather Collection, Clarity, Co Ho, Parallel, Recharge, Rock, and Retreat Seating	\$1 - \$645,995	61.00%
	Greater than \$645,995	Negotiable

<b>Structure, Merge, and Aware Tables</b>	<b>\$1 - \$793,651</b>	<b>68.30%</b>
	<b>Greater than \$793,651</b>	<b>Negotiable</b>
<b>Scout Seating</b>		
<b>Scout Seating</b>	<b>\$1 - \$776,398</b>	<b>67.60%</b>
	<b>Greater than \$776,398</b>	<b>Negotiable</b>
<b>Relate Seating</b>		
<b>Relate Seating</b>	<b>\$1 - \$877,193</b>	<b>71.30%</b>
	<b>Greater than \$877,193</b>	<b>Negotiable</b>
<b>Inspire, Mimeo, Lyric, Evo, Svelte, O6, Pli, and Quip Seating</b>		
<b>Inspire, Mimeo, Lyric, Evo, Svelte, O6, Pli, and Quip Seating</b>	<b>\$1 - \$720,461</b>	<b>65.00%</b>
	<b>Greater than \$720,461</b>	<b>Negotiable</b>
<b>Access and Acuity Seating</b>		
<b>Access and Acuity Seating</b>	<b>\$1 - \$741,840</b>	<b>66.00%</b>
	<b>Greater than \$741,840</b>	<b>Negotiable</b>
<b>#19 Seating</b>		
<b>#19 Seating</b>	<b>\$1 - \$788,644</b>	<b>68.10%</b>
	<b>Greater than \$788,644</b>	<b>Negotiable</b>
<b>Trooper, Tolleson Side, and Nimble Seating</b>		
<b>Trooper, Tolleson Side, and Nimble Seating</b>	<b>\$1 - \$822,368</b>	<b>69.40%</b>
	<b>Greater than \$822,368</b>	<b>Negotiable</b>
<b>Seek Seating</b>		
<b>Seek Seating</b>	<b>\$1 - \$764,526</b>	<b>67.10%</b>
	<b>Greater than \$764,526</b>	<b>Negotiable</b>
<b>Gunlocke</b>		
<b>Gunlocke</b>	<b>\$0 - \$100,000</b>	<b>60.50%</b>
	<b>\$100,001 - \$400,000</b>	<b>62.70%</b>
	<b>\$400,001 and Above</b>	<b>65.00%</b>

**PAGES ABOVE CAN BE SHARED WITH END-USERS  
ALL PAGES BELOW ARE FOR DEALER AND SALES REFERENCE ONLY**

**ALLSTEEL TERMS**

**Servicing Fees**

All size orders 10.0%

**Dealers**

Westfall Commercial Furniture

**Terms & Conditions**

**Freight/Delivery**

All orders must be delivered and installed within 60 days.

All orders are FOB Shipping Point.

Charges for delivery are not approved under this contract and will not be accepted on an order. Orders that incorporate a line item charge that has "delivery" referenced will be returned to the dealer; the dealer will be required to correspond directly with the End User to remove these fees from the order.

**Cancellation Policy**

Cancellation of an order prior to production may be at no charge. After production, cost incurred may be applicable

**Returns/Restocking**

Return shipments are not accepted unless specifically authorized in advance by Allsteel on a Returned Goods Authorization Form furnished by Allsteel. Merchandise must be returned in the original shipping cartons, with proper inner packing and is subject to inspection upon return before acceptance. All returns must be made within 30 calendar days after authorization is issued. Returns may be subject to a processing fee.

**Credit Cards**

Credit card orders for End Users shall follow the guidelines listed below:

- Credit card orders placed directly from the dealer to Allsteel must adhere to Allsteel's dealer credit card policy.

**Payment (Remit to) Information**

Allsteel, Inc.  
13358 Collections Center Dr.  
Chicago, IL 60693-0133

Electronic payments should be directed with the following bank information:  
Depository Financial Institution: Bank of America  
Routing Number: 111000012  
Account Number: 0037562-76554  
Account Name: Allsteel, Inc.

If additional information is needed, please contact credit [asicredit@allsteeloffice.com](mailto:asicredit@allsteeloffice.com)

## Order Placement

### Compass Codes

- B248 ASI MT SAN ANTONIO COLLEGE BPA CONCENSYS INV DLR

### Order Placement

End-users will be invoiced by the dealer on this contract. Dealer's purchase order to Allsteel must include the following:

- The end user purchase order to the dealer must reference Allsteel's contract number 722.
- The purchase order from the dealer to Allsteel must reference Allsteel's contract number 722.
- The dealer must provide a copy of the end user's purchase order to Allsteel.
- End user pricing must match Allsteel's stated contract pricing. The dealer is not authorized to change discounting or net pricing to the customer without written authorization from Allsteel.
- Orders should be submitted to Allsteel Order Management/Customer Support for processing. Orders will be reviewed to ensure contract compliance. Customer Support contact information is:
  - Phone: 888-255-7833
  - Fax: 888-329-3123
  - Email: [customersupport@allsteeloffice.com](mailto:customersupport@allsteeloffice.com)

## ALLSTEEL PROGRAMS

### Marketing Programs Available under Contract:

- DSR Loyalty Program

## ADDITIONAL INFORMATION

## Contact Information

**Allsteel Customer Support**  
Phone: 888-255-7833

Email for Support:

[CustomerSupport@Allsteeloffice.com](mailto:CustomerSupport@Allsteeloffice.com)

Email for orders: [ASIORDER@AllsteelOffice.com](mailto:ASIORDER@AllsteelOffice.com)