

## Contract Summary

Contract Expiration

May 27, 2025

### ELIGIBLE END-USERS

- » Chicago State University, Eastern Illinois University, Governors State University, Illinois State University, Northeastern Illinois University, Northern Illinois University, Southern Illinois University School of Medicine, Southern Illinois University (Carbondale and Edwardsville), University of Illinois (Urbana-Champaign, Chicago, and Springfield)
- » Allsteel has agreed to extend this offer to a select list of Illinois Community Colleges.

### CONTRACT TERMS & CONDITIONS

**Payment Terms**

1.5% 30 Net 90

#### DELIVERY

- All orders must be delivered and installed within 60 days.
- All orders are FOB Destination, company paid freight to one destination.
- Charges for delivery are not approved under this contract and will not be accepted on an order. Orders that incorporate a line-item charge that has "delivery" referenced will be returned to the dealer; the dealer will be required to correspond directly with the End User to remove these fees from the order.

SERVICES					
FEE (Install; Design; Reconfig; Storage)	TYPE (Included in Discount; Hourly; Negotiated)	RATE	FEE (Install; Design; Reconfig; Storage)	TYPE (Included in Discount; Hourly; Negotiated)	RATE
Delivery with setup of furniture except task seating		NTE \$75.00 per hour	Reconfiguration of Furniture		NTE \$125.00 per hour
Delivery with set up of task seating for more than 5 chairs		NTE \$75.00 per hour	Limited to disassembly and reconfiguration of product, does not include moving furniture		NTE \$125.00 per hour
Delivery with set of furniture with Prevailing Wage		Pricing will be quoted on a case by case basis based on prevailing wage at the time of installation and the prevailing wages of the installers according to their job classification.	Moving Furniture		Quoted on a case by case basis with dealers
Delivery with Installation		NTE \$90.00 per hour	Disassembly with Prevailing Wage		Pricing will be quoted on a case by case basis based on prevailing wage at the time of installation and the prevailing wages of the installers
Delivery with Installation with Prevailing Wage		Pricing will be quoted on a case by case basis based on prevailing wage at the time of installation and the prevailing wages of the installers according to their job classification.	Re-installation of Furniture		NTE \$125.00 per hour
Design		Provide free of charge, resulting in an active project and/or purchase order	Re-installation of Furniture with Prevailing Wage		Pricing will be quoted on a case by case basis based on prevailing wage at the time of installation and the prevailing wages of the installers
Design		NTE \$80.00 per hour (without furniture purchased)	Warehousing		NTE \$5.00 per square foot/month
Project Management		NTE \$80.00 per hour	Auto Cad		NTE \$90.00 per hour

PRODUCT & PRICING INFORMATION
<b>DISCOUNTS/PRODUCTS</b>
See Matrix for discounts and available products.
<b>NON-CONTRACT ITEMS</b>
Items not approved on contract cannot be quoted or represented as a contract sale; non-contract items will not be accepted on an order.
<b>SPECIALS</b>
<b>Specials are approved on contract with the following limitations:</b>
<ul style="list-style-type: none"> <li>» The special must be a modification to an already approved base model accepted on this contract.</li> <li>» List pricing is determined on a case-by-case basis; all requests should be sent to the HNI Customer Support team <a href="mailto:governmentsupport@hniworkplacefurnishings.com">governmentsupport@hniworkplacefurnishings.com</a></li> </ul>
Approved specials will receive discounts consistent with the base model discounts already approved on contract.

## DISCOUNT MATRIX & PRODUCT LISTING

Allsteel/Gunlocke/HON  
Price List

**Allsteel Price List:** May 2021  
**Gunlocke Price List:** May 2021  
**HON Price List:** October 2021

Manufacturer	Brand	Description	Discount
Allsteel	Altitude Tables, Approach, Cadence, Concensys, Further, Gallery Panels, Involve, Optimize, Stride, Terrace, Metal & Acrylic Table Screens, Universal Panel Stacker, Fit Panels, Mural Desking, Daybook, Universal Screens	Office Systems/Casegoods	74.6%
Allsteel	Further Adaptive Supports	Further Adaptive Supports	72.1%
Allsteel	Acuity, Access, Clarity, Evo, Inspire, Lyric, Mimeo, Nimble, O6, Pli, Quip, Relate, Scout, Seek, Svelte, Tolleson, Trooper	Seating	63.5%
Allsteel	Social Collaborative Seating/Tables/Conferencing (Clubhouse, Hedge, Jetty Mod, Linger, Mind-Share, Reflect, Rise, Scooch, Take-5, Vicinity Seating, Belong, Recharge, Transfer, View, Harvest, Sketch), CoHo, Parallel, Retreat, Retreat Executive, Townhall Collection (Rock, Wedge, Peak, Summit, Picnic), Park by Norm Architects, Two-Thirds	Collaborative	58.5%
Allsteel	Admix, Aware, and Structure Tables	Tables	65.2%
Allsteel	Align Metal Storage, Essentials, Radii Storage, Stride Storage	Storage	69.3%
Allsteel	Ergonomic Tools, Wand and Link Lights, Hands-Free Pulls, Hand Sanitizer Solutions, Acrylic Freestanding Screens	Extensions	65.9%
Allsteel	Align Wood, Align Systems (Veneer only), Veneer Worksurfaces	Veneer & Wood Casegoods	61.7%
Gunlocke	All product	Various	58.5%
HON	Abode Systems, Abound Systems, Accelerate Systems, Brigade Pedestals, Coordinate, Empower, Flagship Pedestals, Systems Accessories, PET Desktop Screens, Universal Screens	Systems & Metal Pedestals	70.0%
HON	210 Vertical Files, 310 Vertical Files, 510 Vertical Files, Brigade Laterals, Brigade Steel Bookcase, Brigade Storage Cabinets, Contain, Flagship File Centers, Flagship Laterals, Flagship Storage & Bookcases, FlameSafe Fire-Resistant Files, Fuse, H320 Vertical Files, Storage Accessories, Storage Islands	Vertical & Lateral Files, Storage	59.0%
HON	10500 Series Laminate Desking, 1870 Series Bookcases, 34000 Series Desking, 38000 Series Desking, Arrange, Between, Birk Tables, Build Tables, Concinnity, Coze, Flock, Gravitation, Hospitality, HPWRMOB1, Huddle, Laminate Occasional Tables, Metro Desking, Motivate, Preside, Desking & Table Accessories, Scramble Occasional Tables,	Tables, Metal Desking & Computer Support, Veneer & Laminate Casegoods	57.0%

	Sculpt Tables, Valido Laminate Desking, Voi Laminate & Veneer Desking, Workwall Series		
HON	Accomodate, Adjustable Task/Lab Stools, Astir Collaborative Work, Build Seating, Cambia, Ceres, Cipher, Cliq, Cofi, ComforTask, Convergence-HCT1MM, Endorse, Flexion, Flock, Gateway, Grove, High Density Olson Stacker, Ignition, Ignition 2.0, Invitation, Lota, Mav Single Lounge, Motivate, Nucleus, Nucleus Recharged, Park Avenue, Perpetual, Pillow-Soft, Riley, Ruck Wood Café, Seating Accessories, Skip, Solutions Seating, So-Co, Solve, Soothe, Sooth High-Back Patient Chair, Versant, Volt, West Hill	Seating	57.0%
HON	Class-ifi, Confetti, Revel, Roll Call, SmartLink, Storyline, Tangram	Education	53.0%

## For Dealer & Sales Reference Only

### SERVICING FEES

Dealer Servicing Fee

13%

*Note: Dealer fee and any services paid 90% at time of invoice to end user and 10% within 10 days upon full payment received from end-user.*

### ORDER PLACEMENT

#### COMPASS CODES

- B037 Invoice to End-User
- B038 Invoice to End-User Rapid Advantage (Allsteel only)

#### AGENCY ORDERS PLACED DIRECTLY WITH ALLSTEEL

**Orders issued direct to Allsteel must adhere to the following rules:**

- » Orders MUST be made out to Allsteel LLC c/o Servicing Dealer.
- » Orders MUST reflect the correct contract pricing. Orders with incorrect pricing will be sent back to the dealer who will correspond directly with the End User for appropriate modifications.
- » Orders MUST include the contract number IPHEC1905.
- » Orders MUST be sent to Allsteel's Government Customer Service team by the following methods:
  - EDI or Electronic Ordering: Please contact Customer Service for full details.

### DEALER ADDITIONS/UPDATES

IPHEC requires one designated dealer be assigned to each IPHEC member institution:

**University Coverage by Dealership:**

**Henricksen:**

Illinois State University - Normal  
 Northern Illinois University - Dekalb  
 Southern Illinois University – Carbondale  
 Southern Illinois School of Medicine - Springfield  
 University of Illinois – Springfield  
 Western Illinois University – Macomb

**Midwest Office Interiors:**

Chicago State University – Chicago  
 Governor's State University – University Park

**Modern Business Interiors:**

Southern Illinois University – Edwardsville

**Paragon Commercial Interiors, Inc:**

Western Illinois University – Quad Cities

**Stocks:**

Eastern Illinois University – Charleston  
 Southern Illinois University School of Medicine – Springfield  
 University of Illinois – Urbana/Champaign  
 University of Illinois Foundation

**The Ellison Group:**

Northeastern Illinois University - Chicago  
 University of Illinois – Chicago

Dealers can be updated on a quarterly basis with approval from Allsteel and IPHEC.

Due dates for Sales to send complete submittals are January 1, April 1, July 1, and October 1.

**Required Documentation to add a Dealer are as follows:**

- » Allsteel Dealer Agreement Form
- » Allsteel General Information Form
- » Dealer Flow-down Letter

For further details regarding new dealer setups, please contact HNI Government Support at [governmentsupport@hniworkplacefurnishings.com](mailto:governmentsupport@hniworkplacefurnishings.com)

**CONTACT INFORMATION**

<b>Allsteel Customer Support</b>	888-255-7833	<a href="mailto:governmentsupport@hniworkplacefurnishings.com">governmentsupport@hniworkplacefurnishings.com</a>
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Order Assistance: [ASOrder@allsteeloffice.com](mailto:ASOrder@allsteeloffice.com)

Compass Ordering Issues: [HNIPortalSupport@hnicorp.com](mailto:HNIPortalSupport@hnicorp.com)

Credit Assistance (Invoice copies, payment information): [credit@hniworkplacefurnishings.com](mailto:credit@hniworkplacefurnishings.com)

Contracts & Compliance details: [AllsteelGovContracts@allsteeloffice.com](mailto:AllsteelGovContracts@allsteeloffice.com)

Sales Contact: Brooke Julien, cell 312-405-6938, [julienb@allsteeloffice.com](mailto:julienb@allsteeloffice.com)