HON Education Resource Guide

Building a comprehensive, cohesive classroom can be challenging. But good news—HON is an exceptional tutor! From sizing and accessories to product care to fabrics and finishes (and much more!), we’ve got an A+ guide to create a connected, inclusive learning space for students and teachers—everywhere, every day.

EDUCATION BUYING TIMELINE
Manage Your Time Efficiently with this Planning Timeline
See Page 2

PRODUCT CONFIGURATOR
See Your Designs Come to Life with this Visualization Tool

SIZING GUIDE
Find the Right Chair & Desk Heights for Your Students
See Page 3

FABRICS & FINISHES
Explore Hundreds of Fabric & Finish Options

GLIDES GUIDE
Choose the Glides that’ll Work Best for Your School’s Flooring
See Page 4

ACCESSORIES GUIDE
Complete Your Space with Handy Accessories
See Page 5

PRODUCT CARE GUIDE
Learn How to Keep Your Furniture in Top Shape

WARRANTY INFO
HON Full Lifetime Warranty
Education Furniture Buying Timeline

Whether you want a complete overhaul or just a few adjustments, designing an inclusive, multifunctional classroom can be a big project. HON can help! With this handy Planning Timeline resource, you can manage your time efficiently and have everything in place before class is in session.

**PLANNING:**
- Evaluation of Needs
- Planning Process
- Budget Review
- Develop Product Solutions

**ORDER:**
- Product Solution Revision
- Quotes Review
- Finalize Order
- Product Order Approval
- Furniture Ordered

**INSTALLATION:**
- Installation Preparation
- Manufacturing* 
- Installation at Site
- Post Installation

**Planning - 9-12 Months Out**
Team huddle! Gather your group to brainstorm about current classroom furniture challenges, needs, wants, and district goals to determine what products will best suit an ideal learning space for students and teachers.

**Order - 3-8 Months Out**
Time to put those math skills to use. Once you’ve finalized a budget and have reviewed potential products to fit within your budget needs, you can outline key dates for installation and work through final approvals before ordering.

**Installation - 0-3 Months Out**
Now the fun begins! Put the finishing touches on final layout plans and prep the space for product installation. Review each product, explain their features, and train educators on new learning strategies made possible by each solution.

*Manufacturing dates may vary, while this is a generalized project timeline for Education projects.

Please work with your Sales Representative and other key partners to ensure timelines to meet your project needs.
Find the Right Fit

Comfort and ergonomics matter in the classroom. Picking the right chair for your table or desk should be easy and seamless. When students are positioned correctly, learning begins. Ensure students have the right amount of knee space between the seat and the bottom of the table so arms can rest comfortably on top of the table and the knees form a 90° degree angle.

Recommended space from the chair seat to the underside of the table is 8”-11”

<table>
<thead>
<tr>
<th>SEAT HEIGHT</th>
<th>6”</th>
<th>12”</th>
<th>14”</th>
<th>16”</th>
<th>18”</th>
<th>24”</th>
<th>30”</th>
</tr>
</thead>
<tbody>
<tr>
<td>TABLE HEIGHT</td>
<td>14”</td>
<td>22”</td>
<td>24”</td>
<td>27”</td>
<td>29”</td>
<td>36”</td>
<td>42”</td>
</tr>
</tbody>
</table>

- Pre-K
- Kindergarten - Grade 1
- Grade 2-4
- Grade 5-12
Choose the Right Glide

Noise can stand in the way of focus and connection in the classroom. HON’s SmartLink collection of desks and chairs offer non-abrasive glides to reduce floor damage and minimize the distraction from scraping and scratching. Plus, the less stress your seating endures, the longer it lasts! Optimizing your learning space with the right solutions has never sounded better.

<table>
<thead>
<tr>
<th>TYPE OF FLOORING</th>
<th>NYLON/ POLYCARBONATE</th>
<th>FELT</th>
<th>STEEL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carpet</td>
<td>Best</td>
<td>Not Recommended</td>
<td>Good</td>
</tr>
<tr>
<td>Polished Concrete</td>
<td>Best</td>
<td>Good</td>
<td>Not Recommended</td>
</tr>
<tr>
<td>Hardwood</td>
<td>Not Recommended</td>
<td>Best</td>
<td>Not Recommended</td>
</tr>
<tr>
<td>Vinyl/LVT</td>
<td>Best</td>
<td>Better</td>
<td>Good</td>
</tr>
<tr>
<td>VCT</td>
<td>Best</td>
<td>Good</td>
<td>Not Recommended</td>
</tr>
<tr>
<td>Tile (Porcelain/Ceramic)</td>
<td>Best</td>
<td>Good</td>
<td>Not Recommended</td>
</tr>
</tbody>
</table>

| AVAILABLE ON:         | SmartLink® Seating    | SmartLink Seating Add-On | SmartLink Seating |
|                       | SmartLink Student Desk | Build™ Desks          |
|                       | SmartLink Student Desk Add-On | Build Tables          |

PROTECT YOUR FLOORS
MAKE EACH SPACE YOUR OWN

**Complement Your Classroom with Handy Accessories**

Whether it's colorful storage designed to stash art supplies or a mobile table made for creativity and connection, every learning space needs convenient additions that boost personality and performance. Check out HON’s education accessories and retrofit your classroom today!

<table>
<thead>
<tr>
<th>PRODUCT</th>
<th>ACCESSORIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Build™ Student Desk</td>
<td>Tray Kit, Backpack Hook</td>
</tr>
<tr>
<td>Build Makerspace Table</td>
<td>Tray Kit, Hook, Side Saddle, Hot File</td>
</tr>
<tr>
<td>Class-ifi™ Storage</td>
<td>Tray Kit, Hook, Side Saddle, Hot File</td>
</tr>
<tr>
<td>SmartLink® Student Desk</td>
<td>Metal Book Box, Backpack Hook</td>
</tr>
<tr>
<td>SmartLink Storage</td>
<td>Tray Kit</td>
</tr>
<tr>
<td>SmartLink 4-Leg Chairs (16-18”H)</td>
<td>Wire Storage Basket</td>
</tr>
</tbody>
</table>

All accessories are optional. Please work with your Sales Representative to specify product and accessory needs.
See the HON Pricer for complete product information.

For more information, visit hon.com/education