

## **Contract Summary**

**Contract Expiration** 

December 31, 2030

## **ELIGIBLE END-USERS**

- » Eligible End Users include: State agencies, political subdivisions, counties, and school districts.
  - \* Private education entities are not eligible to purchase off the State contract.

## **CONTRACT TERMS & CONDITIONS**

**Payment Terms** 

Net 30 Days

## **DELIVERY**

» All deliveries will be F.O.B. destination, freight pre-paid and allowed, with all transportation and handling charges paid by the Contractor.

#### **SERVICES**

- » Installation (Includes Project Management) Hourly Rate: \$65.00
- » Design (if needed) Hourly Rate: \$75.00

Note: Other services are not allowed or included in installation.

## **PRODUCT & PRICING INFORMATION**

### **DISCOUNTS/PRODUCTS**

See Matrix for discounts and available products.

## **NON-CONTRACT ITEMS**

Items not approved on contract cannot be quoted or represented as a contract sale; non-contract items will not be accepted on an order.

### **SPECIALS**

Specials are not allowed on contract and will not be accepted on orders.

# **DISCOUNT MATRIX & PRODUCT LISTING**

Allsteel Price List

March 1, 2023

Products	Brand	DISCOUNT PERCENTAGE OFF
Seating Social Collaborative, Jetty Mod, Parallel, CoHo, Retreat, Retreat Executive, Clarity, Two Thirds, Trooper, Relate, Acuity, Seek, Mimeo, Quip, Evo, Lyric, Inspire, Nimble, Svelte, O6, Pli, Park, Recharge and Townhall Collection	Allsteel	52.4%
<b>Desks Workstation</b> Stride Desking	Allsteel	69.0%
<b>Tables</b> Aware and Structure	Allsteel	64.0%
Workstation Panels  Stride, Terrace, Optimize, Further, Involve, Universal (Pedestals, Overheads, Worksurfaces, Screens, Electrical & Accessories), Altitude, Approach, Gallery Panels/FIT, Mural, Daybook	Allsteel	69.0%
Ancillary/Filing/Storage  Align Credenzas, Align Lockers and Towers, Essentials Laterals and Bookcases, Radii Storage	Allsteel	64.0%
Seating, Desk Workstation, Tables, Workstation Panels and Ancillary/Filing/Storage	Gunlocke	55.6%



# For Dealer & Sales Reference Only

## **SERVICING FEES**

**Dealer Servicing Fee** 

15%

### ORDER PLACEMENT

#### COMPASS CODES

» B641 State of Kentucky Invoice End-User

#### AGENCY ORDERS PLACED DIRECTLY WITH ALLSTEEL

### Orders issued direct to Allsteel must adhere to the following rules:

- » Orders MUST be made out to Allsteel LLC c/o Servicing Dealer.
- » Orders MUST reflect the correct contract pricing. Orders with incorrect pricing will be sent back to the dealer who will correspond directly with the End User for appropriate modifications.
- » Orders MUST include the contract number MA 7582300000877.
- » Orders MUST be sent to Allsteel's Government Customer Service team by the following methods:
  - EDI or Electronic Ordering: Please contact Customer Service for full details.

## **DEALER ADDITIONS/UPDATES**

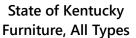
Dealers can be updated on a quarterly basis with approval from Allsteel and the State of Kentucky.

Due dates for Sales to send complete submittals are January 1, April 1, July 1, and October 1.

## Required Documentation to add a Dealer are as follows:

- » Allsteel Dealer Agreement Form
- » Allsteel General Information Form
- » Dealer Flow-down Letter

For further details regarding new dealer setups, please contact HNI Government Support at <a href="mailto:governmentsupport@hniworkplacefurnishings.com">governmentsupport@hniworkplacefurnishings.com</a>





## CONTACT INFORMATION

Allsteel Customer Support 888-255-7833 governmentsupport@hniworkplacefurnishings.com

Order Assistance: <u>ASIOrder@allsteeloffice.com</u>

Compass Ordering Issues: <u>HNIPortalSupport@hnicorp.com</u>

Credit Assistance (Invoice copies, payment information): <a href="mailto:credit@hniworkplacefurnishings.com">credit@hniworkplacefurnishings.com</a>

Contracts & Compliance details: <u>AllsteelGovContracts@allsteeloffice.com</u>
Feel free to contact your local Allsteel Business Development Manager