

Contract Name: General Services Administration (GSA)
Contract Number: 47QSMS24D0086
Contract Expiration: June 6, 2029

CONTRACT TERMS

Eligible End-Users

- All Federal agencies and activities in the executive, legislative and judicial branches.
- District of Columbia and other activities and organizations authorized by statute or regulation to use GSA as a source of supply.
- Government contractors authorized by FAR 51
- For questions regarding End User eligibility please contact our Allsteel Customer Solutions Team at 888-255-7833 or customersupport@allsteeloffice.com

Product Information

Available Product Categories

- Please refer to the Discount Matrix for a list of available products.
<https://www.allsteeloffice.com/contracts/gsa-contract>

Contract Terms & Conditions

Payment

- Net 30 Days

Delivery

All orders FOB Origin CONUS

Services

- Quotes to the end user must reflect a separate line item for each service.
- Services shall be quoted following the guidelines listed below:

Service Type	Quote Type	Rate
Installation		Not to Exceed \$100.00 per hour; a minimum charge of \$175.00 per project applies. Inclusive of IFF
Reconfiguration	Hourly	Not to Exceed \$78.00 per Hour, Inclusive of IFF
Design	Hourly	Not to Exceed \$71.00 per Hour, Inclusive of IFF
Project Management	Hourly	Not to Exceed \$71.00 per hour, Inclusive of IFF

Bid Pricing

Is this contract eligible for bid pricing? Yes or No

Pricing Information

Allsteel Price List: February 2024 Pricers.

**PAGES ABOVE CAN BE SHARED WITH END-USERS
ALL PAGES BELOW ARE FOR DEALER AND SALES REFERENCE ONLY**

ALLSTEEL TERMS

Servicing Fees

All size orders 10.0%

*When services are on an order Allsteel withholds the .75% IFF from the amount paid out for the services.

Terms & Conditions

Freight/Delivery

All orders must be delivered and installed within 60 days.

All orders are FOB Origin, company paid freight to one destination within The 48 Contiguous States and Washington, DC (CONUS).

Shipments for AK, HA, GU, PR etc. are FOB point of embarkation within the Continental United States (CONUS). For "International" Use of Domestic Schedules: Activities shall provide forwarding instructions and/or TCN documentation and/or Instructions..

Cancellation Policy

Cancellation of an order prior to production may be at no charge. After production, cost incurred may be applicable

Returns/Restocking

Restocking charges of 45% applicable for items cancelled after production begins. All returns must be pre-approved by Allsteel Government Customer Support.

Credit Cards

Credit card orders for End Users shall follow the guidelines listed below:

- Credit cards are accepted from the End User with no additional discount/fee.
- Orders using a credit card shall include the name, signature, and phone number of the cardholder; no verbal orders are accepted at time of order.

Payment (Remit to) Information

Allsteel LLC
13358 Collections Center Dr.
Chicago, IL 60693-0133

Electronic payments should be directed with the following bank information:
Depository Financial Institution: Bank of America
Routing Number: 111000012
Account Number: 0037562-76554
Account Name: Allsteel LLC

If additional information is needed, please contact credit asicredit@allsteeloffice.com

Order Placement

Orders placed directly with Allsteel

Orders issued direct to Allsteel must adhere to the following rules:

- Orders MUST be made out to Allsteel LLC c/o Servicing Dealer.
- Orders MUST reflect the correct contract pricing. Orders with incorrect pricing will be sent back to the dealer who will correspond directly with the End User for appropriate modifications.
- Orders MUST include the contract number – GS-28F-0001V.
- Orders MUST be sent to Allsteel's Government Customer Service team by the following methods:
 - Email: ASIGovtSif@allsteeloffice.com
 - EDI or Electronic Ordering: Please contact Customer Service for full details

ADDITIONAL INFORMATION

Contact Information

Allsteel Customer Support

Phone: 888-255-7833

Email for Support: CustomerSupport@Allsteeloffice.com

Email for orders: ASIORDER@AllsteelOffice.com

Dealer Flow Down Clauses:

FAR Clauses that flow down to dealers are routinely updated by GSA when a refresh is done to the GSA Solicitation. A link to all the flow down FAR Clauses can be found here:

<https://www.allsteeloffice.com/contracts/gsa-contract>