



## Contract Information

Schedule: Multiple Award Schedule  
Contract Number: 47QSMA22D08P9  
Contract Period: March 11, 2022 – March 10, 2027

Hickory Business Furniture, LLC  
PO Box 8  
Hickory, NC 28603

## Customer Support Information

Phone: 828-328-2064  
Fax: 828-485-2690  
Website: [www.hbf.com](http://www.hbf.com)  
CS Email: [hbfservice@hbf.com](mailto:hbfservice@hbf.com)  
Contract Support: [HBFGovContracts@hnicorp.com](mailto:HBFGovContracts@hnicorp.com)  
Order Entry Email: [hbforderes@hbf.com](mailto:hbforderes@hbf.com)

## General Information

Business Size	Large (Corporation)
UEI No.	UHMEJJ5KPFZ4
DUNS No.	12-804-5148
Cage Code	3HE21
Tax ID No. (TIN)	74-3255576

## CUSTOMER INFORMATION

- 1. Special Item Numbers (SIN)**  
SIN 33721 – Office Furniture
- 2. Maximum Order**  
33721 \$250,000
- 3. Minimum Order**  
\$100 List
- 4. Geographic Coverage**  
The 48 Contiguous States and Washington, DC (CONUS)

5. **Points of Production**  
 Hickory, Catawba County, NC  
 Wayland, Steuben County, NY
6. **Discount Statement**  
 Discount is applied to List Price
- Discount Structure in List \$:**
- |                          |        |
|--------------------------|--------|
| \$1 - \$99,999.99        | 57.90% |
| \$100,000 - \$299,999.00 | 58.80% |
| \$300,000 – MOT          | 60.10% |
7. **Quantity Discounts in List \$:**
- |                          |        |
|--------------------------|--------|
| \$1 - \$99,999.99        | 57.90% |
| \$100,000 - \$299,999.00 | 58.80% |
| \$300,000 – MOT          | 60.10% |
8. **Payment Terms**  
 Net 30 Days
9. **Foreign Items**  
 Hickory Business Furniture is a domestic manufacturer that utilizes a global supply chain to manufacture its product. All products offered on GSA contract are substantially transformed in the U.S. or a TAA compliant country.
- 10.a.b.c.d **Delivery**
- |                                       |   |
|---------------------------------------|---|
| a – Time of Delivery                  | Standard delivery is 6-12 weeks after receipt of order. HBF’s rates are for dock-to-dock delivery and do not include inside delivery. |
| b – Expedited Delivery                | Contact HBF   |
| c – Overnight and Second Day Delivery | Contact HBF   |
| d – Urgent Requirements               | Contact HBF   |
11. **F.O.B.**  
 Origin, Freight Prepay and Add, as outlined in HBF’s guaranteed freight program.
12. **Ordering Address**  
 HBF  
 PO Box 8  
 Hickory, NC 28603-0008  
 Fax: 828-485-2690  
 Email: [hbforders@hbf.com](mailto:hbforders@hbf.com)
13. **Payment Address**  
 HBF  
 PO Box 281970  
 Atlanta, GA 30384-1970

- 14. Warranty Provisions**  
Standard Commercial Warranty – 12 Year Limited Commercial Warranty
- 15. Export Packing Charges**  
Not applicable.
- 16. Rental, Maintenance, and Repair**  
Not applicable.
- 17. Installation**  
Not applicable.
- 18. Repair Parts**  
Not applicable.
- 19. Service and Distribution**  
Not applicable.
- 20. Participating Dealers**  
Not applicable.
- 21. Preventative Maintenance**  
Not applicable.
- 22a. Special Attributes**  
HBF is in compliance with current environmental laws and regulations and employs an on-site Environmental Engineer. Visit us at <https://www.hbf.com/resources/Sustainability> for up to date information on HBF's call to action for true environmental sustainability.
- 22b. 508 Compliance**  
Not applicable.
- 23. Unique Entity Identifier (UEI) Number**  
UEI No. UHMEJJ5KPFZ4
- 24. System for Award Management (SAM) Database**  
Hickory Business Furniture, LLC is active and current in SAM.