FUNDAMENTAL COURSE
CIRCULATING NURSE FOR ENs, ENAs & RANs

Course Description
The curriculum is outcomes-based and follows a student-centred approach. The operating theatre course will give the nurse an understanding of the basics of nursing in this specialised unit. The course consists of a theoretical and clinical component. The students must pass both to successfully complete the course.

Course content:
- Operating Room Complex and Equipment
- Surgical Team
- Pre-operative Preparation of the Theatre
- Asepsis and Infection Control
- The intra-operative Phase
- Legal, Ethical Aspects and Documentation
- The Sterilization Department
- Patients with Special Needs
- General Surgery
- Gynaecological and Urological Surgery
- Otolaryngological Surgery
- Orthopaedic Surgery

Course Outcomes
The aim of this course is to enable the nurse to provide safe care in the operating theatre and to assist the sterile team members.

Course Duration
4 Months

Target Group
Enrolled Nurses / Staff Nurses / Enrolled Nurse Auxiliary / Registered Auxiliary Nurse

Format of Tuition
Outcome based self-study with contact sessions. The teaching approach is problem-based and demands self-study with limited contact, thus an adult education methodology is applied.

Language of instruction
English

Clinical Facilities
Operating Theatre

Admission Requirements
- Proof of current enrolment as an Enrolled Nurse Auxiliary / Enrolled Nurse / Staff Nurse and registration as an Auxiliary Nurse with the SA Nursing Council or Namibian Nursing Board
- Application / motivation report from the Unit Manager and signed by the Nursing Manager
- 3 months Operating Theatre Nursing experience

Applications to be sent to:
- Internal: Electronic application via the training and development consultant of the clinical facility
- External: Apply online via the Mediclinic website

Course Timetable

<table>
<thead>
<tr>
<th>Invitation for Applications</th>
<th>Closing Date for Applications</th>
<th>Commencement of Course</th>
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<tbody>
<tr>
<td>April</td>
<td>End Jan / May</td>
<td>1 April / 1 Aug</td>
</tr>
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</table>
Rules

- Two formal tests will be written. The student must pass the two tests with a combined average of 50% to pass the fundamentals course. Only one supplementary test will be granted for all modules. Students must pass the supplementary test with a mark of 50%. If the student fails the supplementary test he/she will not be able to complete the course and will need to redo the entire course.
- The allocation of the student for clinical is done by Mediclinic.
- The student must work at least a 36 hour work week.
- The student may not work permanent night duty during the course.
- No leave will be granted during the course.
- If all the practical requirements cannot be met in the student’s work setting the student will be placed in an alternative facility in collaboration with the Nursing Manager.
- Clinical accompaniment is provided by the Educator/Facilitator, trained Mentors, and Registered Nurses.
- The student must work in the operating room unit for a period of four months.

The student must:

- Achieve a practical mark of 70% for all the required clinical assessments
- Provide evidence of clinical competence
- Hand in the completed workbook

*The successful completion of this course does not qualify the student to register an additional qualification with the South African Nursing Council. The course is not credit bearing.*

Mission

Our mission is:

- To deliver measurable quality training outcomes, governed by sound educational principles, evidence based practice and adherence to legislation.
- To contribute to the development of skills relevant to health care service delivery nationally.

Institution

**Mediclinic (Pty) Ltd Private Higher Education Institution**

Head Office: Mediclinic (Pty) Ltd Offices, PO Box 456, Stellenbosch, 7599 Strand Road, Stellenbosch, 7600. Tel: +27 21 809 6500. Fax: +27 21 809 6756

Mediclinic (Pty) Ltd is a registered company operating in the private healthcare industry. Company registration number 1969/009218/07.

Mediclinic (Pty) Ltd is registered with the Department of Education until 31 December 2023 as a private higher education institution under the Higher Education Act, 1997. Registration certificate no. 2008/HE07/006.

Fees and Funding

Mediclinic funds the course for its employees. The student is responsible for the cost of any prescribed and recommended books, as well as costs incurred for travel and accommodation.

**External students (non-Mediclinic employees):** Mediclinic Higher Education determines the fees annually. The fees are subject to change and are published on the Mediclinic website. Fees do not include any prescribed and/or recommended books. Other institutions requesting Mediclinic to provide training for their employees will be invoiced prior to commencement of the course.

All required fees must be paid a month before commencement of training.

Contract

Mediclinic employees: The hospital may contract the student. If the student does not complete the course successfully he/she will be liable for the costs of the study material.

*Student information will be shared with legislative bodies and be used for BDBEE purposes.*

Code of Conduct

All students are subject to the Mediclinic disciplinary code that governs workplace conduct and the grievance procedure. Policies and procedures are available to deal with student appeals and complaints.

Student Support Services

**Facilities**

Library and Computer Room

**Support Services**

We have an academic support system in place. The support system includes assisting with study methods as well as assisting students that require professional counselling. We have INCON clinics in the hospitals where students are referred if professional counselling is required as well as for health and wellness needs. Policies and procedures are in place to deal with student disabilities.
The course is offered at the following Mediclinic (Pty) Ltd Learning Centres:

<table>
<thead>
<tr>
<th>Region</th>
<th>Center Details</th>
<th>Tel:</th>
<th>Contact Details</th>
<th>Clinical Facilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tshwane Region</td>
<td>132 Cilliers Street Sunnyside Pretoria 0002</td>
<td>(012) 421 9100</td>
<td>Head Educator: F Hutchinson (Registered Nurse with Education qualification)</td>
<td>All hospitals with an operating department and a mentor to assist the students in the operating room</td>
</tr>
<tr>
<td>Central Region</td>
<td>2nd Floor, Quantum Building 3rd Avenue Bloemfontein 9301</td>
<td>(051) 4114101</td>
<td>Head Educator: D Bredenkamp (Registered Nurse with Education qualification)</td>
<td></td>
</tr>
<tr>
<td>Cape Region</td>
<td>Tijgerpark 1 Willie van Schoor Drive Bellville 7530</td>
<td>(021) 943 6000</td>
<td>Head Educator: J Olivier (Registered Nurse with Education qualification)</td>
<td></td>
</tr>
<tr>
<td>Northern Region</td>
<td>Cnr Peter Place/Main Road Bryanston 2021</td>
<td>(011) 709 2366</td>
<td>Head Educator: Dr E Powell (Registered Nurse with Education qualification)</td>
<td></td>
</tr>
</tbody>
</table>

Names and Qualifications of Academic / Operational Staff

<table>
<thead>
<tr>
<th>Name</th>
<th>Learning Centre Location</th>
<th>Qualifications:</th>
<th>Full Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>De Kock, C</td>
<td>Cape</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Hutchinson, F</td>
<td>Pretoria</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Marais, T</td>
<td>Pretoria</td>
<td>✓</td>
<td>✓</td>
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<td>Nel, N</td>
<td>Cape</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Roets, T</td>
<td>Cape</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Roos, E</td>
<td>Bloemfontein</td>
<td>✓</td>
<td>✓</td>
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