

## CURRICULUM VITAE

**Annmarie C. Muñana, MSN, MJ, BSN, RN**

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### EDUCATION

**Georgetown University**, Master of Science in Nursing, (MSN), 2015

- Nursing Education Track
- Research Thesis: Anxiety, Stress and Mindfulness in Nursing Students
- Practicum: Georgetown University, Saint Louis University, and Lewis University.

**Loyola University Chicago, School of Law**, Master of Jurisprudence in Health Law, (MJ), 2006

- Thesis: Scientific Misconduct in the 21<sup>st</sup> Century

**Georgetown University**, Bachelor of Science in Nursing, (BSN), 1986

- Practicum: Global health and clinical experience in Manchester, England (United Kingdom)

### PROFESSIONAL EXPERIENCE

#### **2016- Present CHAMBERLAIN UNIVERSITY**

Chamberlain University College of Nursing prepares nurses with the knowledge, skills, and values required to succeed in today's healthcare environment. It is committed to quality and accessible nursing education. <http://www.chamberlain.edu/>

#### ***Senior Manager, State Licensing and Regulation*** (2019-Present)

Under the general direction of the Sr. Director, Accreditation & Professional Regulation, the Sr. Manager supports the regulatory and accreditation efforts of College of Nursing and the College of Health Professions. This includes responsibility for coordinating all regulatory approval efforts related to the state Boards of Nursing for all new/existing campuses. In this role, I hold primary responsibility for the development of relationships with state boards of nursing, programmatic regulatory and accrediting agencies, and function as a liaison for all campus presidents for completion of required reports and approval visits.

#### **Areas of Responsibility:**

- Establish and nurture relationships with state regulatory agencies and accrediting organizations; represent the institution to regulatory agencies.
- Serve as subject matter expert to assure compliance with state and federal regulations.
- Manage the processes for approval of state boards of nursing.
- Responsible for licensing and compliance under the direction of the Sr. Director, and in coordination with the organization's corporate licensing and compliance departments to ensure regulatory compliance and licensing issues are addressed.
- Serve as a resource to the organization's compliance department for issues related to State Boards of Nursing regulatory approval.
- Provide input and guidance in undergraduate prelicensure curriculum development to ensure compliance with state, and professional organization requirements.
- Assess standards of employee qualifications for new and established campuses including review of campus president candidates.

- Provide input and support for the development and submission of professional accreditation change reports supporting campus development initiatives.
- Monitor fair and equitable application of student and academic policies to comply with federal, state and local regulators, accreditation standards and nursing practice.

***Associate Dean of Faculty, Chicago Campus (2017-2019)***

As Associate Dean I provide leadership for all campus level faculty to ensure curricula are current and consistently delivered in accordance with accreditation standards to achieve superior student outcomes. I serve as a role model and mentor in areas of academic excellence, customer service, collaboration, communication and professionalism.

**Select Accomplishments:**

- Achieved superior academic outcomes by leading and upgrading the caliber of the faculty, augmenting instructional quality, competencies, and promoting scholarship.
- Enhanced delivery of the curriculum by supporting the implementation of the revised curriculum, academic policies, and integration of a new learning management platform.
- Participated in the budget and strategic planning initiatives to improve financial performance by maximizing resources
- Increased workforce and student satisfaction and retention rates by collaborating with key stakeholders and anticipating developmental needs.
- Served as change agent by building consensus across key collaborators and departments, streamlining and restructuring processes to align with policy, and facilitating training.
- Supported 100% compliance with university policies and regulatory requirements by assessing and mitigating areas of risk, and by nurturing a culture of openness and transparency.
- To support national quality improvement and compliance initiatives, was selected to pilot test the proposed new Conduct and Complaint Management System to identify any functionality issues.
- As a member of the campus leadership, participated in the annual “Operations” meeting with the national leadership to showcase campus academic outcomes, faculty, and strategic academic plans.
- Fostered the development of external partnerships, healthcare organizations, and community stakeholders to diversify and build the Community Advisory Board.

**Areas of Responsibilities:**

- *Faculty:* Supervise faculty. Strategically assign teaching responsibilities to maximize faculty expertise and student learning. Facilitate faculty meetings, implementation of the curriculum, faculty development and dissemination of policies. Support faculty participation on campus and national level academic and curriculum committees, rank and promotion efforts, and service and scholarship to the University. Maintain faculty compliance files.
- *Talent Acquisition:* Enhance the caliber of teaching and support academic outcomes by hiring and orienting qualified faculty and visiting professors. Manage onboarding, performance evaluation and off-boarding processes.

- *Curriculum and Academics:* Participate with the national academics team by providing recommendations for process improvement and implementation of undergraduate curriculum, clinical learning policies and procedures, and ad-hoc collaborative workgroups for faculty competencies, course review and evaluations.
- *Financial Goals:* Participate in preparation and monitoring of faculty budget and revenue stream; responsible for faculty budget, budget forecasting, and institutional cost per credit, faculty salaries, assign workload credit, and track overload; ensure maximum utilization of resources, class sizes, and clinical group capacity.
- *Clinical Coordination:* Coordinate faculty placement at sites; evaluate clinical sites to ensure alignment with curriculum.
- *Students and Student Success:* Monitor attrition/retention, graduation rates, NCLEX pass rates, student satisfaction and NPS data. Coordinate collaboration of Student Services, faculty, labs and tutors to implement reinstatement success plans for re-admitted students.
- *Admissions and Appeals:* Oversight and restructuring of admissions and dismissal appeals committees and processes to support consistency in application of policy.
- *Compliance and Reporting:* Campus Formal Complaint Administrator Title IX, Clinical Incident Commander, and Academic Integrity Conduct Administrator.

***Manager, SimCare Center™ Chicago Campus (2016-2017)***

The SimCare Center and learning labs closely replicate hospital and clinical settings and feature high-tech training equipment, high fidelity patient simulators, and clinical supplies to support clinical readiness and safe practice.

**Select Accomplishments:**

- Collaborated with academic colleagues to implement evidence-based education in simulation and experiential learning to support student success.
- Provided recommendations for improved operational and management performance of day-to-day operations, budget planning, and equipment needs.
- Participated in the national simulation accreditation committee to develop and standardize policies and procedures.
- Presented campus academic outcomes and strategic academic plan for the SimCare center in the annual “Operations” meeting with the national leadership.

**Areas of Responsibilities:**

- *Operations & Budget:* Managed the day-to-day operations of the clinical labs and simulation center and supervised lab nurse educators. Maintenance and warranties of labs, supplies, and equipment. Collaborated with finance for budget planning, and capital expenditures to support financial goals.
- *Academics:* Collaborated with campus and national leadership to achieve academic outcomes and led implementation of evidence-based practice for simulation and experiential learning.

- *Teaching and Simulation:* developed and implemented active learning strategies across the curriculum to address learning gaps, facilitated simulations scenarios, debriefing and lab activities to support student outcomes and NCLEX success.
- *Mentorship and Scholarship:* Orientated and mentored faculty, staff and student workers. Led and prepared posters/abstracts presented at INACSL and STTI.
- *Data Metrics and Analytics:* Analyzed utilization data to provide recommendations for improved organizational performance.
- *Accreditation:* Participated on the simulation program accreditation committee to develop and implement standardized policies and procedures to accordance with accreditation standards.

**2015- 2016**

**OLD IRVING PARK CLINIC, Chicago, IL**

Old Irving Park Community Clinic is a free, primary care facility founded in 2007 on the belief that all people, have the right to quality healthcare. OIPCC provides quality, culturally competent medical and behavioral healthcare to uninsured and underserved individuals and families. ([www.oipcc.org](http://www.oipcc.org))

***Nurse Consultant***

- *Supervised* nurses, volunteers, and case management.
- *Outreach:* Coordinated treatment and referrals with providers and agencies.
- *Teaching:* Precepted nursing and premed students; patient education.
- *Strategic Planning:* Collaborated on strategic planning, operations, and management initiatives to improve organizational performance.

**2012 – 2014**

**SAINT LOUIS UNIVERSITY SCHOOL OF NURSING**

Saint Louis University is a private, Catholic, Jesuit institution founded in 1818, with campuses in St. Louis, MO, and Madrid, Spain, and dedicated to excellence in teaching, research, healthcare and community. ([www.slu.edu](http://www.slu.edu)).

***Lead Faculty, Nursing*** (Madrid Campus)

- *Program Leader* for the SLU International Nursing Program (BSN).
- *Teaching:* Faculty member for BSN nursing courses.
  - Conducted teaching and facilitated experiential learning in didactic/classroom, lab, simulation, and clinical environments
  - Fundamentals, Health Assessment, Clinical Concepts in Nursing, Health Promotion and Maintenance, Adult Health, including:
    - NURS 250 Clinical Concepts in Nursing Practice
    - NURS 251 Health Promotion Throughout the Lifespan
    - NURS 252 Fundamentals in Nursing Practice (didactic, lab, clinical)
    - NURS 370 Health Assessment (didactic and lab)
- *Supervision* of BSN faculty in labs, simulation and clinical sites.
- *Accreditation:* Advised on accreditation standards, ensured program aligned with University mission and state Board of Nursing requirements.

***Guest Lecturer,*** St. Louis Campus: Integrative Seminar on Legal Issues in Nursing Practice  
***Teaching Excellence Award,*** Saint Louis University, 2013.

**2012 - 2014**      **MARKET STRATEGY GROUP, LLC, Chicago, IL**  
MSG (<http://www.mkt--strat.com>) helps organizations achieve their growth ambitions by aligning their business directions, markets and customers, and people and processes.

***Consultant/Madrid, Spain***

- *Informatics:* Project-based work in technology and healthcare.
- *Data Collection:* Interviewed government and industry representatives of European Union and Latin America to evaluate challenges in electronic medical record systems, mining technology, and environment.

**2006-2012**      **ANN & ROBERT H. LURIE CHILDREN'S HOSPITAL OF CHICAGO, Chicago, IL**

***Director, Office of Research Integrity and Compliance***

Lurie Children's ([www.luriechildrens.org](http://www.luriechildrens.org)) is a freestanding pediatric teaching hospital affiliated with Northwestern University. A leading pediatric provider, it is dedicated to providing pediatric healthcare, and committed to research, education, and advocacy.

Select Accomplishments and Areas of Responsibility:

- *Scope of Responsibilities:* Charged with establishing the department and providing leadership and guidance in medical and scientific research compliance. Reported to the Sr. Vice-President & COO.
- *Regulatory Oversight:* Provided oversight and guidance to the Institutional Review Board (IRB), Animal Use Committee, and Institutional Biologics Committee, to ensure compliance with federal, state and local regulations.
- *Compliance Education & Training:* Developed and facilitated workshops for committees, research personnel, scientists, physicians and nurses to promote and foster an environment of compliance.
- *Grant Reporting & Recordkeeping:* Responsible for compliance reporting requirements, research records and regulatory documents maintenance.
- *Research Integrity & Ethics:* Advised on bioethical principles, inquiries on research misconduct, and monitored financial conflicts of interest.
- *Operations:* Responsible for day to day operations, budget, staffing, data analytics and process improvement.
- *Corporate Compliance & Contracts:* Collaborated with legal and grants departments to prepare contracts, and clinical trials and data sharing agreements. Member of the Corporate Compliance Committee.
- *Outreach:* Represented the institution to regulatory agencies (HHS, FDA, USDA, NIH, OHRP, and OLAW), and at national and international conferences and meetings.
- *Accreditation:* Achieved accreditation of the animal research program.

**1994-2006**

**NORTHWESTERN MEMORIAL HEALTHCARE, Chicago, IL**

Northwestern Memorial Healthcare, ([www.nm.org](http://www.nm.org)) a medical academic teaching institution affiliated with Northwestern University, is a leader in the Midwest bringing together physicians, faculty, researchers, and staff to provide quality healthcare in the Chicago and surrounding areas.

***Nurse Manager***, Department of Ophthalmology (2000-2006)

- *Regulatory Guidance*: Provided guidance to physicians and administration in the conduct of research trials, grants, and management of federal funds.
- *Research Areas and Activities*: Conducted clinical research for retinal diseases, macular degeneration, ocular melanoma, diabetic retinopathy, cornea transplant.
- *Management*: Supervised nursing and clinic staff, and coordination of clinical trials.
- *Education and Training*: Provided education for staff in conduct of research trials.

***Nurse Coordinator, Clinical & Research***, Department of Ophthalmology (1994-2000)

- *Patient Care*: Delivered care for HIV/AIDS patients with AIDS ocular complications.
- *Research Coordination*: AIDS clinical trials with NIH, Johns Hopkins University, and industry sponsors.

***Nurse Specialist, Clinical & Research***, Infectious Disease, HIV Center (1991-94)

- *Patient Care*: Outpatient nursing care and education for patients with HIV/AIDS.
- *Research Nurse*: NIH and industry funded trials.
- *Access to Care*: In collaboration with Ann & Robert H. Lurie Children's Hospital of Chicago, established the Family HIV Clinic to provide access to care for mothers and families with HIV.

***Charge Nurse***, Inpatient Unit– General Medicine and Surgery (1988-1991)

- *Patient Care*: primary nursing care to a variety of patients and conditions.
- *Mentoring*: Precepted new nurses and employees.
- *Committees*: Participated in hospital Quality Improvement and accreditation committees.

**1986-1988**

**INTERCLINIC CINCINNATI, Madrid, Spain**

The Interclinic was a multidisciplinary outpatient healthcare group offering services to Spanish and English-speaking communities in Madrid, including members of diplomatic corps, dignitaries, foreign companies, and families.

***Nurse Coordinator***

- *Outpatient Services*: Coordinated care for patients and bilingual patient education in internal medicine, cardiology, orthopedics, OBGYN, dermatology and oncology.

## LICENSURE

Registered Professional Nurse, RN

State of Illinois, 1987, License #041238324/ State of Missouri, 2012, License #201202991

## CERTIFICATIONS & ACHIEVEMENTS

Executive LEADS Leadership Program, Chamberlain University, (2019-2020)

Campus Leader Academy, Chamberlain University, 2018

Academic LEADS Leadership Program, Chamberlain University, 2018

Master Instruction Designation, Chamberlain University, 2018

Clinical Faculty Academy, St. Louis Area Nurse Executives, Missouri Hospital Association, 2012

Research Integrity Certificate, Society of Research Administrators International, 2009

## AWARDS

### Teaching Excellence Award, Saint Louis University, Spring 2013

Awarded for demonstrating outstanding abilities as a professor in motivating the students both inside and outside the classroom.

### Andrew Heiskell Awards for Innovation in International Education, 2013

Awarded to institutions and programs with innovative initiatives that remove barriers and broaden the participation in international teaching and learning.

## COMMUNITY ENGAGEMENT, ADVOCACY AND BOARD SERVICE

### *Recent (2019) Participation in Professional Meetings:*

- NursingNow USA 2020: Steering and Action Plan Meeting, UNC Chapel Hill, August, 2019
- Future of Nursing 2030 Meeting – Chicago Town Hall, June, 2019
- Annual United Nations International Day of the Nurse, New York, May 2019
- American College of Healthcare Executive, Annual Meeting, Chicago, February 2019

### *Community Engagement and Service:*

- **Old Irving Park Community Clinic, Board of Directors:** A privately funded, free primary and specialty care clinic for uninsured and underinsured local and immigrant community. <https://oipcc.org/>
- **Chicago Bilingual Nurse Consortium, Board Member:** A non-for-profit organization that serves and supports internationally educated nurses who have immigrated to the United States. <https://chicagobilingualnurse.org/>
- **Lawrence Hall, Board of Trustees,** Life Trustee [www.lawrencehall.org](http://www.lawrencehall.org)
- **American Association of Colleges of Nursing,** Student Policy Summit Academy, March 2015. Represented Georgetown University at the annual lobby day and related events on Capitol Hill.
  - Faculty Excellence Award Reviewer (2019)
  - Baccalaureate Education Conference Abstract Reviewer (2019)
- **Healthy Illinois Campaign, Steering Committee:** A policy and advocacy grassroots organization dedicated to access to healthcare for immigrant populations in Illinois. <http://healthyillinoiscampaign.org/>
- **MetroSquash Chicago,** [www.metrosquash.org](http://www.metrosquash.org). An organization dedicated to engaging underserved youth through academic support, athletics and wellness, mentoring and community service, to prepare them for higher education and promote career readiness.

**Languages:** Fluent in English and Spanish (native speaker in both languages)

## **INVITED LECTURES AND PRESENTATIONS**

National Association of Catholic Nurses – USA. “Intergenerational Catholic Faith Practices: Making Our Faith Stronger”. Annual Conference on Family Nursing Through the Lifespan – A Catholic Perspective. Chicago, IL June, 2016.

Ann & Robert H. Lurie Children’s Hospital of Chicago, Office of Research Integrity and Compliance (ORIC)  
Develop, coordinate and present at Institutional Review Board, Animal Care and Use Committee, and Institutional Biosafety Committee Annual Outreach Sessions. Chicago, IL, 2007 – 2012

Ann & Robert H. Lurie Children’s Hospital of Chicago, Office of Research Integrity and Compliance (ORIC)  
Develop and teach small group sessions with ORIC staff and clinical research staff on research regulations, policies, informed consent and assent, protocol development and IRB submission, and a variety of other topics in this field.  
Chicago, IL 2007- 2012

Northwestern University Advisory Council for Clinical Research  
Educational Lecture Series: “Privacy Issues in Research”  
Northwestern University, Chicago, IL, July 2011

Ann & Robert H. Lurie Children’s Hospital of Chicago, Annual Resident and Fellow Teaching Programs  
“Overview of Research Integrity, Compliance and Regulatory Guidance”  
Chicago, IL, February 2010 and 2011

Ann & Robert H. Lurie Children’s Hospital of Chicago, Board of Trustees, Audit Committee  
“Research Integrity and Compliance: Facilitating Excellence in Biomedical Research”  
Children’s Memorial Hospital, Chicago, IL, May 12, 2009

Society of Research Administrators International  
“Compliance Hot Topics”  
Chicago, IL, November 2008

Health Care Compliance Association, Research Compliance Conference: “Designing a Dynamic Research Compliance Program, Mock Trial. Chicago, IL, October 2007

Studies of Ocular Complications of AIDS, (SOCA)  
“Protocol Review and Study Design and Implementation”  
SOCA Clinic Coordinators’ Meeting, San Antonio, TX, February 2004 and New Orleans, November 1995

Northwestern Memorial Hospital, Nursing Rounds  
“CMV Retinitis Diagnosis and Treatment”  
Chicago, IL, August 1998

Association of Ophthalmic Registered Nurses  
“CMV Retinitis and HIV Infection”  
Chicago, IL, May 1996

Roche Bioscience/Syntex Corporation Oral Cytovene Launch Meeting  
“The Role of the Nurse in Managing Patients with AIDS and CMV Retinitis”  
Chicago, IL. January 1995



## **SCIENTIFIC ABSTRACTS & POSTERS**

Yau E, **Muñana A**, Batres JH, Mondragon L. Multi-session Simulation Using an Embedded Patient Progressing Throughout the Adult Life Span. International Nursing Association for Simulation and Learning, Annual Conference, Washington, D.C., 2017

Lyon AT, Jones BE, **Muñana A**, Weinberg DV. Cystoid macular edema in patients with AIDS and CMV retinitis. Investigative Ophthalmology and Visual Science 39(Suppl): S233, 1998

Schmidt CH, Weinberg DV, Murphy RL, Lyon AT, Palella F, Huang CF, **Muñana A**. A longitudinal study of CMV retinitis. Investigative Ophthalmology and Visual Science 39(Suppl): S132, 1998

Martin D, Kupperman B, Wolitz R, Palestine A, Robinson C, for the Roche Ganciclovir Study Group. 37<sup>th</sup> Interscience Conference on Antimicrobial Agents and Chemotherapy, Toronto, Canada, 1997. Combined Oral Ganciclovir (GCV) and Intravitreal GCV Implant for Treatment of Patients with Cytomegalovirus (CMV) Retinitis: A Randomized, Controlled Study

The Chiron Ganciclovir Implant Study Group. 35<sup>th</sup> Interscience Conference on Antimicrobial Agents and Chemotherapy, San Francisco, CA, 1995. A Randomized, Controlled, Multicenter Clinical Trial of a Sustained Release Intraocular Ganciclovir Implant in AIDS Patients with CMV Retinitis

Bhattacharya M, **Muñana A**, Del Priore G, Stanislawski D. Division of Infectious Diseases, Department of Obstetrics & Gynecology, Northwestern University Medical School and Lakeside VA Medical Center, Chicago IL, 1994. Coordinated Access to Medical Care for HIV Infected Mothers and Children

## **SCIENTIFIC PRESENTATIONS**

Schmidt CH, Weinberg DV, Murphy RL, Lyon AT, Palella F, Huang CF, **Muñana A**. A longitudinal study of CMV retinitis. Association for Research in Vision and Ophthalmology Annual Meeting, Fort Lauderdale, FL, 1998

Lyon AT, Jones BE, **Muñana A**, Weinberg DV. Cystoid macular edema in patients with AIDS and CMV retinitis. Association for Research in Vision and Ophthalmology Annual Meeting, Fort Lauderdale, FL, 1998

## **PUBLICATIONS**

Co-Contributor - Submitted for Publication: "Planning and managing a complex multisite study in the age of technology" Nursing Forum, May 2019.

Brown D, Thorne JE, Foster GL, Duncan JL, Brune L, **Muñana A**, Meinert CL, and Jabs DA (2006) "Factors affecting attrition in a longitudinal study of patients with AIDS". AIDS Care, Vol. 18, issue 7, 821-82

## SERVICE & COMMUNITY and PROFESSIONAL ENGAGEMENT

### BOARD GOVERNANCE/COMMITTEES/AFFILIATIONS

Life Trustee, **Lawrence Hall**, Board of Directors, <https://www.lawrencehall.org/>

Board Member, **Old Irving Park Community Clinic**, <https://oipcc.org/>

Steering Committee Member, **Healthy Illinois Campaign** <http://www.healthyillinoiscampaign.org>

Board Member, **Chicago Bilingual Nurse Consortium** <https://chicagobilingualnurse.org/>

### **Ann & Robert H. Lurie Children's Hospital of Chicago, 2006-2012**

Corporate Compliance Committee

Clinical Research Professionals Steering Committee

Clinical Research Professionals Education and Mentoring Committee

### **Illinois Institute of Technology, 2006-2012**

Institutional Biosafety Committee

### **Studies of Ocular Complications of AIDS (NIH/NEI & Johns Hopkins University), 1996-2006**

Steering Committee, 2000-2004

Clinic Performance Guidelines, 1996-2006

### **Northwestern Memorial Hospital, 1989-1994**

Quality Assurance Committee, HIV Center and Department of Nursing

Joint Commission Accreditation Task Force, 1990-1991

Standards of Practice Committee, Department of Nursing, 1989-1990

### **MEMBERSHIPS** (\* Denotes prior affiliation)

American Association of Colleges of Nursing

- Leadership Network Member
- ***Faculty Excellence Award Reviewer (2019)***
- ***Baccalaureate Education Conference Abstract Reviewer (2019)***

American Nurses Association/Illinois Nurses Association

American Organization of Nursing Leadership/Illinois Organization of Nurse Leaders

American Society of Ophthalmic Registered Nurses\*

Association of Clinical Research Professionals\*

Association of Health Executives (ACHE)

Association of Nurses in AIDS Care – **Board Member**, Chicago Chapter\*

Chicago Bilingual Nurse Consortium – **Board Member**

Chicago Simulation Consortium

Consortium of Universities for Global Health

International Nursing Association for Clinical Simulation and Learning (INACSL)\*

National Association of Catholic Nurses

National Association of Hispanic Nurses

National League for Nursing

Public Responsibility in Medicine & Research\*

Sigma Theta Tau International, Tau Chapter, Georgetown University

The American Association of Nurse Attorneys\*