USER MANUAL FOR SELLERS ON PIPICKS

This manual helps sellers to register goods on Pipicks (pipicks.com).

Pipicks is an e-commerce website, that can be used by sellers to showcase their products to the public and take online orders.
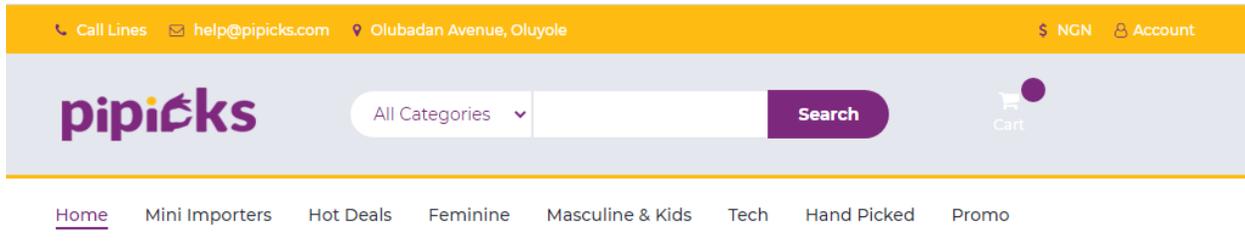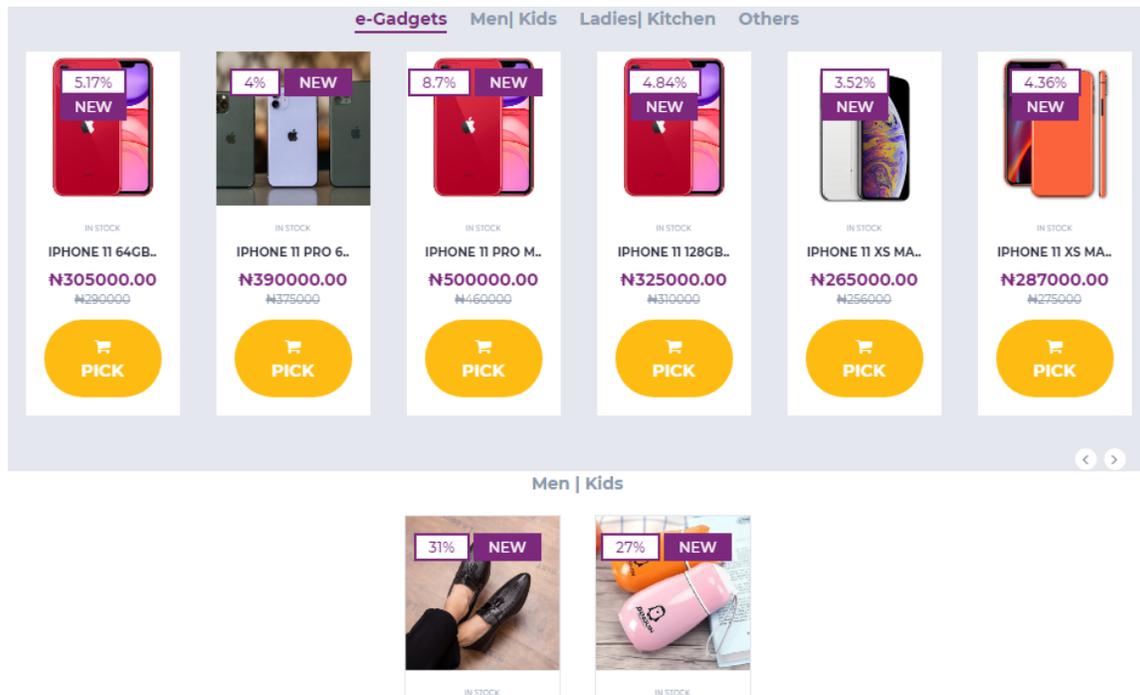
To create an account as a seller and upload products:

1. Visit https://pipicks.com/i/sell
2. Then fill in your information including **email, last name, first name** and **password**
3. Next, click '**create**'

4. To login, go to https://pipicks.com/i/
5. Fill in the login details: **email/username** and **password**
6. Then '**Login**'
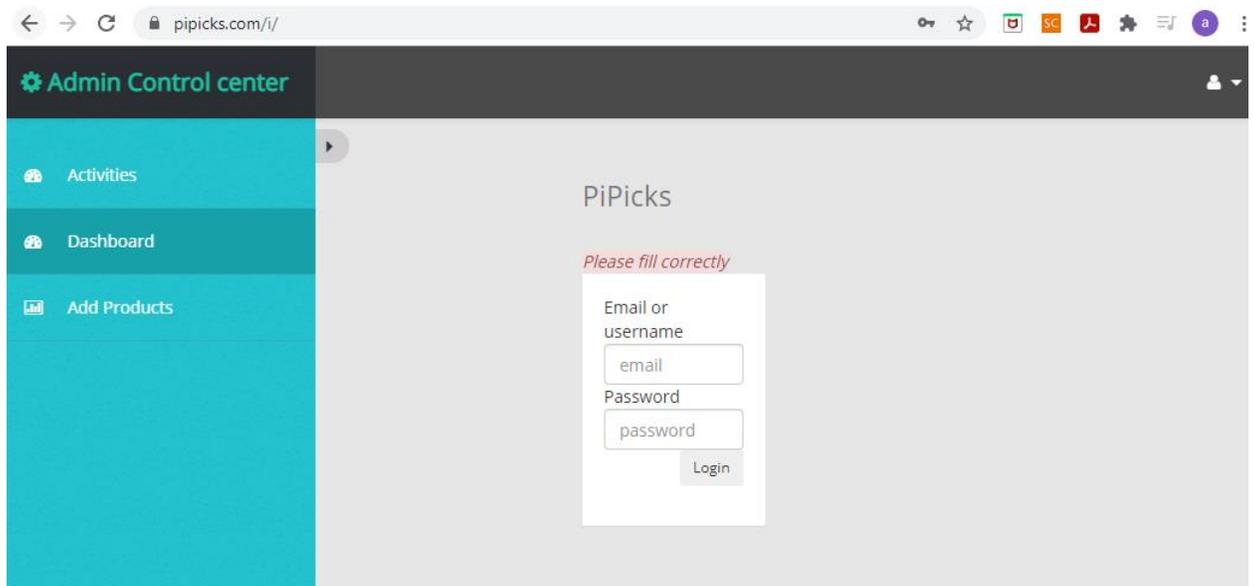
7. Then click '**Add Products'**
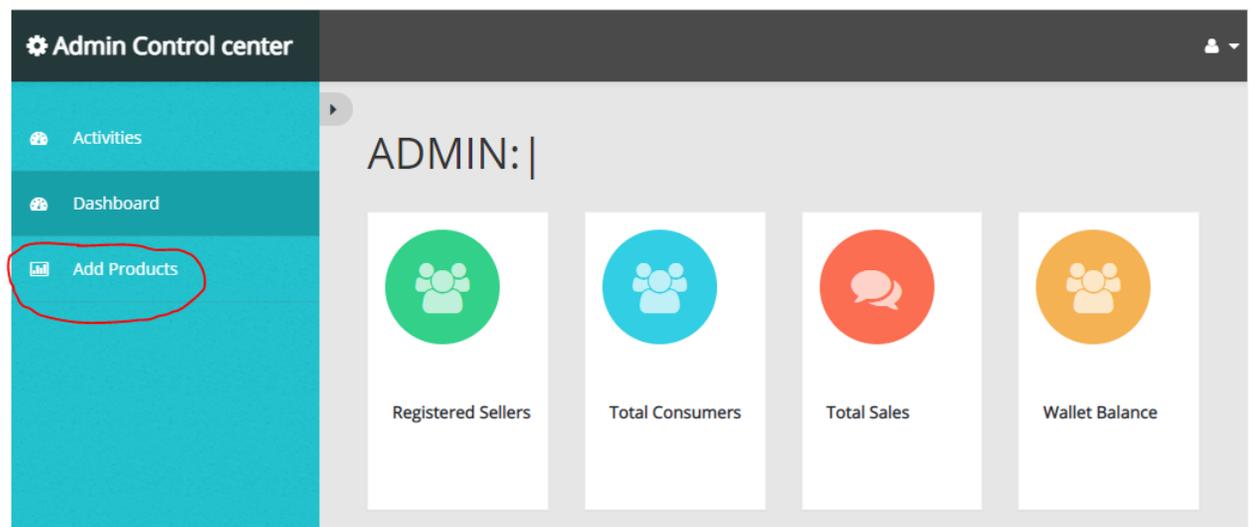
8. Fill the product information. Ensure you fill all boxes.
   For the pictures, ensure you upload '4' pictures, and they are sized 500 x 500 pixels. The picture can be sized using 'Paint'.

9. Then click 'Submit'

The product will be automatically added.

To check the directory/stock of goods, go to 'https://pipicks.com/i/pboard'

You can view your products on 'pipicks.com' if it has been uploaded.