





## Republic Of Zambia

## THE REGISTRATION OF BUSINESS NAMES ACT

(Act No. 16 of 2011 of the Laws of Zambia)

#### **CERTIFICATE OF REGISTRATION**

I HEREBY CERTIFY that: MR. INK ZAMBIA this 5th day of January 2018 have (has) been duly registered pursuant to and in accordance with the provisions of the Registration of Business Names Act, and the Regulation made there under, and have (has) been entered under the Number 320180000210 in the index of Registration.

Given under my hand at Lusaka, Zambia, this 5th day of January 2018



P.C. Mwaba

**Assistant Registrar of Business Names** 

#### OFFICE OF THE REGISTRAR OF COMPANIES AND BUSINESS NAMES

P.O. Box 32020, Lusaka 10101, Zambia. Tel (2601) 255151/255127 Fax (2601) 255426. Mwayi House, Haile Selassie Avenue, Long Acres, Lusaka.

# ANNUAL RETURNS COMPLIANCE

### MR. INK ZAMBIA

BN No.: 320180000210

Date: 5th day of January 2018

To Partner of Business Name

Dear Sir(s) Madam(s),

Congratulations on having successfully registered the above Business Name.

Be informed that you will now be required by law to be submitting **ANNUAL RETURNS** to this Office not later than three months after the end of each financial year regardless of whether the Business Name is operating or not using **Business Name Form XIV**. Note that this requirement is mandatory and failure to file Annual Returns may result in the business name being de-registered.

A simple guide regarding changes in particulars to the above Business Name is attached hereto for your use. For more information visit our website on www.pacra.org.zm

We wish you success in your business.

Yours faithfully,

P.C. Mwaba Assistant Registrar of Business Names

# 1. <u>CHANGES IN PARTICLUARS UNDER THE OF BUSINESS NAMES ACT No. 16 of 2011</u>

#### **Section 15 (1)**

A holder of a certificate issued under this Act shall, where a change is made or occurs in any of the following registered particulars:

- (a) the business name;
- (b) the ownership of the business;
- (c) the physical address of the principal or other place of business;
- (d) the nature of the business; or
- (e) the names of the partners;

Notify the registrar in the prescribed manner and form within fourteen days of the change.

(4) An individual who, or a firm which, contravenes subsection (1) commits an offence and is liable, upon conviction, to a fine not exceeding five hundred penalty units for each day during which the default continues.

# 2. <u>CEASATION OF BUSINESS NAME UNDER THE OF BUSINESS NAMES ACT No. 16</u> of 2011

#### Section 20 (1)

An individual or a partner of a firm registered under this Act shall, where the individual or firm ceases to carry on business, notify the Registrar that the individual or firm has ceased to carry on business, within three months after the business ceases to be carries on.

(2) A person who, without reasonable excuse, fails to give the notice required under subsection (1) commits an offence and is liable, upon conviction, to a fine not exceeding one thousand five hundred penalty units for each day during which the default continues.