JER-8000-MGT-PRO-00 21 Operational Planning & Control

(AS/NZS, ISO 45001:2018, Clause 8.1.1, 8.1.2 & 8.1.3)

1 INTRODUCTION

Operational control has been established by the use of documented procedures, the implementation of which should aid the avoidance of situations where our Policies, Objectives and Targets are compromised. Procedures pertain to identified significant environmental aspects and to addressing hazards identified through the processes identified in JER-8000-MGT-PRO-0017 Actions to address risks. These are communicated to our Suppliers, Customers and Contractors where this is appropriate to the business. The Organisation has considered the 'product life cycle' in its planning phase.

2 SCOPE

This procedure applies to all KGL Resources workers

3 RELEVANT LEGAL & OTHER REQUIREMENTS

It is the responsibility of all personnel to comply with this procedure and seek guidance from the Project Director where clarification is required.

- Work Health and Safety Act 2011 (NT)
- Work Health and Safety Regulation 2011 (NT)

4 RESPONSIBILITIES

Senior Leadership Team	1. Establishes systems of work that support operational planning and control. 2. Provides adequate resources to managers and workers to undertake operational planning and control activities.
Safety Manager	1. Ensures this procedure is fit for purpose and meets all applicable legislative requirements. 2. Ensures that this procedure is implemented and is regularly reviewed and monitored for ongoing effectiveness. 3. Supports managers, supervisors and workers in the implementation and operation of this procedure in the business. 4. Recommends change or improvement to this procedure as required.

Managers and Supervisors	1. Ensure the implementation and operation of this procedure within their area of responsibility. 2. Support workers involved in the WHS Committee. 3. Support Health & Safety Representatives. 4. Support the consultation process. 5. Recommend change or improvement to this procedure as required.
Workers	1. Ensure they are familiar with the procedure. 2. Comply with this procedure at all times. 3. Maintain currency of training and any competencies where required for specified work tasks. 4. Recommend change or improvement to this procedure as required.

5 RECORDING

The recorded assessment establishes an effective statement of hazards and risks, which then leads Management to ensure that relevant action is taken to reduce the risk. The Risk Assessment Methodology used by the Company for assessing Risks is described in JER-8000-MGT-PRO-0006 Risk Management.

6 OBJECTIVES AND TARGETS

Objectives and targets play a key role in the management of improvements in environmental performance or WHS performance.

An **Objective** is a goal to be achieved in a particular area and is consistent with our Policy, e.g. to reduce the consumption of non-renewable energy or incidence of minor injuries.

A **Target** quantifies an objective by setting it in specific numerical terms, e.g. energy consumption will be reduced by 20% over 5 years, or minor injuries reduced by 30%.

WHS Targets and Objectives are detailed in JER-8000-MGT-FRM-0019 WHS Targets & Objectives Tracker.

7 MANAGEMENT PROGRAMME

Once aspects have been identified, assessed and prioritised they are recorded in ARM. The Management Review Meeting will discuss and agree which aspects are to be targeted and their order of priority.

From this review meeting, the agreed objectives and targets will be formally recorded on the WHS Objectives and Targets Register, and a report generated. This report will include a description of and define responsibilities for objects and targets and the timeframe within which the target will be achieved.

Control is achieved through ensuring that documented procedures and instructions address all significant aspects. These are monitored by regular inspections, measurements and audits. The procedures ensure controls are in place for:

- noise and visual impact;
- storage, packaging and delivery;

- vehicle control and maintenance;
- plant maintenance, including machine guarding and other safety requirements.

The Project Director is responsible for reviewing resources within the Company ensuring that they are sufficient to meet business requirements. Details are recorded as part of the Management Review Meetings.

When there is any significant change, as determined by the Project Director, the relevant assessments will be reviewed to decide if any further actions are necessary.

8 CONSULTATION

This procedure has been developed and implemented in consultation and co-operation with KGL Resources' workers.

9 RELATED DOCUMENTATION

JER-8000-MGT-PRO-0006 Risk Management
JER-8000-MGT-FRM-0019 WHS Targets & Objectives Tracker
Active Risk Manager (ARM)

10 MONITORING, EVALUATION AND REVIEW

VERIFICATION	
Monitoring	Compliance with this procedure will be monitored through training and regular audits.
Evaluation & Review	The risk rating is low, reviewed every 3 years. A review will be undertaken sooner if there are changes to legislation, standards and industry codes, or following a SMS review, changes as defined by WHS Regulators, or to ensure continual improvement.
Version Control	Version 1: May 2026

11 APPROVAL

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