

The Centre for Integrated Quantum Science and Technology (IQST, www.iqst.org) is dedicated to the development of innovative technologies based on quantum physics. The aim of IQST is to promote synergies between the natural, engineering and life sciences. The IQST researchers are based at the University of Stuttgart, the University of Ulm, the Max Planck Institute for Solid State Research in Stuttgart, the Karlsruhe Institute of Technology (KIT) as well as at other universities in Baden-Württemberg.

Join us as

Scientific Coordinator (m/f/d) at the Center of Integrated Quantum Science and Technology (IQST)

You will

- Support the initiation and implementation of IQST coordinated projects, especially:
 - Coordinate and support the preparation of research project proposals coordinated by IQST,
 - prepare reports and documentation for the executive board and committees,
 - support the management of IQST grants,
 - assist with writing reports for funding bodies,
 - work closely together with the IQST directors, board and community
- carry out and control IQST programmes:
 - support existing IQST activities,
 - cooperate with other initiatives and existing clusters, e.g. QuantumBW, QSens, QPhoton, as well as upcoming clusters,
 - implement and support projects and new funding programmes in the IQST,
 - support financial administration and controlling in the IQST,
- communicate with the IQST community and represent IQST:
 - support scientific conferences, workshops, meetings and seminars,
 - strengthen partnerships with research institutions, industry and international IQST partners,
 - represent IQST at international conferences, workshops and trade fairs,
 - communicate and inform the public and the quantum community via the website, social media and further specific measures and activities.

Your profile:

- knowledge and experience in scientific project management in an university context or in a research environment,
- ideally also experience in scientific writing and in applying for third-party funding,
- high level of self-motivation, problem-solving skills and flexibility as well as the ability to work both in a team and independently,
- strong communication skills and enthusiasm for interactive exchange both in German and English,
- excellent academic writing skills in German and English,
- an MSc or PhD in physics or another natural or engineering science, preferably with a background in quantum science and technology.

IQST offers you:

- a responsible and multi-faceted field of activity with management tasks and in close contact with cutting-edge research,
- independent work in a dynamic academic context with strong links to international networks, companies and policy makers,
- an interdisciplinary working environment with opportunities for further training and development,
- a workplace at Ulm University with access to all university facilities, e.g. canteen, university sports, further education,
- flexible working terms through individual working hours (part-time is possible),
- salary according to your qualification profile and professional background in accordance with TV-L public service regulations.

The position is initially limited until December 31, 2025 and may be extended depending on project funding.

Please send your **application documents** (CV, letter of motivation, certificates) in a single pdf file via e-mail **until December 20, 2024** to:

Prof. Dr. Fedor Jelezko, Director Centre for Integrated Quantum Science and Technology (IQST), Ulm University, Institute for Quantum Optics, Albert-Einstein-Allee 11, 89081 Ulm, Germany, e-mail: fedor.jelezko@uni-ulm.de

If this is not possible, you can also send your application in paper form to the address specified above. Please note that we are unable to return any application documents. Therefore, please do not submit original documents, as we will destroy the application documents after the procedure has been completed in accordance with data protection regulations.

Ulm University:

Severely disabled persons and persons with equivalent status are given priority if they are suitable.

What counts for us is your knowledge, skills and strengths. Therefore, everyone is welcome at the university, regardless of characteristics such as gender, age, origin or disability.

We aim to increase the proportion of women in underrepresented areas and therefore strongly encourage applications from suitably qualified women.

Full-time positions are generally divisible.

Take this opportunity to shape the university with us!

<https://www.uni-ulm.de/stellenportal>