

# Confirmation of Employment

## Bachelor's Degree: Recognition of Professional Experience

This form, once filled out by the employer, serves only as proof of professional experience. It must be submitted along with an individual study application.

This document of recognition will be used to credit ECTS points for professional achievements in the following course(s) at IU International University of Applied Sciences:

Course Nr. <sup>1</sup>	Course Name <sup>2</sup>

No more than 5 ECTS points for 3 years of full-time employment can be credited.

The module overview and course content are available in the module handbook of each programme on our [Homepage](#).

I hereby confirm that the required necessary competencies according to the module handbook were acquired through full-time employment, for a period of a minimum of 3 years, and are therefore eligible for a 5 ECTS points credit. The details of said employment are as follows:

### Applicant details:

First name: \_\_\_\_\_ Last name: \_\_\_\_\_

Street Address: \_\_\_\_\_

ZIP code: \_\_\_\_\_ City: \_\_\_\_\_

Phone number: \_\_\_\_\_ Mail: \_\_\_\_\_

Immatriculation number (or - date of birth)\*: \_\_\_\_\_

**Employer details:**

Company/legal name: \_\_\_\_\_

Contact person: \_\_\_\_\_

Street address: \_\_\_\_\_

ZIP code: \_\_\_\_\_ City\*: \_\_\_\_\_

Phone number: \_\_\_\_\_ Mail\*: \_\_\_\_\_

**Employment details:**

Job title/position: \_\_\_\_\_

Duration of employment: From \_\_\_\_\_ To \_\_\_\_\_

Work extent\*: \_\_\_\_\_ Weekly hours

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I have read and understood the module manual and guidelines. I am aware that in order for my professional skills to be credited, mastery of the technical content of the recognised course(s) is required. By signing and submitting this document, I confirm that the information provided is truthful and complete.

IU International University of Applied Sciences has no legal obligations towards applicants who submit this form. The examination board reserves the right to contact the above-mentioned contact person. The examination board reserves the right to reject the crediting of the professional experience. Once the examination and approval of the application has been made, the result will be communicated to the applicant by email.



\_\_\_\_\_  
City, date

\_\_\_\_\_  
Legally binding signature, legal stamp of employer