

**DIVISION 10 – SECTION 10 11 00, 10 12 00, 10 13 00**  
**GLASS ENCLOSED BULLETIN AND DIRECTORY BOARD CABINETS**

**PART 1 – GENERAL**

**1.01 DESCRIPTION OF WORK**

- A. This section includes glass enclosed aluminum framed bulletin board cabinets and directory cabinets of the following type:
  - a. Claridge Cork Bulletin Board Cabinets
    - i. Designer Fabric, Fabricork, Hook-Fab, and Tan Nucork Bulletin Board Cabinets optional
  - b. Grooved Felt Directory Board Cabinets
    - i. Vinyl Directory Board Cabinets optional
  - c. Combination Bulletin Board / Directory Cabinets
  - d. Accessories

**1.02 REFERENCED STANDARDS**

- A. ASTM E84
- B. ASTM B221

**1.03 SUBMITTALS**

- A. Shop drawings: Provide shop drawings for each type of bulletin or directory board cabinet required.
- B. Product Data: Provide technical data for materials specified. Include Material Safety Data Sheets, when applicable.
- C. Samples:
  - a. Manufacturer's color charts.
  - b. Composition samples of material and trim to illustrate finish, color and texture.

**1.04 OPERATION AND MAINTENANCE**

- A. Include data on regular cleaning, stain removal, and precautions.

**1.05 REGULATORY REQUIREMENTS**

- A. Conform to applicable code for flame/smoke rating in tackboards in accordance with ASTM E84.

**1.06 QUALITY ASSURANCE**

- A. Manufacturer shall be a firm engaged in the manufacture of bulletin and directory board cabinets in the United States.
- B. Manufacturer shall have a minimum of 5 years experience in the manufacture of bulletin and directory board cabinets.

**1.07 FIELD CONDITIONS**

- A. Field measure prior to preparation of shop drawings and fabrication to ensure proper fit.

**1.08 WARRANTY**

- A. Submit a standard warranty, stating that when installed in accordance with manufacturer's instructions and recommendations, Claridge bulletin and directory board cabinets are guaranteed for one year against defects in materials and workmanship. Guarantee does not

cover normal wear and tear, improper handling, any misuse, or any defects caused by vandalism or subsequent abuse. Guarantee covers replacement of defective material but does not include cost of removal or reinstallation.

## PART 2 – PRODUCTS

### 2.01 MANUFACTURERS

- A. Bulletin and Directory Board Cabinets as manufactured by Claridge Products and Equipment, Inc., Harrison, Arkansas. Phone: 870-743-2200; Toll Free 800-434-4610; Fax: 870-743-1908

### 2.02 MATERIALS

- A. Imperial Series Bulletin Board and Directory Cabinets
  - a. Architect to select bulletin board, directory or combination cabinet.
    - i. Tackable Back Panels: Architect to select tackable bulletin board back panel from Claridge Cork; Fabricork; Hook-Fab; Designer Fabric; or Tan Nucork.
    - ii. Grooved Directory Back Panels: Architect to select grooved directory back panel from Felt or Vinyl.
  - b. Standard Sizes: 36" x 48"; 36" x 60"; 36" x 72"; 48" x 60"; and 48" x 72". Special sizes on request.
  - c. Housing: Perimeter trim is 3-1/4" extruded aluminum with satin anodize finish (color anodize and powder coat finishes optional); inside cabinet depth is 1-1/2".
  - d. Header Panel: Architect to specify with or without 6" translucent Plexiglas header. Vinyl letters included for header.
  - e. Doors: Two sliding 3/16" tempered glass doors with ground-in finger pulls and flat key tumbler lock.
  - f. Colors: Architect to specify color from manufacturer's standard bulletin board or directory board colors. Color charts furnished on request.
  - g. Hanging Device: Z-Bar Hangers.
  - h. Imperial Options: Lights; Roman style directory letters
- B. Metal Trim and Accessories: Provide aluminum extrusions as manufactured by Claridge Products and Equipment, Inc. Trim shall be heavy gauge extruded aluminum and shall meet or exceed ASTM B221 Alloy Standards.

### 2.03 FABRICATION

- A. Shop assembly: Provide factory assembled cabinets to requirements indicated on shop drawings.
- B. Units shall be of dimensions shown in details and in accordance with manufacturer's shop drawings, as approved by architect.

## PART 3 – EXECUTION

### 3.01 PROJECT CONDITIONS

- A. Verify before installation that interior moisture and temperature approximate normal occupied conditions.
- B. Verify that wall surfaces are prepared and ready to receive cabinets.

### 3.02 INSTALLATION

- A. Deliver completely assembled in one piece, wherever possible.

- B. Follow manufacturer's instructions for storage and handling of units before installation.
- C. Install level and plumb, in accordance with manufacturer's recommendations.

3.03 ADJUST AND CLEAN

- A. Verify that all accessories are installed as required for each unit.
- B. At completion of work, clean glass surfaces, back panels and trim, in accordance with manufacturer's recommendations, leaving all materials ready for use.