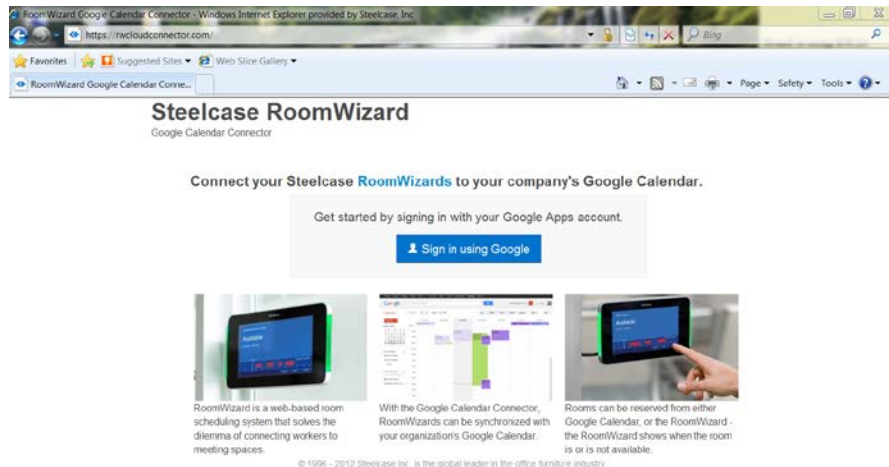
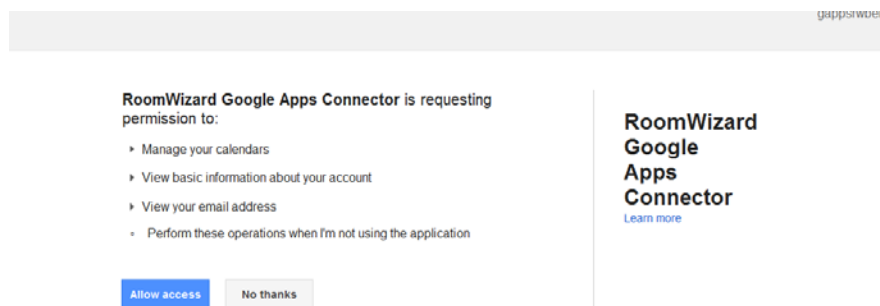


Google Connector configuration and preparation steps:

Open your web browser and go to <http://www.rwcloudconnector.com> you will be redirected to: <https://www.rwcloudconnector.com>



Enter the user name and password for your g-mail corporate account. Once logged in you get the following screen.



Currently this connector is available as a free trial, with the payment process in development. When you are directed to the subscription page, select "Skip for now". Email rwconnector@gmail.com and ask to have your account enabled. Steelcase will review and will enable your account.

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Subscription

Please select a subscription plan.

Pay Per RoomWizard

\$0.00 per year

You have 0 RoomWizards — [Edit RoomWizards](#)

This plan costs \$24.00 per RoomWizard per year. Only RoomWizards that are connected to the service apply.

Unlimited

\$2,400.00 per year

You can connect as many RoomWizards to the service as you like with a flat yearly cost.

Skip for now

Save Subscription

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For help visit:

Application developer:

rwconnector@gmail.com

Clicking "Allow access" will redirect you to:

<https://rwcloudconnector.com/auth/google/callback>

Click Allow :

Hello, GappsRW



Welcome to the Google Apps connector for the Steelcase Roomwizard. From here we'll guide you through configuring your Google account and RoomWizards so that your calendar and RoomWizards will be in sync.

First, make sure that you're logged in with the account you wish your RoomWizard's to use. This account will need to have complete access to every room's calendar. We recommend you use an administrator or non-user account for this purpose, so that normal calendar use doesn't interfere with the RoomWizard.

To get started, you need to configure your Google account for access by the RoomWizard.

If you're happy with the account you're logged in as, start by [configuring Google](#) for access by your RoomWizards.

Troubleshooting

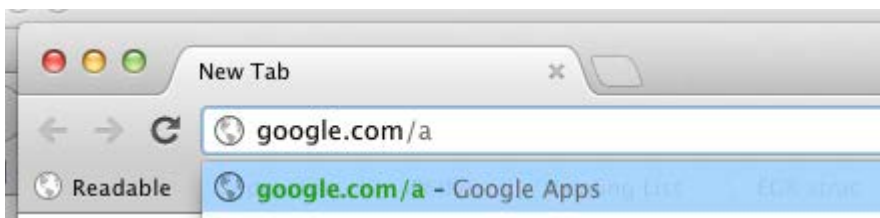
The primary documentation for the RoomWizard can be found at steelcase.com.

Table of Contents

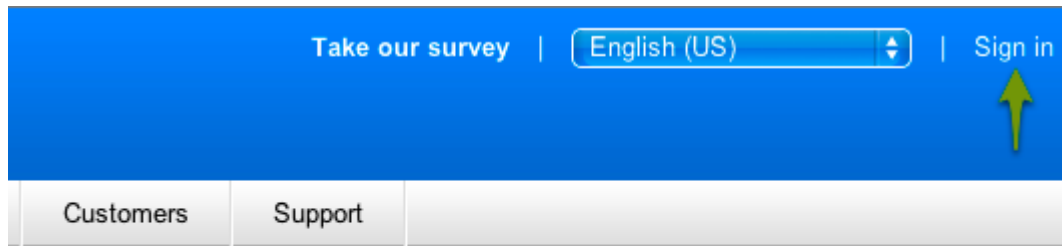
- [Creating Google resources for your rooms](#)
- [How to make missing rooms show up?](#)

Creating Google resources for your rooms

Visit google.com/a in your browser.



Click "Sign in" in the upper left-hand corner.



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Enter your Google Apps domain in the domain name field, choose "Domain management" from the drop down, and click Go.

Log in with your Google Apps administrator account.



Click "Calendar".



Search accounts

Search Help Center

Dashboard

Organization & users

Groups

Domain settings

Reports

Add Chromebooks to your Google Apps domain.

Fast, intuitive, and easy-to-manage laptops. Chromebooks are designed to protect the total cost of ownership. [Learn more](#)

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Continue using this guide to properly set up Google Apps

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example.com

[Manage account information](#) [domain names](#)

[4 users](#)

You can create up to 10 user accounts for this organization.



Sever
over t

Curren

Service settings [See more services from our partners](#)

Core Google Services

Email

<http://mail.google.com/a/sparklingponies.com>



Calendar

<http://www.google.com/calendar/hosted/sparklingponies.com>



Choose the "Resources" tab, then create a resource for **each room you'd like a RoomWizard to monitor.**



Search accounts

Search Help Center

Dashboard Organization & users Groups Domain settings Reports

Services

- Calendar
- Chat
- Contacts
- Email
- Google Docs
- Mobile
- Sites
- Video

Calendar settings

[General](#) **Resources**

[Create a new resource](#)


You can create resources users can schedule in the

Delete Resource(s)

- Resource Name ▲
- Conference Room 1

Click "Calendar" at the top of the window.

Mail **Calendar** Documents Sites Video



Google Apps for :
Google

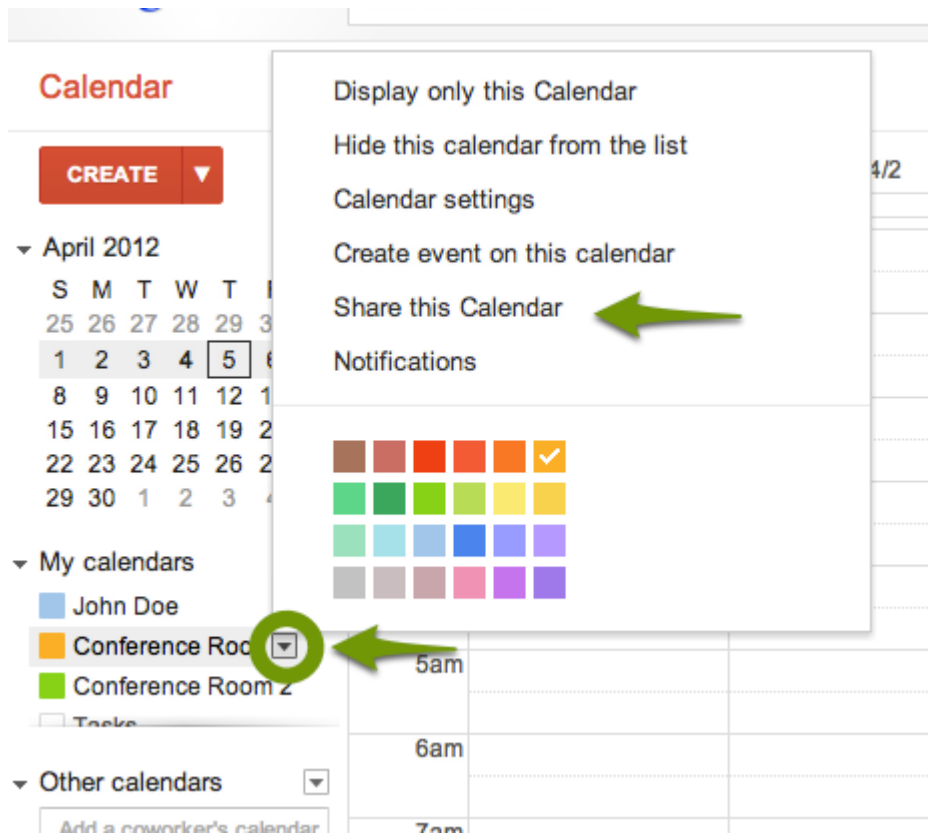
Dashboard Organization & users

Services

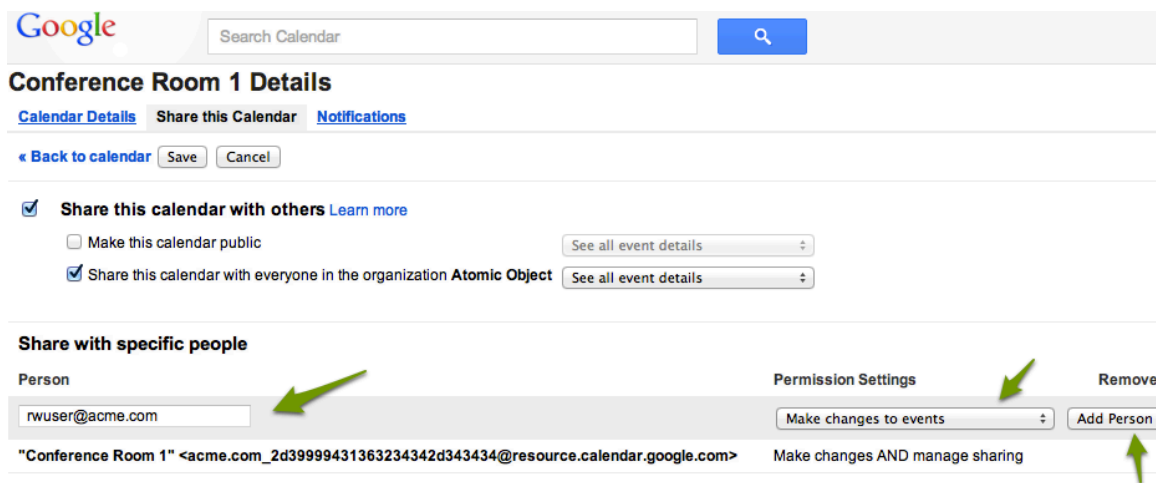
Calendar

Move your mouse cursor over the name of the room you'd like to share. A button with a down arrow will appear.

Click the down arrow, then click "Share this Calendar".



In the "Share with specific people" section, enter the email address of your RoomWizard account. Choose "Make changes to events", then click "Add Person".



Finally, save the calendar.

Repeat the sharing process for every single room you wish to have monitored by your RoomWizards. (This and the previous two steps.)



Search Calendar



Conference Room 1 Details

[Calendar Details](#) [Share this Calendar](#) [Notifications](#)

[← Back to calendar](#)

Share this calendar with others [Learn more](#)

Make this calendar public

▾

Share this calendar with everyone in the organization **Acme, Inc**

▾

How to get missing calendars to show up

Log into the account you'd like your room wizards associated with.


Click the arrow next to "My calendars" on the left side of the screen, then hit "Settings".

The screenshot shows the Google Calendar interface. At the top, there is a search bar and navigation tabs for 'Calendar', 'Documents', 'Sites', 'Video', 'Groups', and 'More'. Below the search bar, the current date is 'Mar 18 - 24, 2012'. On the left side, there is a 'My calendars' section with a dropdown arrow. The dropdown menu is open, showing 'Create new calendar' and 'Settings' (highlighted with a green arrow). Below the 'My calendars' section, there are other calendar entries like 'John Smith' and 'Tasks'. The main calendar grid shows the dates for March 18-24, 2012, with a 'CREATE' button at the top left.



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Click "Browse interesting calendars".



Google 

Calendar Settings

[General](#) [Calendars](#) [Mobile Setup](#) [Labs](#)


[« Back to calendar](#)

My Calendars Calendars I can view and modify

CALENDAR	SHOW IN LIST	NOTIFICATIONS	SHARING
 John Smith	<input checked="" type="checkbox"/>	Notifications	Shared: Edit settings Delete
 Tasks	<input checked="" type="checkbox"/>		

[Import calendar](#) [Export calendars](#)


Unsubscribe: You will no longer have access to the calendar. Other people can still use it normally.
Delete: The calendar will be permanently erased. Nobody will be able to use it anymore.

Other Calendars Calendars I can only view  [Browse interesting calendars »](#)

Click "More", then click "Resources for [...your domain...]".

Interesting Calendars [« Back to calendar](#)

[Holidays](#) [Sports](#) **More** 

Contacts' birthdays and events	Preview	Unsubscribe
Day of the Year	Preview	Subscribe
Hebrew Calendar	Preview	Subscribe
Phases of the Moon	Preview	Subscribe
Resources for example.com 		
Stardates	Preview	Subscribe
Sunrise and sunset for Grand Rapids	Preview	Subscribe
Week Numbers	Preview	Subscribe

Click "Subscribe" next to every room that you'd like to associate with a RoomWizard.

You should now be ready to [connect](#) your individual RoomWizards.




Interesting Calendars [« Back to calendar](#)

[Holidays](#) [Sports](#) **More**

[More](#) > [Resources for example.com](#)

Conference Room	Preview	Subscribe
Meeting Room	Preview	Subscribe
Library	Preview	Subscribe



More Tools

[Add a coworker's calendar](#)

[Add by URL](#)

[Import calendar](#)

[Create a calendar »](#)

[Manage calendars »](#)

Connecting RoomWizards

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- [Connect to your RoomWizard's synchronization setup page.](#)
- [Configure the RoomWizard group to use Google](#)
- [Configure each RoomWizard to connect to its room's Google Resource](#)

Connect to your RoomWizard's setup page

Before you start, make sure that all of the rooms you want connected to your RoomWizards are listed on the [overview page](#). If any are missing, see the [troubleshooting page](#).

Approach a RoomWizard in the group you'd like to configure, and press "About".



The address for the RoomWizard is shown on the about screen (example below). Write down this address. For example, the RoomWizard pictured has the address "http://10.138.123.194/".

This is a RoomWizard™

RoomWizard allows you to see and manage reservations for a

Use this touch-screen to schedule, adjust, or end a reservation.
timeline to access reservation details.

You can also reach this RoomWizard over the web by visiting:

<http://10.138.123.194/> 

RoomWizard by Steelcase®

<http://www.steelcase.com/roomwizard>

7 8 9 10 11 12 1 2

Enter the RoomWizard URL in your web browser.



You should see a page similar to the one on the right. Click "RoomWizard setup" and enter your password.



Reservation Find Help About

Today is:
Mon 26 Mar 2012

S	M	T	W	T	F	S
				01	02	03
04	05	06	07	08	09	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Jan Feb Mar 2011
Apr May Jun 2012
Jul Aug Sep 2013
Oct Nov Dec

7 8 9 10 11 12 1 2

Conference Ro...

Name: Conference Room


Capacity: 5

Phone: 1234567

Location: xy

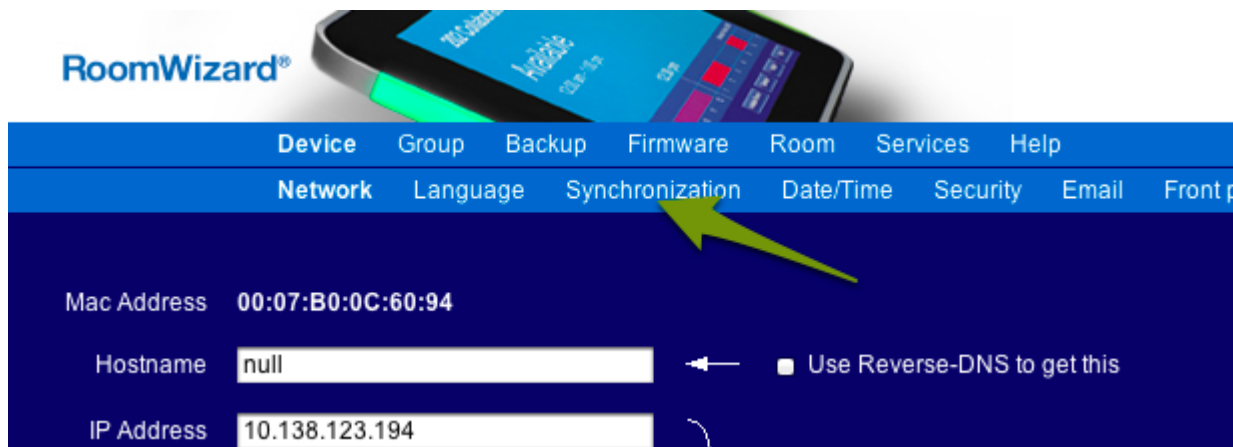
Facilities:

Web address: http://10.138.123.194/

Setup:  [RoomWizard setup...](#)

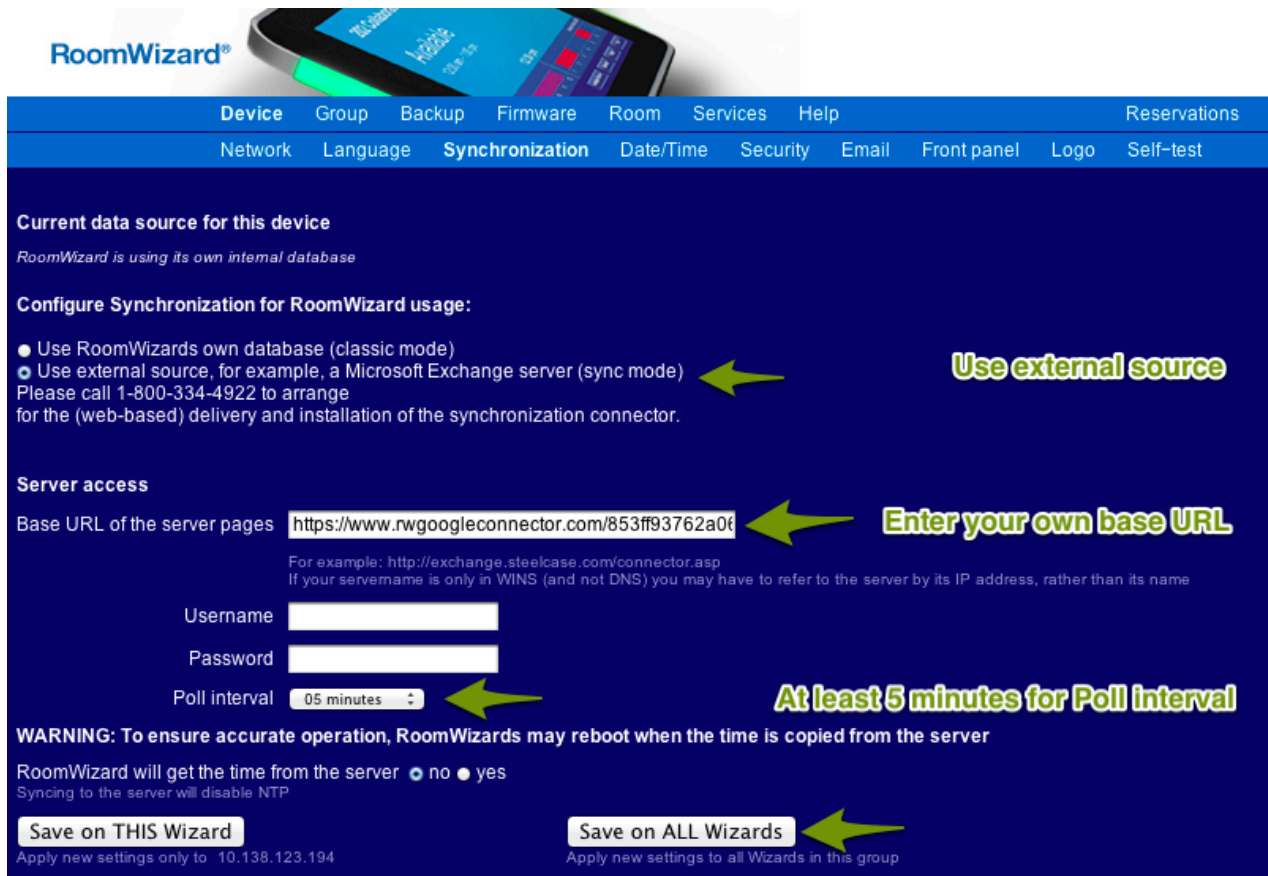


Click "Synchronization" in navigation bar at the top of the screen.




Set up the Google Connector

Choose "Use external source", enter your base URL (above the screenshot to the right), and select "05 minutes" as the poll interval.



Confirm your change by verifying the "Server URL" on your RoomWizard configuration page matches your base URL.



RoomWizard®

Device Group Backup Firmware Room Services Help

Network Language Synchronization Date/Time Security Email Front panel Log

Current data source for this device

RoomWizard has connected successfully to the configured data source

Server URL <http://www.rwgoogleconnector.com/7039e044e356f4df05597175f4c36949a6518b0df9fe0101e>

Connector name RoomWizard Google Connector

Connector version 1.0.0

Confirm

A green arrow points from the 'Confirm' button to the 'Server URL' field.

Configure each RoomWizard

Enter this specific RoomWizard's id (listed on the Overview page).



[Device](#) [Group](#) [Backup](#) [Firmware](#) [Room](#) [Services](#) [Help](#) [Reservations](#)
[Network](#) [Language](#) **Synchronization** [Date/Time](#) [Security](#) [Email](#) [Front panel](#) [Logo](#) [Self-test](#)

Current data source for this device

RoomWizard has connected successfully to the configured data source

Server URL <http://www.rwgoogleconnector.com/7039e044e356f4df05597175f4c36949a6518b0df9fe0101eb610093d26a477d/api>
 Connector name RoomWizard Google Connector
 Connector version 1.0.0

Configure Synchronization for RoomWizard usage:

- Use RoomWizards own database (classic mode)
- Use external source, for example, a Microsoft Exchange server (sync mode)

Please call 1-800-334-4922 to arrange for the (web-based) delivery and installation of the synchronization connector.

Server access

Base URL of the server pages

For example: http://exchange.steelcase.com/connector.asp
If your servername is only in WINS (and not DNS) you may have to refer to the server by its IP address, rather than its name

Username

Password

Poll interval

WARNING: To ensure accurate operation, RoomWizards may reboot when the time is copied from the server

RoomWizard will get the time from the server no yes
Syncing to the server will disable NTP

Apply new settings only to 10.138.123.194 Apply new settings to all Wizards in this group

Calendar access

Room identifier ← **Enter each RoomWizard's Room Identifier**

Room password

←

Apply new settings only to 10.138.123.194

Every individual RoomWizard must be connected to and configured with it's own calendar ID. If any rooms missing from this list, see the [troubleshooting](#) page for information on how to configure Google Calendars for RoomWizard compatibility.

Room name

Room id



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