



One Touch Free Stand Assembly Instructions



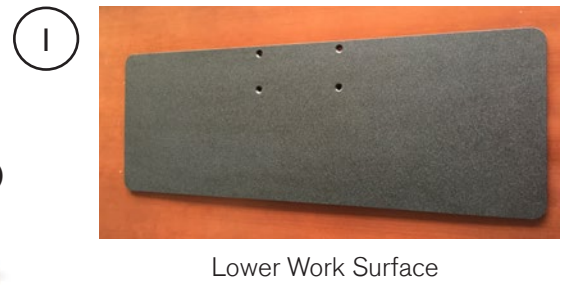
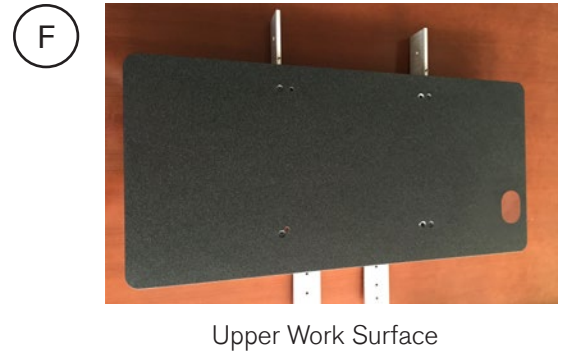
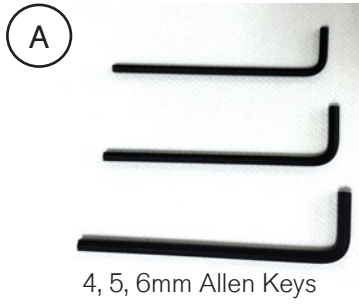
Warning: Never operate unit with more than two monitors without securing the unit to the desk. The unit could possibly tip over causing bodily injury or product damage.

Contact Innovative for more information:

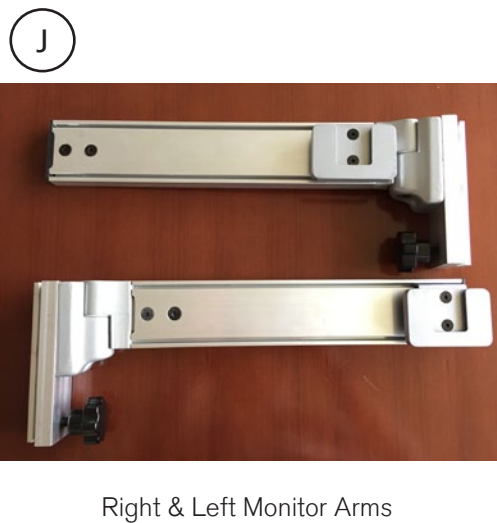
100 Kuebler Road
Easton, PA 18040
800.524.2744

Visit us online at InnovativeWorkspaces.com

Included Parts:



Additional Parts Included with Dual Bundle ONLY:



Step 1 Lay unit down face up on a solid, sturdy hard surface. Use provided allen key (A) to loosen the four 6mm allen screws that come pre-assembled on the underside of the lift assembly.



Step 2 Slide the legs (E) on the lift assembly (D), making sure rubber pads are on the underside of the legs and the base of the lift assembly, where they will be touching the desk in the upright position.



Step 3 Re-tighten the screws at the base of the unit to secure the legs to the base.



Step 4 Loosen the screws in the middle of the work surface support brackets as shown here. These screws may be loosened with the included #5 allen key or by hand based on preference.



Step 5 Slide the upper work surface (F) into the support brackets as shown:



PLEASE NOTE:

Make sure to fully insert into brackets into the slots as far as they can go. There are small screw stops in place that will stop the work surface once it has reached its correct position.



Step 6 Hand tighten the thumb screws fully to secure the work surface into place.



Step 7 Turn unit upright to standing position on desk or hard surface for the remaining installation steps.

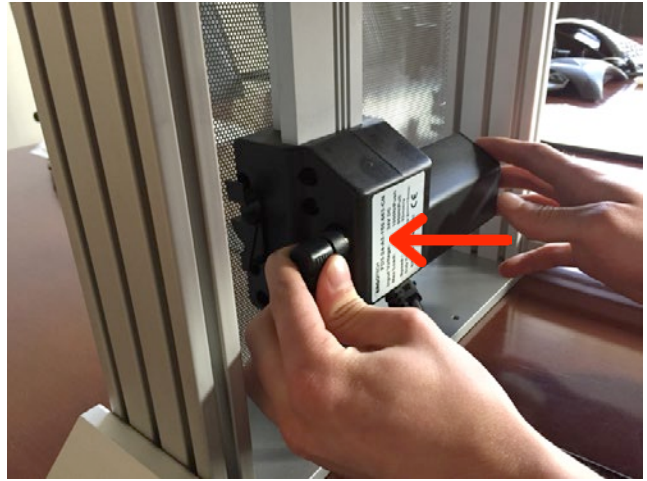
Step 8 Route the cables from the switch (G) through the opening in the upper work surface.



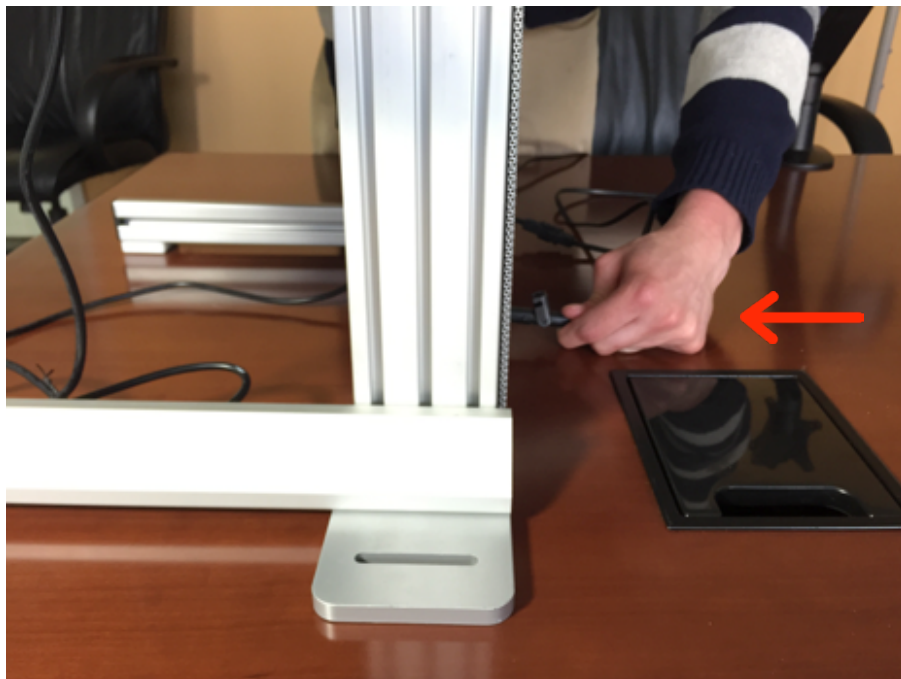
Step 9 Attach the switch to the upper work surface with the two Phillips head screws (H).



Step 10 Plug the connector from the switch located on the top work surface to the port on the left side of the actuator motor as shown below.



Step 11 Route the power cable (C) coming from the actuator motor out the back of the unit through the notch in the back cover and attach the power cord extension.



Step 12 With the unit placed securely on the desk, lower work surface (G) over brackets.



Step 13 Screw the lower work surface on to the right angle brackets with the flat head screws (B) and the supplied 4mm allen key.

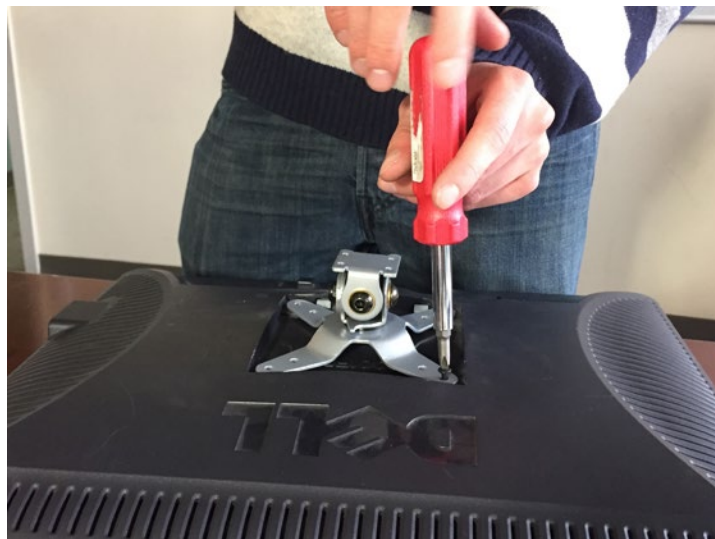
This concludes installation instructions for the One Touch Free Stand unit! Enjoy!

If you have purchased a Free Stand Bundle, please continue to follow the remaining installation steps:

Step 14 Slide the monitor arms (H) into the vertical post from the top and use the plastic knobs to secure in place. Leave them flush with the top of the post for a neutral monitor position. Note that these are adjustable to allow a larger range of monitor positions.



Step 15 Attach monitor to pivot (K) using provided Phillips head screws (L).



Step 16 One attached, slide monitor pivot into the pivot pocket located on each arm.



Step 17 Enjoy your new One Touch Free Stand Bundle!

