

Click QRF 900 Quick Guide

Introduction to the QRF900 audience response system

1. Remotes and Dongle

Load two “AA” batteries into the Instructor (F1-1a) and Student (F1-1b) remotes. Turn on the Power on the side of the remotes.

2. Start the Software

- Install QClick software from the CD.
- Double-click the  icon on the desktop to launch QClick software.
- Plug in the USB dongle (F1-1c), which should be automatically recognized by QClick and go into the login dialog.
- Enter the default username and password, both are “qomo”.



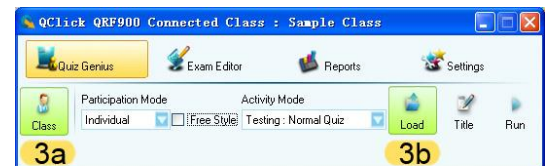
F1



F2

Note: If you click Cancel, QClick software will be in Read-only Mode.

- QClick toolbar will appear and shows “**QRF900 Connected**”. If the toolbar shows “**QRF900 No Host**”, try to plug in the USB dongle again.



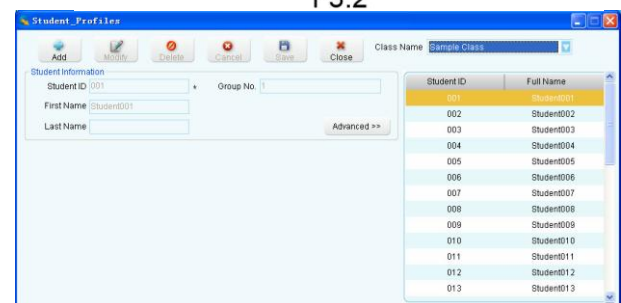
F3.1

3. Setup a Class

- Click **Class** icon (F3.1-3a) under **Quiz Genius** tab. Click **Edit** (F3.2-3c) button next to the **Class Name** field. Select **Add** tab and enter your class name. Click **Add** button (F3.2-3d) and Student Settings window will pop up.
- In the Student Setting window select ‘**Add New Students**’, Enter **Student ID**, **Name**, and any additional information in Student Profiles window. Click Save to add a student into the database. Click Close to complete the settings.
- Click OK button in Class Settings window. Class icon (F3.1-3a) will turn to green when the class is loaded.



F3.2



F3.3

Note: If the icon is not green, it means the class is not loaded properly.

Click QRF 900 Quick Guide

4. Import a Class

- Select a desired class from Class Name drop down list in Class Settings window; or set up a new class.
- Select the **Import** option (F4.1-4a); click OK.
- Find your excel file with your class list and click Open.
- From the drop down menus above the mock excel sheet, select the correct title for your imported columns.
- Click on the **Import** (F4.2-4b) button; a window will pop up when the import is successful; click OK.

Note: The class you import from excel must have three columns of set information filled out: the First Name, Last Name, and Student ID.

ID	Full Name	Group No.
001	Student001	1
002	Student002	1
003	Student003	1
004	Student004	1
005	Student005	1
006	Student006	1
007	Student007	1
008	Student008	1
009	Student009	2
010	Student010	2
011	Student011	2
012	Student012	2
013	Student013	2
014	Student014	2
015	Student015	2
016	Student016	2
017	Student017	3
018	Student018	3
019	Student019	3
020	Student020	3
021	Student021	3

F4.1

*Student ID	First Name	Last Name	Group No	N/A	Birth Date	Responsi
1	First Name	Last Name				
2	First Name	Last Name				
3	First Name	Last Name				
4	First Name	Last Name				
5	First Name	Last Name				
6	First Name	Last Name				
7	First Name	Last Name				
8	First Name	Last Name				

F4.2



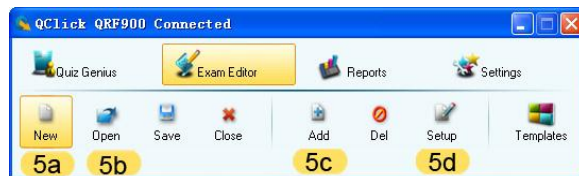
5. Prepare an Exam

- On the QClick toolbar under Exam Editor, click New (F5.1-5a) or Open button (F5.1-5b), and PowerPoint will initiate.
- Click the Add button (F5.1-5c) on the QClick toolbar to add template slides to the presentation. The Add Slides window will appear with selection options. You can also use PowerPoint to add slides to be recognized by QClick later on.
- Save PowerPoint Slides as a file, keep it open.
- On the QClick toolbar, click the Setup button (F5.1-5d) then click Obtain (F5.4-5e) to recognize the content of the slide in Clicker Display Area.
- Set the question properties about Question #, Question Mode, Activity Mode in the drop down lists.
- Choose the answer in the Correct Answer Selection area.

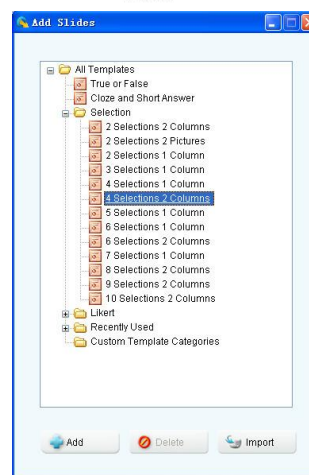
Note: If the quiz file needs any modification, please remember to close Setup and modify the PPT file in PowerPoint directly, then open Setup and Obtain the changes of the page to re-read your question, then click Save Setting.

- Click Save Setting (F5.4-5f) when finished, and then click Exit.

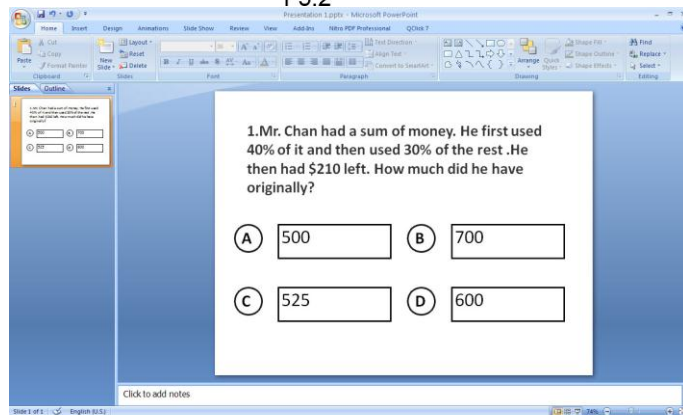
Note: For additional question setting options, click **Advanced** button (F5.4-5g) to choose from the following: Difficulty Level Setting, Cloze Test Criteria and Standard Setting. All the information will be stored inside the PowerPoint file, you can design more using PowerPoint as you like.



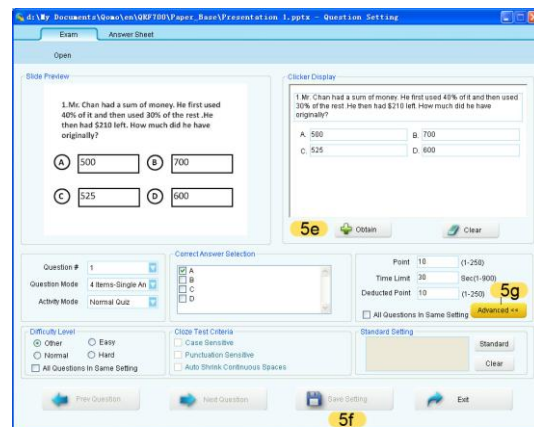
F5.1



F5.2



F5.3

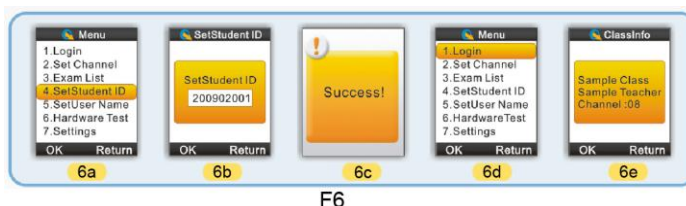


F5.4



6. Student Login

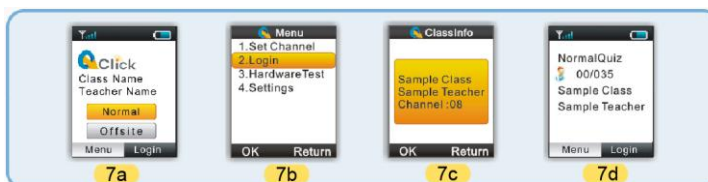
This process may also be completed after **3. Setup a Class**. On the student remote under Menu, select (F6-6a) **4. Set Student ID**. Change it into the Student ID which can be found in the selected class. Click OK. Select (F6-6d) **1. Login** from the Menu list and follow the prompts until the (F6-6e) confirmation screen.



F6

7. Instructor Login

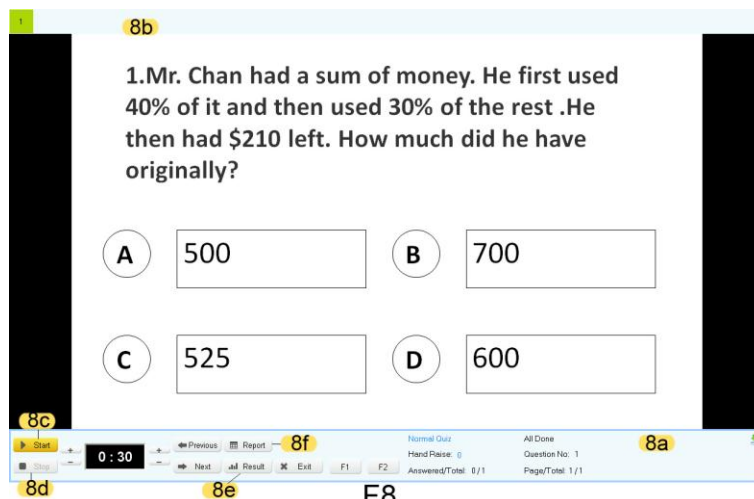
From the home screen, click the (F7-7a) **Menu/OK** button to select Normal. Press (F7-7b) **2. Login**. And then press **OK**. When your (F7-7c) **Class** appears on the screen, press OK to load your exam on the remote. Then, your exam information will show on the instructor remote screen (F7-7d).



F7

8. Run a Quiz

- On QClick software Toolbar, press Load to select a PowerPoint file to run as a quiz.
- Load icon (F3.1-3b) will turn to green. Then press Run.
- A (F8-8a) menu will appear along the bottom of the screen from which you can operate your exam. At the top of the screen a (F8-8b) list of student registration numbers will appear.
- Start any question by clicking Start (F8-8c), ending the timer by clicking Stop (F8-8d), and go through questions using arrow keys.



F8

Touchboards

205 Westwood Ave, Long Branch, NJ 07740
Phone: 866-94 BOARDS (26273) / (732)-222-1511
Fax: (732)-222-7088 | E-mail: sales@touchboards.com

QOMO
HiteVision

support@qomo.com

Online Training Material: http://www.qomo.com/Training_Materials.aspx

1-866-990-QOMO (7666)

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9. View Results

During an exam, check the students' results after each question by pressing Result (F8-8e) or Report (F8-8f).



F9.1

Question	Response
Student001	A

F9.1 Correct Answer(s)

F9.2

10. Generate Reports

- After saving an exam session, go to the **Reports** icon to open the **Reports** window. Select the appropriate test result and click **Create Report** (F10.1-10a) box.
- In Create Report, you can preview various reports of your students' performance. All reports can be **printed**, **exported**, or **saved**.

Session	Exam Title	Activity Mo...	Class	Subject	Teacher	Date	FLAO
Session 1	Presentatio...	Normal Quiz	Sample Cl...	Sample Su...	Sample Te...	2011-10-13	NORMAL
Sample Se...	Simulated...	Normal Quiz	Sample Cl...	Sample Su...	Sample Te...	2009-9-16	NORMAL

F10.1

Question	Correct Answer	Full Name	Answer
001	D	Student001	D
002	C	Student002	C
003	B	Student003	B
004	D	Student004	D

F10.3

Student ID	Full Name	Answer
001	Student001	D
002	Student002	C
003	Student003	B
004	Student004	D

F10.2