

Owner's Manual

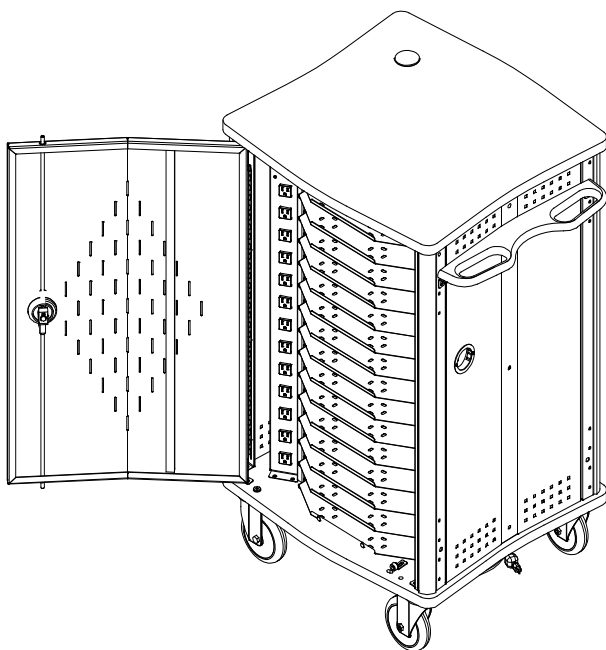
SPECTRUM
INDUSTRIES INC. 

LT-15 Laptop Cart

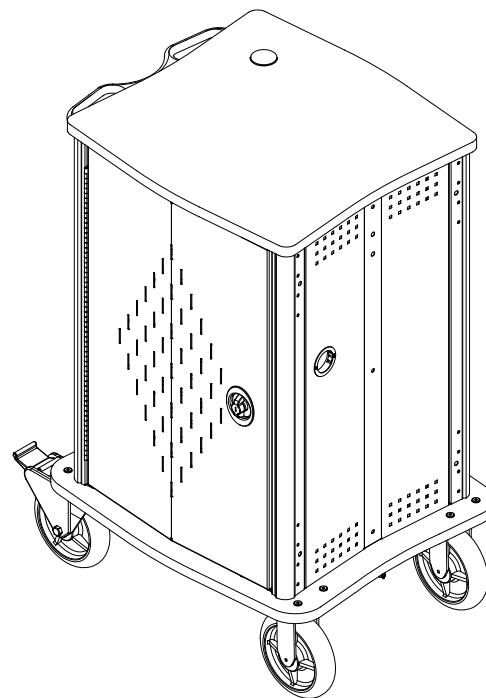
55215	w/ balloon wheels
55222SR	w/ 8" casters (SR only)

Touchboards

205 Westwood Ave, Long Branch, NJ 07740
Phone: 866-94 BOARDS (26273) / (732)-222-1511
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55215BW
w/ balloon wheels



55222SR
w/ 8" balloon wheels

CAUTION:

Before using this product, read this manual and follow all safety and operating instructions.

Before you begin, please make sure all parts and proper quantities are included. Any parts damaged during shipment must be reported within 15 days of receipt. To report information regarding damages or if you have any questions, please call 1-800-235-1262.

To purchase parts or accessories, please contact us at
www.spectrumfurniture.com
1-800-235-1262
Thank you for purchasing Spectrum products!



Spectrum Industries, Inc
Chippewa Falls, WI 54729, USA

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INDUSTRIES INC. 












Safety

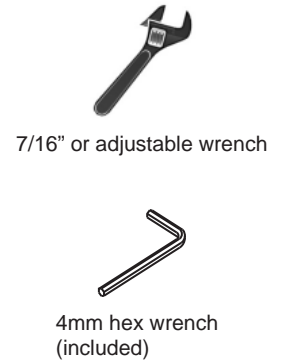


- Read this owner's manual before assembly or operation.
- Do not allow children to move cart.
- Move slowly and carefully when mobile.
- For indoor use only. Do not install or store the unit where it will be exposed to weather. Keep unit dry.
- For added safety, plug the unit into a grounded three-prong receptacle controlled by a GFI (Ground Fault Interrupter) circuit breaker.

Hardware Package Contents

Tools Required

 (1) 052577B Handle Gusset	 (10) 052605 1/4-20 x 15mm JC bolts	 (8) 035252 3/16" x 1/2" pine tree button	 (3) 042919 5/16" Hole Plug	 (32) 058305 1/4" Hole Plug
 (2) 055001 Handle mount	 (15) 052597-8 2" x 3" self-adhesive Velcro®	 (45) 052608 3/4" x 5" Velcro® Straps	 (1) 025039 4mm hex wrench	



Assembly / Setup

1. Handle Assembly

- A. Attach the handle gusset and handle mounts to the bottom of the handle using 1/4-20 x 15mm JC Bolts as shown in **Figure 1**. Do not tighten bolts completely.

Note: If you have the SR version (2 rigid, and 2 swivel wheels) on your particular cart, mounting the handle on the same side as the two swivel wheels will provide more control of the cart when mobile.

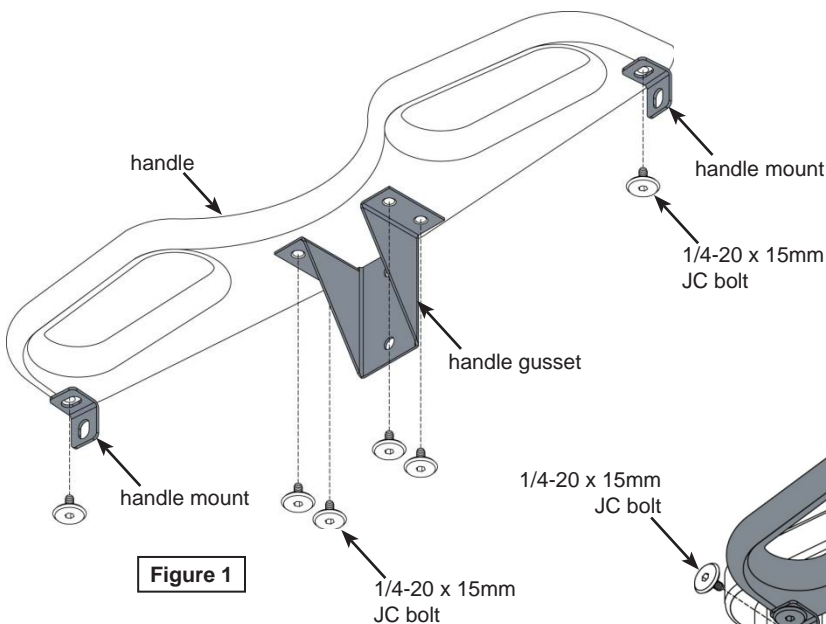


Figure 1

2. Handle Installation

- A. Determine which side of the lectern you would like the handle to be mounted, and open both doors. *LT-15 carts comes with the doors hinged on the power strip-side. This is useful if the unit is going to be placed against a wall. If the unit is to be placed against a wall, install the handle opposite the hinges.*
- B. Attach the handle assembly to the side of the lectern with (4) 1/4-20 x 15mm JC bolts. As shown in **Figure 2**.
- C. Tighten all bolts securely.

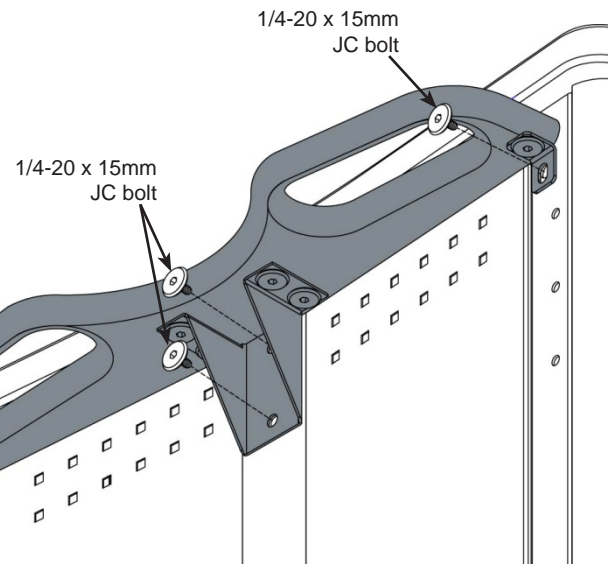


Figure 2

Note: It is critical that all joint connectors are used in the attachment of the handle.

3. Hole Plug Installation

- A. If one side of the unit will not have a handle or flip-up shelf attached, install pine tree buttons in the unused mounting holes as shown. **Figure 3.**
- B. Install (3) 5/16" hole plugs in the center of the side panel.
- C. Install 1/4" hole plugs and pine tree buttons in the remaining open holes as shown.

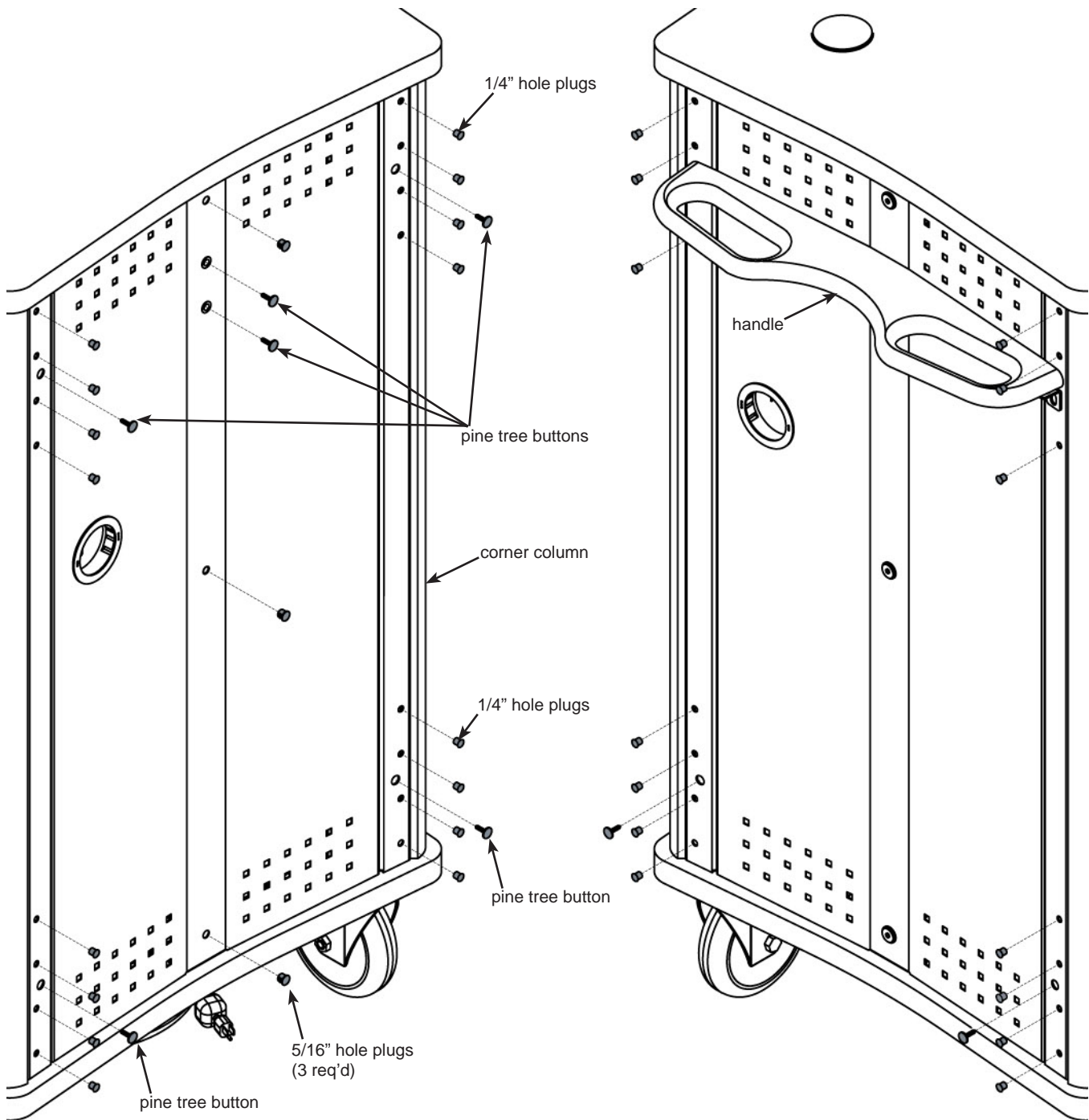


Figure 3

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Laptop cord management

1. Using the cord management slots in the trays, and Velcro® straps provided, bundle the charge cords. **Figure 4** shows a typical wiring example. Be sure to leave enough slack in the power cord to allow the tray to be pulled out.
2. Route the charging plug to the student-side of the tray to allow easy-access and removal. Anchor with a Velcro® strap.
3. Wide adhesive-backed Velcro® hook & loop strips are also provided to attach the charging transformer to the tray if necessary.

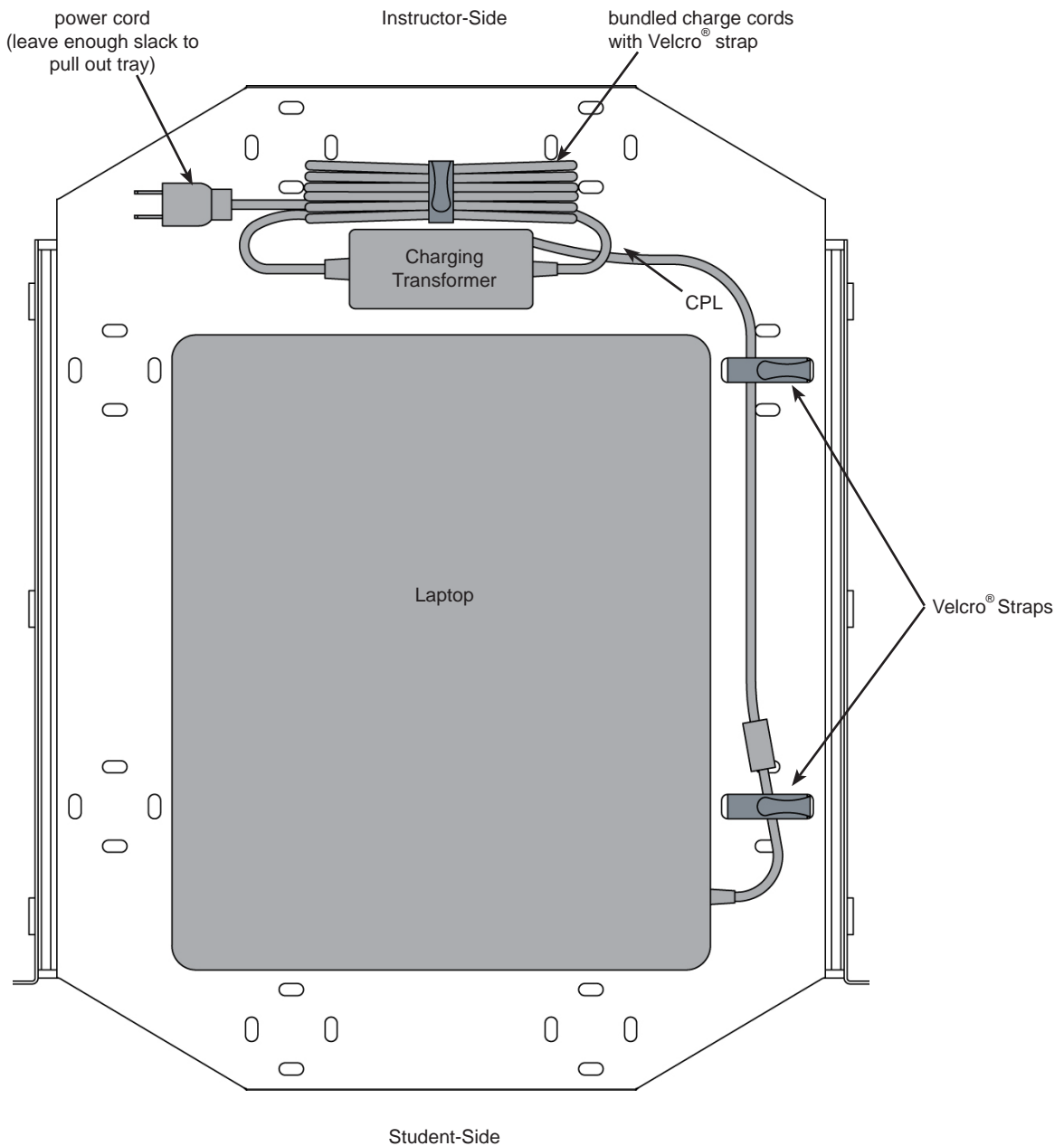


Figure 4

Power strip operation

1. With the main power cord unplugged and power strip switched off, plug the laptop charge cords into the power strip. **Figure 5**.
2. Plug in the main power cord.
3. Switch the unit on to charge. The power strip can be turned on & off with the main power switch. The breaker can be reset in the event of an overload with the reset button.

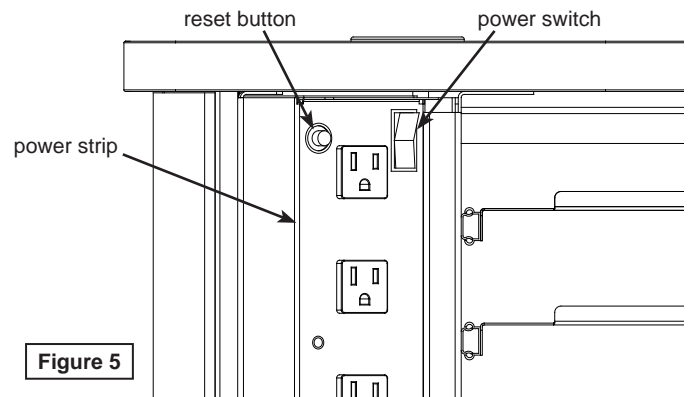


Figure 5

Cord reel operation

Operating Instructions:

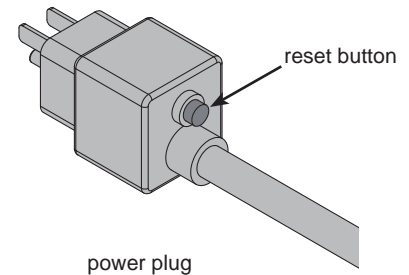
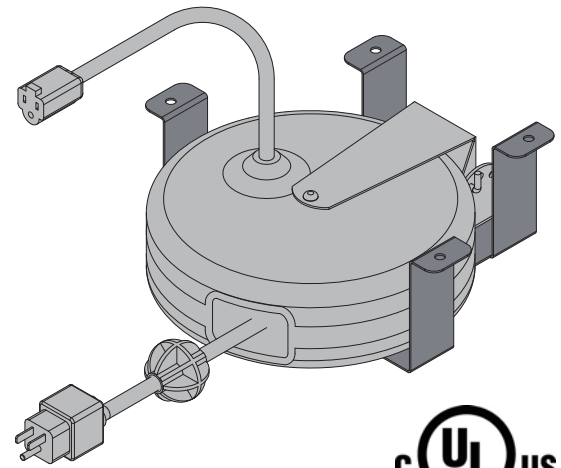
1. **To latch cord** - Pull cord out to full length. Allow the cord to retract 1-2 feet back into the reel. Pull the cord out slowly. When a 'click' is heard, the cord will latch in place.
2. Plug into 110-125V (single phase), 3-conductor wall outlet.
3. **To release cord** - Unplug from wall outlet. Pull cord out slowly until clicking stops. The latch will release and the cord can be guided back into the reel. Do not allow the cord to fly unrestricted back into the reel.
4. Do not overload or circuit breaker (15-amp maximum) will cut off current. To restore power, remove overload, wait two minutes, then reset the circuit breaker by pressing the button on the back of the 3-prong male power plug.

Maintenance:

1. Remove dirt and grime as soon as it accumulates on the reel case by using a soft, damp cloth (a mild detergent may be used if needed), being careful not to wet the electrical plug. Never immerse any part of the unit in any solution to clean. **DO NOT** use solvents such as gasoline, turpentine, etc. to clean unit.
2. Keep cord clean to assure smoothest automatic retraction. Simply pull cord to its full length and allow to retract through a dampened rag. Pull out full length again and sprinkle cord with talcum powder.

Specifications:

15' retractable, 15-amp, 125V, 12 AWG with breaker, UL listed



WARNING

- This cord reel is intended for general indoor use only. It is not intended to be used in potentially dangerous locations such as flammable or explosive atmospheres. The reel is not waterproof and not intended for use in potentially wet locations.
- Do not overload (15-amp maximum).

Moving the cart

1. Before moving the unit, unplug all power cords and retract power cord into the reel (if equipped).
2. Be sure the casters are in the unlocked position and the doors closed.
3. Move the lectern slowly and carefully.
4. Lock the casters after moving.



WARNING

ATTENTION













CAN TIP OVER RESULTING IN RISK OF INJURY, DO NOT ALLOW CHILDREN UNDER 16 TO MOVE CART. MOVE CART SLOWLY.

PEUT BASCULER, ENTRAINANT UN RISQUE DE BLESSURE, NE LAISSEZ PAS LES ENFANTS DE MOINS DE 16 POUR DEPLACER PANIER. DEPLACER PANIER LENTEMENT

ONLY ADULTS SHOULD MOVE THIS UNIT

SEULS LES ADULTES DEVRAIENT PASSER CET APPAREIL

APPLY MOVING FORCE ON NARROW DIMENSION

APPLIQUER UNE FORCE EN MOUVEMENT SUR LA DIMENSION

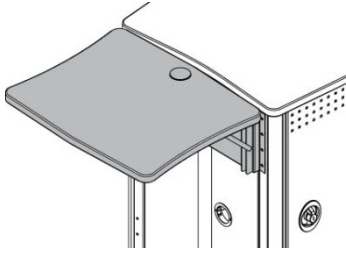
NEVER APPLY FORCE AT TOP ALWAYS PUSH NEAR MIDDLE

JAMAIS EMPLOYER LA FORCE EN HAUT TOUJOURS POUSSER PRES DU MILIEU

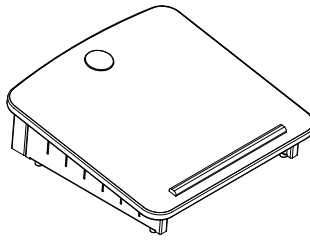
PUSH, DO NOT PULL

POUSSER, NE TIREZ PAS

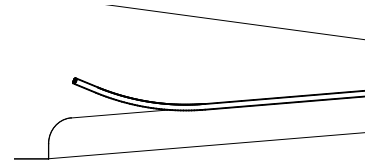
Options



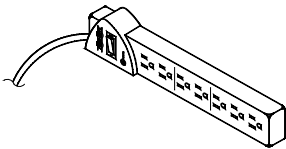
Flip-up Shelf
adjustable-height, mounts on left or right
22 $\frac{1}{8}$ "W x 18 $\frac{3}{8}$ "D
(50 lbs max load)
55219



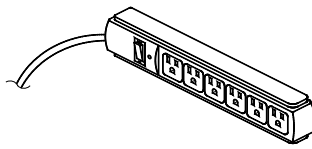
Riser Podium
18"W x 17 $\frac{1}{16}$ "D
95002



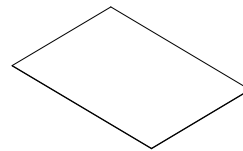
Tray Edge Trim
applies to shelf pull edge
30 pieces
55172



7-Outlet power strip, insured
w/ surge protector, and 12' cord
10"W x 2"D x 1 $\frac{1}{8}$ "H
99024



6-Outlet power strip
w/ 12' cord
11 $\frac{5}{16}$ "W x 1 $\frac{1}{16}$ "D x 1 $\frac{3}{16}$ "H
99023



Non-Slip Pad
24"W x 17"D
95508



Replacement Key Set
55142

Warranty

WE WILL MAKE IT RIGHT FOR YOU!

Spectrum is committed to provide complete customer satisfaction. Each of our products are manufactured from the best materials available and each product is stringently monitored throughout the production process through our P.A.C.E. program (Product Assurance to meet Customer Expectations). Our Customer Service Help Line 1-800-235-1262 is ready to provide immediate attention to any questions, comments or concerns. We are available to answer your calls Monday through Friday from 7 am to 5 pm CST, excluding observed holidays. In addition your product comments or concerns are welcome via e-mail at: spectrum@spectrumfurniture.com.

Warranty Statement

We guarantee all Spectrum products to be free of all defects in materials and workmanship, for the original owner, for a period of ten years. Any item deemed defective by Spectrum or the original manufacturer, under normal use conditions, will be repaired or replaced at Spectrum's discretion. This warranty applies to all products manufactured and distributed by Spectrum except the products listed below.

Items that have a varying warranty include, but are not limited to, the following:

- Adjustable Crank/Electric Desk Legs (1 yr)
- Flat Panel Desk Gas Cylinders (1 yr)
- Upholstered Soft-Goods (5 yrs)
- Adjustable Height & Stacking Chair Parts – including frames, gas cylinders, wood and plastic parts, and control handles (7 yrs)
- Adjustable Height & Stacking Chair Casters (2 yrs)
- Chair Upholstery & Textiles (2 yrs of normal use of Soft Goods, Adjustable Height, Stacking, Wood and Metal Chairs)
- Chair Upholstery - Graded-In Fabrics and C.O.M (no warranty)
- Height Adjustable Columns and Lifts (1 yr)
- General Use Casters (1 yr)
- Electrical – Electri-Pak, Power Communication Modules, and special order ECA electrical items (1 yr)
- Electrical - Power Strips & Electrical Timers (1 yr)
- Electrical Surge Suppressors (lifetime)
- Electrical - Retractable Power Cords (1 yr)
- Keyboard/Mouse Trays (1 yr)
- Flat Panel Monitor Arm – General Parts (5 yrs)
- Flat Panel Monitor Arm – Gas Cylinders (2 yrs)
- CRT Monitor Arm (1 yr)

Warranty is void if product is not used for its intended purpose or subjected to an unusual application, multiple-shift use, alteration, accident, abuse or abnormal wear and tear. Representations of colors on-line and in printed materials are meant to be a close reference to the actual colors but not an exact match. Slight variations in color and texture of wood stains, powder coating, laminates, fabrics and other materials are normal in different manufacturing lots; as such these variations are not considered defects.

DESIGNED FOR INDOOR USE ONLY – Unless specifically stated in the product specifications, Spectrum's products have been designed and constructed for indoor use only. Moving or using outdoors, or on excessively rough surfaces, may cause damage to the products and will void the warranty. If an outdoor application is desired please contact us to discuss potential custom design solutions.

The warranty, as stated above, supersedes any previous warranties and is effective as of 9/1/2010

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