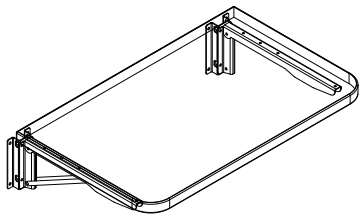# Assembly Instructions

⚠ Important ⚠

Before you begin, read and comply with all safety and operating instructions, and ensure all parts and correct quantities are included.

Any parts damaged during shipment must be reported within 5 days of receipt. To report information regarding missing parts or damage, to purchase parts or accessories, or if you have any questions, please contact us.

www.spectrumfurniture.com
800-235-1262, 715-723-6750

Thank you for purchasing Spectrum products!

(1) 0118912
Flip-up shelf assembly

(8) 0100167
8-32 x 1/2" PH
Thread-cutting screw

Installation

1. Extend the lectern fully to its highest position and determine which side you prefer to mount the shelf.
2. Extend each shelf bracket to by depressing the release lever and lifting until it locks into the 90° position. **Figure 1**.
3. Install the (4) lower 8-32 x 1/2" PH thread-cutting screws into the side panel leaving about 1/4" of threads exposed.
4. Set the shelf assembly onto the (4) lower screws using the notched brackets.
5. Secure the shelf assembly by installing the (4) upper 8-32 x 1/2" PH thread-cutting screws.
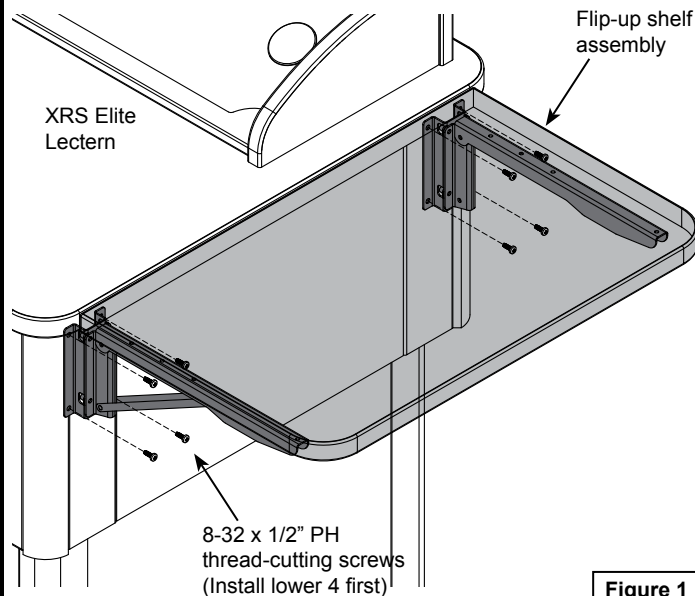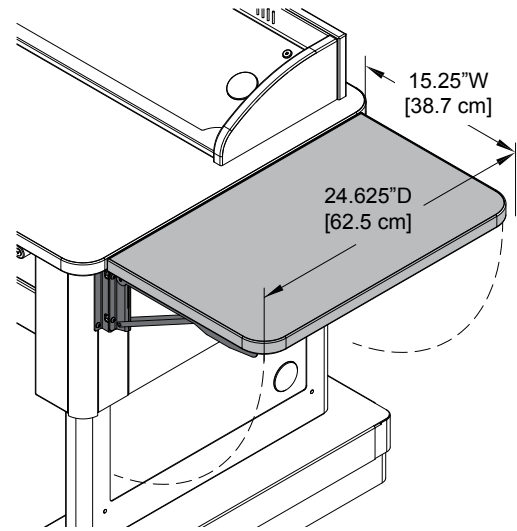6. Tighten all screws securely.

15.25"W
[38.7 cm]

24.625"D
[62.5 cm]

Flip-up Shelf for Freedom XRS Elite™
55533

▶ **Installation video available**
See www.spectrumfurniture.com

Operation

The shelf will automatically lock into place when lifted into the horizontal position with the levers released. **Figure 2**. To lower or flip-up the shelf, press and hold the shelf bracket levers while slowly lowering or raising the shelf. Do not move the lectern while the shelf is in the horizontal position.

Note: Power and communication wiring for document cameras, laptop computers, and / or projectors placed on the flip-up shelf should be routed on top of the audience-side of the shelf. Use of the shelf grommet hole for wiring will result in pinching of the cords when the shelf is folded.

⚠ CAUTION ⚠

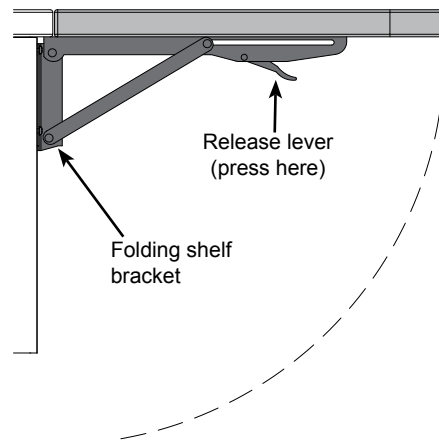Keep clear of pinch points during shelf movement. Do not exceed 35 lbs [15.9 kg] of weight on shelf.

XRS Elite Lectern

Flip-up shelf assembly

8-32 x 1/2" PH thread-cutting screws (Install lower 4 first)

Figure 1

Release lever (press here)

Folding shelf bracket

Figure 2

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