Assembly Instructions

🛕 Important 🛕

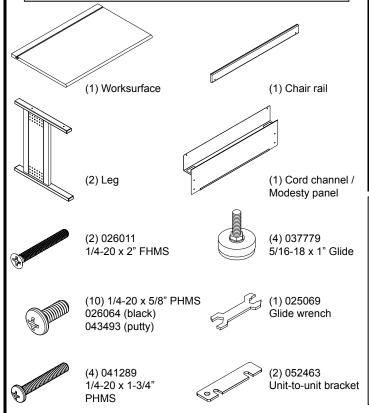
Before you begin, read and comply with all safety and operating instructions, and ensure all parts and correct quantities are included.

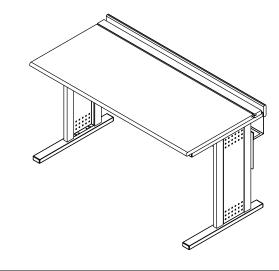
Any parts damaged during shipment must be reported within 5 days of receipt. To report information regarding missing parts or damage, to purchase parts or accessories, or if you have any questions, please contact us.

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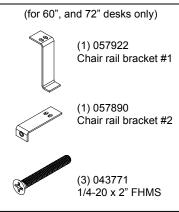
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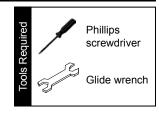




Evolution Desk 24"D

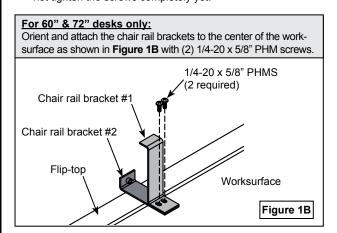
38912 - 36"W 38912ADJ - 36"W 38915ADJ - 60"W 38915 - 60"W 38916ADJ - 72"W 38916 - 72"W

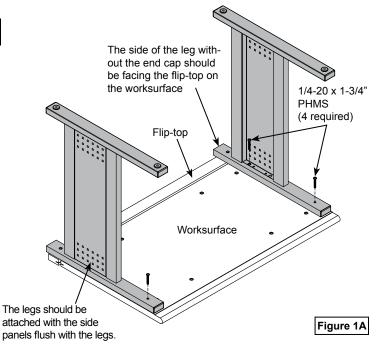




Attach legs to worksurface

- 1. Place worksurface face down onto a non-abrasive surface.
- 2. Align the legs with the mounting holes, and install 1/4-20 x 1-3/4" PHM screws into the legs as shown. Figure 1A.
- 3. Install 1/4-20 x 1-3/4" PHM screws into the legs as shown, but do not tighten the screws completely yet.





2. Install modesty panel / cord channel, and glides

 Orient the modesty panel/cord channel as shown and attach to the legs with (4) 1/4-20 x 5/8" PHM screws. Figure 2A.

Note: If you are assembling a 60, or 72" desk, slide the cord channel over the chair rail brackets. The brackets will support the inside of the cord channel. Figure 2B.

- Install the (4) glides to the bottom of the legs. The glides can be adjusted later to keep the desk level on uneven surfaces.
- 3. Tighten ALL screws.

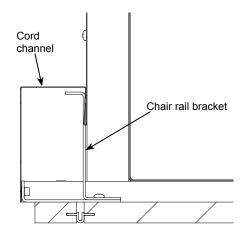
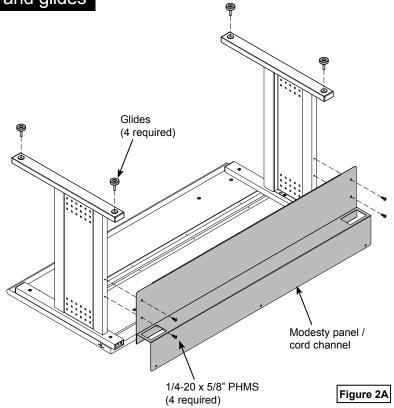


Figure 2B



Adjustable legs

If you have a desk with the adjustable leg feature, the worksurface height can be adjusted from 24"H - 32"H in 1" increments. **Figure 2C**. Adjustment is easier if the desk is upside-down.

- To adjust the legs, remove the (4) pre-installed adjustment screws.
 (Fully-support the lower section of the leg while removing). Figure 2D.
- 2. Choose a height and align the corresponding set of leg holes.
- 3. Install the (4) previously removed screws in the new holes and tighten securely.
- Repeat this procedure on the second leg. Make sure to use the same set of holes used on the first leg.

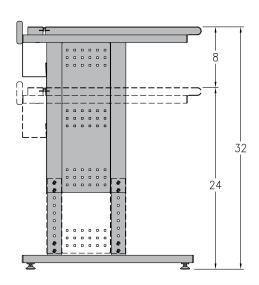
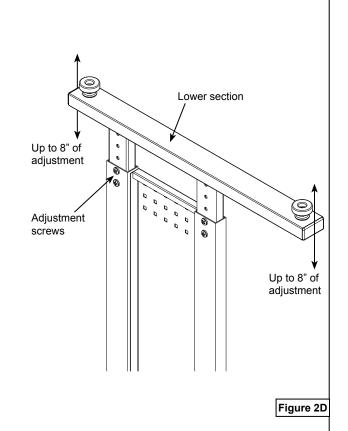


Figure 2C

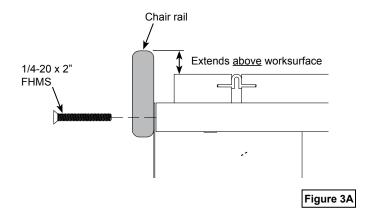


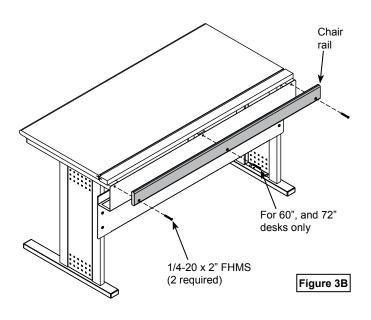
3. Attach chair rail

- 1. Carefully stand the desk upright-this will require at least two people.
- Attach the chair rail with (2) 1/4-20 x 2" FHM screws as shown.
 Figure 3A, 3B. The chair rail should extend <u>above</u> the worksurface, and the countersunk holes should be on the outside.

Note: If you are assembling a 60 or 72" desk, attach the center of the chair rail to the chair rail bracket using the 3rd flat head screw. (The chair rail bracket may require slight adjustment to align properly.)

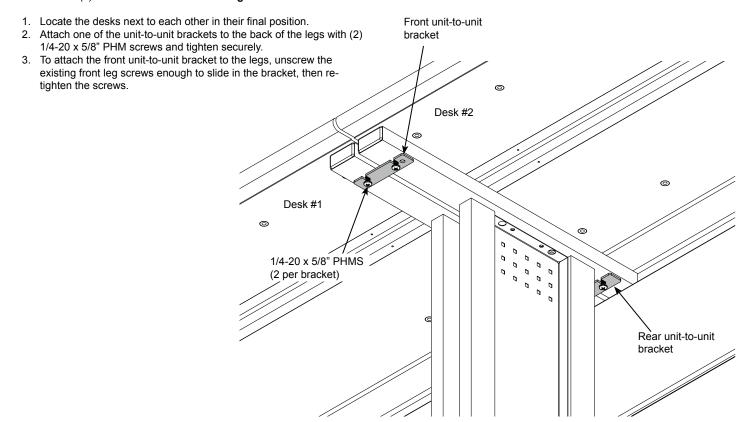
- 3. For 60" & 72" desks only: Using the 3rd flat head screw, attach the center of the chair rail to the chair rail bracket. (The chair rail bracket may require slight adjustment for proper alignment).
- 4. Tighten all screws securely.





4. Attaching desks together (optional)

Two desks can be attached together with (2) of the included unit-to-unit brackets and (2) 1/4-20 x 5/8" PHM screws. Figure 4.



Warranty

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Warranty Table

	Warranty Period
Item	effective 1/1/2015
Adjustable Crank / Electric Desk Legs	• 1 Year
Flat Panel Desk Gas Cylinders	
Chairs Adjustable Height Chair Parts – including frames, gas cylinders, wood and plastic parts, control handles, casters Adjustable Height Chair Upholstery In-Stock Upholstery Graded-In Fabrics and Customer Owned Material	7 Years2 Years2 YearsNo Warranty
Height Adjustable Columns and Lifts	• 1 Year
General Use Casters	• i feai
Electrical (including timers and LINAK actuators)	• 2 Years
Keyboard / Mouse Trays	• 1 Year
Flat Panel Monitor Arms	
Flat Panel Monitor Arm – General Parts Flat Panel Monitor Arm – Gas Cylinders	5 Years2 Years
Desks and Lecterns	
Computer Desk Chassis Cart Chassis Lectern Chassis	• 10 Years





