



INSTRUCTIONS

1. Carefully package the return items and place in original box.
2. Complete the form (below) and enclose in the box.
3. Affix the pre-paid USPS return shipping label to the outside of the box.
4. Drop off at your nearest USPS drop-off location

****PLEASE NOTE: ANY SHIPPING FEES INCURRED ARE NON-REFUNDABLE**

RETURN REASON CODES

- R1. Damaged
- R2. Not As Expected
- R3. Changed My Mind
- R4. Size Did Not Fit
- R5. Discolored
- R6. Received Wrong Item

CUSTOMER INFORMATION

Name: _____

Order Number: _____

Item:	Qty	Reason Code

GIFT RETURNS

- ☐ Refund Gift Giver
- ☐ Refund Gift Recipient via Kendra Scott Gift Card – Please provide contact information (below)

Name: _____

Email: _____

Thank you for shopping with Kendra Scott!