

TO:

ALL SHAREHOLDERS OF LASTMINUTE.COM NV

Amsterdam, 15 November 2024

**Re: Convening notice, agenda and proxy for the 2024 Extraordinary General Meeting of shareholders of lastminute.com N.V. (the "Company")**

Dear Shareholders

On behalf of the board of directors (*bestuur*) of the Company (the "**Board**"), we herewith invite you to attend the extraordinary general meeting of shareholders of the Company which is to be held **on December 18<sup>th</sup>, 2024 at 10:00 A.M. CET** (the "**EGM**") at the Company's registered seat in Amsterdam (Rokin 92)

The agenda for the EGM is as follows:

- 1. *Opening and announcements.***
- 2. *Appointment of Mr. Alessandro Petazzi as Executive Director with the title of CEO\*.***
- 3. *Appointment of Mr. Luca Concone as Non-Executive Director\*.***
- 4. *Approval of the fixed remuneration of the newly appointed Executive Director\*.***
- 5. *Approval of the variable remuneration of the newly appointed Executive Director\*.***
- 6. *Approval of other remuneration of the newly appointed Executive Director\*.***
- 7. *Approval of the fixed remuneration of the newly appointed Non-Executive Director\*.***
- 8. *Approval of other remuneration of the newly appointed Non-Executive Director\*.***
- 9. *Approval of the fixed remuneration of the Committees members\*.***
- 10. *Any other business.***
- 11. *Closing.***

The agenda items marked \* are for voting. All other agenda items are discussion items.

## **EGM**

You can submit questions relating to any of the agenda items prior to the EGM, by sending such questions by email in the English language to [corporateaffairs.lmgroupl@lastminute.com](mailto:corporateaffairs.lmgroupl@lastminute.com) ultimately by **11 December 2024**. These questions will be answered during the EGM and the questions and answers will be published on the Company's website. Further questions can be asked during the EGM by submitting such questions by email in the

English language to the abovementioned email address, unless this cannot reasonably be required in the light of the circumstances at the time of the EGM, as to be determined by the chairperson of the EGM in the interest of the order of business of the EGM.

Important information concerning procedures for attendance and voting at the EGM, the record date for the EGM and other relevant matters relating to the EGM are contained in the document entitled “*Procedures for Voting and Attendance at 2024 Extraordinary General Meeting of lastminute.com N.V.*” posted on the Company’s website.

**You are urged to read the document entitled “*Procedures for Voting and Attendance at 2024 Extraordinary General Meeting of lastminute.com N.V.*” posted on the Company’s website at the following link: <https://corporate.lastminute.com/investors/investors-hub/shareholder-meetings/> and to follow the procedures set forth therein for casting your vote at the Meeting.**

The website of the Company is <https://corporate.lastminute.com/>

## **SHAREHOLDERS INFORMATION ON DATA PROCESSING**

This information notice applies to the Shareholders attending the EGM, as well as any other individual otherwise connected to such EGM. The data controller of the processing of the Shareholders’ data is the Company, with registered office at Rokin 92, Amsterdam (Netherlands) and registered under corporate number 34267347.

The Company processes personal data of the Shareholders, i.e. contact details (name, title, address, telephone number and email address), identification data (e.g. date of birth and ID number), number of shares of the Shareholders, if applicable share class, number of the voting card, and, if applicable, name and date of birth of the authorized representative(s) in accordance with the applicable data protection laws, including the European General Data Protection Regulation (“**GDPR**”) for the purpose of carrying out the EGM, enabling the Shareholders to exercise their rights at the EGM and providing services in connection therewith as well as to comply with applicable law and regulations. The processing of the personal data of the Shareholders is a mandatory requirement for the attendance and participation of the Shareholders and their representatives at the EGM. The legal basis for processing is Article 6 para 1 lit. (c) GDPR.

For the purpose of holding the EGM, the Company will share the data with the categories of recipients as follows: service providers and partners who provide services to the Company (e.g. third party consultants working with the EGM, law firms/advisors), which are or will be involved in providing services in connection with the EGM; affiliated entities or other companies of the lastminute.com group to the extent necessary in connection with the EGM;

competent law enforcement bodies, regulatory and government agencies, courts or other third parties such as but not limited to, the police, the financial supervisory authorities and the tax agencies, where it is necessary as a matter of applicable law or regulation, or to exercise, establish or defend our legal rights; auditors, advisors, legal representatives and similar agents as may be necessary in connection with the advisory services they provide to us in accordance with the applicable laws. The Company has concluded respective agreements under data protection laws with these recipients to the extent legally required. If a Shareholder attends the EGM, all present Shareholders or their representatives, the members of the Board, the notary public and all other persons with a statutory right to attend the EGM are entitled to inspect the legally required attendance list and, therefore, able to see the personal data contained in such list (*inter alia* name, residence, shareholding). Moreover, the Company is required by statutory law to submit personal data of the Shareholders (in particular the list of attendees) as part of the notarial protocol to the Company register. Given that the Company and the other companies of the lastminute.com group and third party contractors operate around the world, the Company will process personal data outside the European Economic Area, including in jurisdictions offering an adequate level of data protection such as Switzerland (in accordance with the “Adequacy decisions” of the EU Commission) and jurisdictions where data protection laws may be less protective. However, we have taken appropriate safeguards to require that personal data will remain protected in accordance with this information notice. These measures include, where applicable, implementing EU standard contractual clauses with our third party contractors.

Personal data related to the EGM will be kept as long as necessary given the purpose of the processing and in accordance with any applicable statutory retention period such as those resulting from commercial law, stock corporation law, tax law as well as from anti-money laundering laws.

Data subjects may exercise their rights as granted by Articles 15-22 of the GDPR and any other applicable law, including the right to access, rectify and erase their data, the right to data portability and the right to limit or object to the processing of their data, using the contact details stated in the EGM’s voting procedure. Data subjects may also lodge a complaint with a supervisory authority. To request information about this notice, please contact our Data Protection Officer by e-mailing us at [dpo.corporate@lastminute.com](mailto:dpo.corporate@lastminute.com). For further information about data protection please visit <https://corporate.lastminute.com/privacy-policy/>

Yours sincerely - on behalf of the Board of the Company:

*Yann Rousset*

*(Chairman)*