

HOMEOWNER ALERT SERVICE (E-NOTIFICATION) INSTRUCTIONS GUIDE

CREATE AN ACCOUNT

With the Homeowner Alert Service (e-Notification), you can register your email and be alerted whenever a foreclosure, transfer of title, or mortgage is recorded on your property with the Los Angeles County Registrar-Recorder/County Clerk.

This is a one time requirement and once you are registered, you will not be asked to re-register.

If you already have a registered account, proceed to Register Property (page 6).

a. There are two ways to visit the Homeowner Alert Service page to get started:

- (1) Click on the “Learn More and Register Today” link on the Homeowner Alert Service banner
- (2) Click on News & Information in the main navigation menu and select Homeowner Alert Service

The screenshot displays the Los Angeles County Assessor website. At the top, there is a navigation bar with links for LACOUNTY.GOV, LANGUAGE, SEARCH, and MY ACCOUNT. Below this is a header section featuring the Office of the County Assessor logo, the name "Los Angeles County Assessor JEFF PRANG", and a portrait of Jeff Prang. The main navigation menu includes links for HOME, PROPERTY INFORMATION, TAX SAVINGS, FORMS, NEWS & INFORMATION, REAL ESTATE TOOLKIT, ABOUT, and CONTACT US. A large banner for the Homeowner Alert Service (E-Notification) is prominently displayed, with a red arrow pointing to the "LEARN MORE AND REGISTER TODAY! >" link. Below the banner is a search bar with the placeholder text "Search Property by AIN or Address" and a yellow "SEARCH" button. At the bottom of the page, there are eight tiles for various services: ASK THE CHATBOT, REAL ESTATE TOOLKIT, HOMEOWNERS' EXEMPTION, NEW CONSTRUCTION, DISASTER RELIEF, DECLINE-IN-VALUE, CHANGE OF MAILING ADDRESS, and FIND YOUR ASSIGNED DISTRICT OFFICE.

b. On the Homeowner Alert Service page there are two tabs with useful information: General Info and FAQ (Frequently Asked Questions). Click “Register Today” to visit the User Registration page.

NEWS & INFORMATION

- NEWSROOM
- NEWSLETTERS
- HOMEOWNER ALERT SERVICE**
- EVENTS
- WEBINARS & PRESENTATIONS
- ANNUAL REPORT
- ASSESSMENT ROLL
- AWARDS

IMPORTANT: To receive the Homeowner Alert Service (e-Notification), [register today](#) and select the *Opt-In for AIN/Recorded Document email notification*

GENERAL INFO FAQ

HOMEOWNER ALERT SERVICE

e-Notification

With the Homeowner Alert Service (e-Notification), you can register your email to now be alerted whenever a foreclosure, transfer of title, or mortgage is recorded on your property with the Register Recorder. This notification allows property owners a means to identify potential real estate fraud activity, such as a fraudulently recorded deed. In the future additional features like submittable forms will become available.

[Register Today!](#) [Existing Users](#) [Instructions Guide](#)

c. Begin the User Registration by filling out all required fields. To receive the Homeowner Alert Service (e-Notification), select the “Opt-In for AIN/Recorded Document email notification” checkbox* before submitting the form.

*Registered users can opt-out at any time by updating their Profile page.

Los Angeles County Assessor Portal Login

User Registration

This page is for public user registration. Los Angeles County, Office Of The Assessor employees should [login](#) using their employee ID. * Required field

*First Name
First Name

Middle Name
Middle Name

*Last Name
Last Name

*Mobile Phone
Phone

*Email
Email

*Confirm Email
Confirm Email

Disclaimer : Opt-In for AIN/Recorded Document email notification

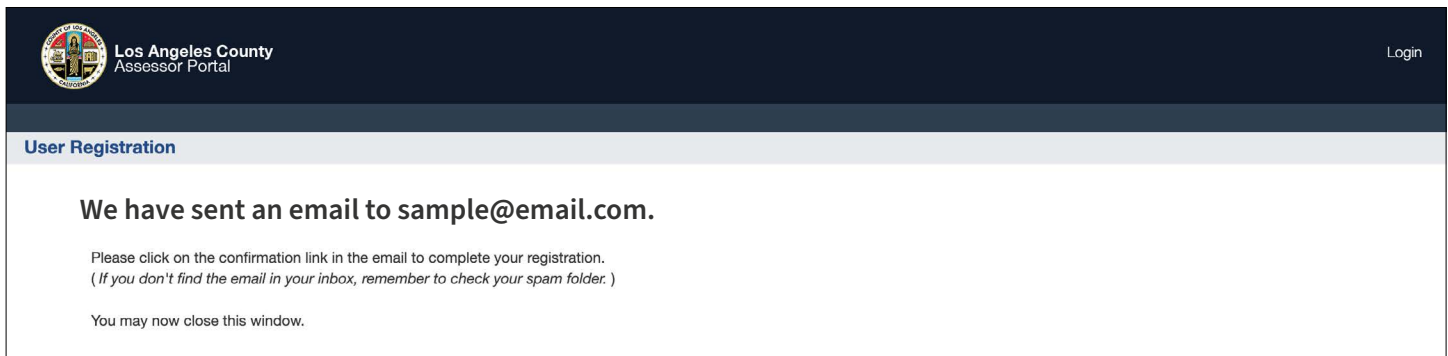
Use of this document recording notification opt-in program includes, but is not limited to, the terms and conditions of this disclaimer. Only the property owner(s) currently on record with the Los Angeles County Assessor may choose to opt-in on their specific AIN (Assessor Identification Number) or parcel for receipt of email or text message notification when a document related to that AIN is recorded at the Los Angeles County Recorder's Office. The email or text message will be sent immediately following the completion of the recording transaction and will contain the AIN, document type, recording date and recorded document number. It will NOT contain the name(s) of party(ies), address, or image of the recorded document. It will be up to the property owner to contact the Department of Consumer and Business Affairs using the contact information provided in the email or text message for information regarding the recorded transaction the property owner reasonably believes to be erroneous, irregular, or possibly fraudulent. Although we strive to be as accurate as possible in providing property owners with information under this opt-in program, Los Angeles County assumes no responsibility and in no event shall be liable to any party for any errors contained in email or text message notifications, or in any manner relating to the accuracy completeness, or timing of any email or text message notifications, transmitted under this program. Nothing in the contents of any email or text message notification transmitted under this program shall constitute legal advice or create any legal or contractual obligation on Los Angeles County. Circumstances vary case-by-case, and property owners should seek appropriate legal, financial, or other professional advice for their specific situations. Los Angeles County reserves the right to make changes to the document recording notification opt-in program without notification to participants.

By clicking Submit you are agreeing to the terms of the website.

I'm not a robot reCAPTCHA Privacy - Terms

[Submit](#)

d. A confirmation of your successful registration.



The screenshot shows the top of a web browser window. On the left is the Los Angeles County Assessor Portal logo. On the right is a "Login" link. Below the header is a "User Registration" section with the following text:

We have sent an email to sample@email.com.

Please click on the confirmation link in the email to complete your registration.
(If you don't find the email in your inbox, remember to check your spam folder.)

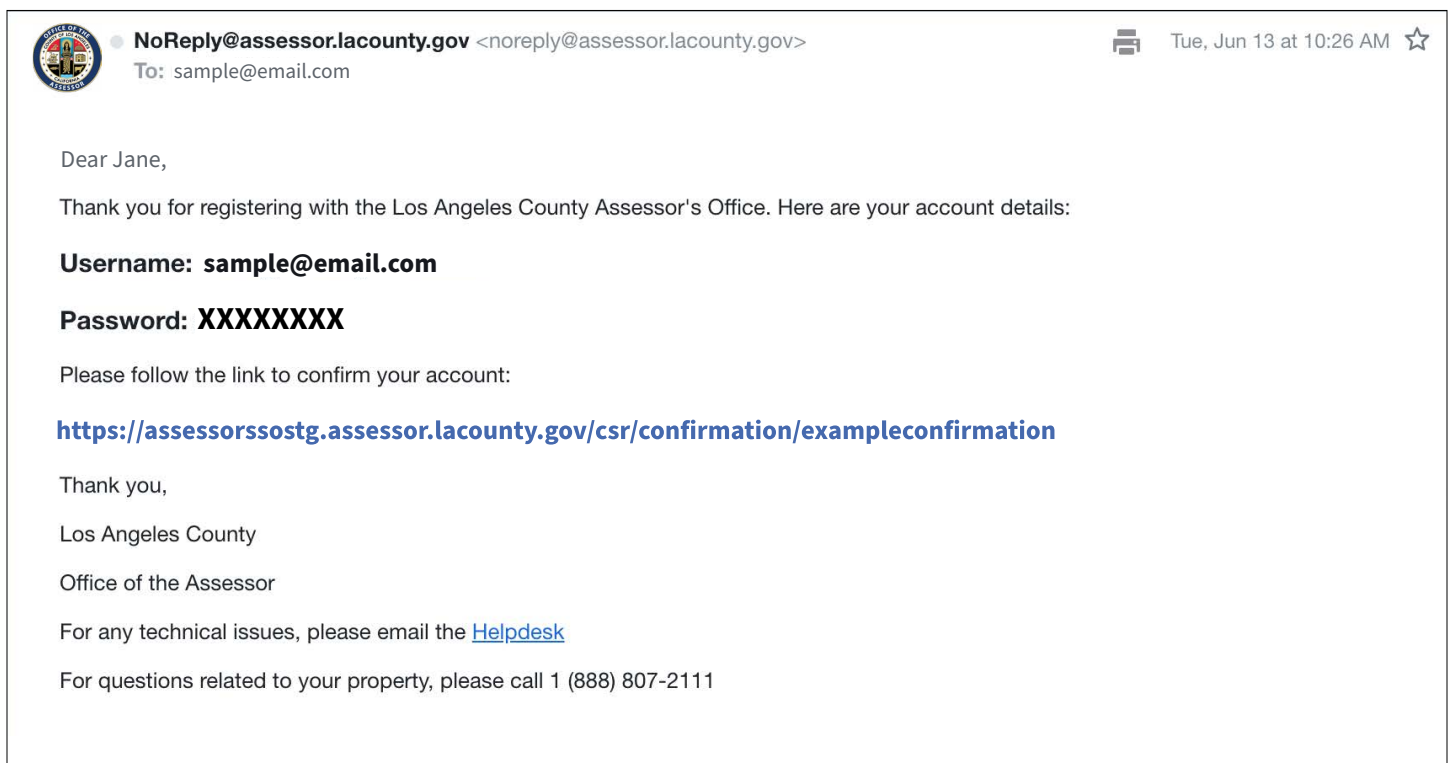
You may now close this window.

e. A confirmation email will arrive shortly to your registered email. If you do not see the confirmation email, please check your junk/spam folder.



The screenshot shows an email entry in an inbox. It includes a checkbox, a blue dot, the sender "NoReply@assessor.laco...", a star icon, the subject "Los Angeles County Assessor Portal Registration Confirmati...", the recipient "Dear Jane...", and the time "10:26 AM".

f. Open the email and follow the instructions to confirm your account.



The screenshot shows an email from "NoReply@assessor.lacounty.gov" to "sample@email.com". The email content is as follows:

Dear Jane,

Thank you for registering with the Los Angeles County Assessor's Office. Here are your account details:

Username: sample@email.com

Password: XXXXXXXX

Please follow the link to confirm your account:

<https://assessorssostg.assessor.lacounty.gov/csr/confirmation/exampleconfirmation>

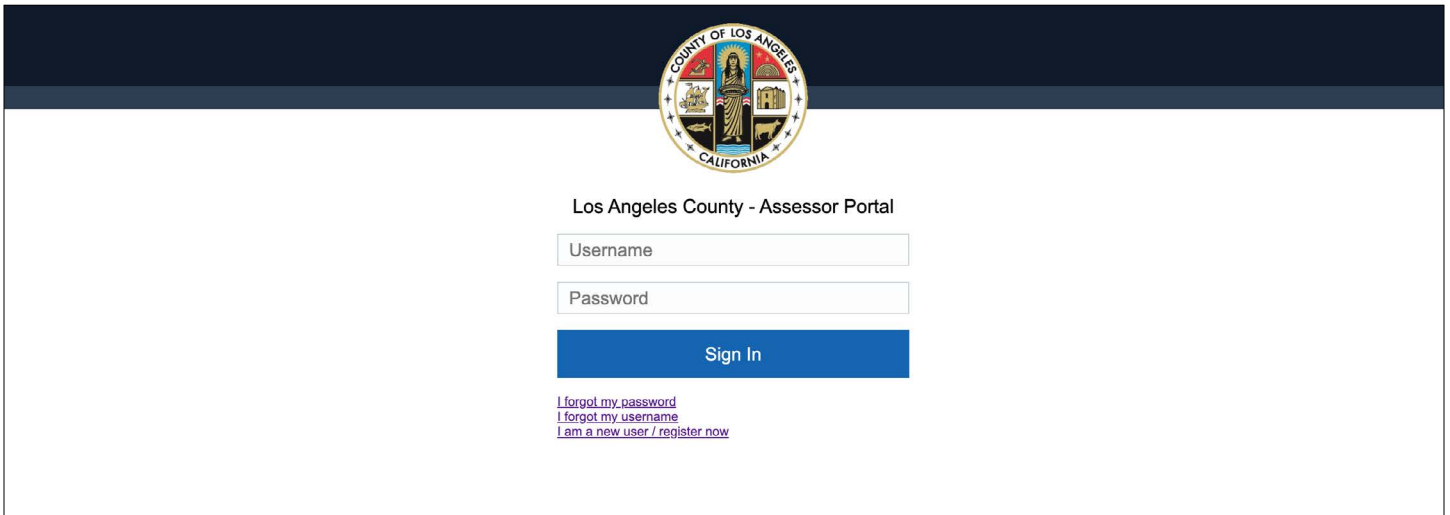
Thank you,

Los Angeles County
Office of the Assessor

For any technical issues, please email the [Helpdesk](#)

For questions related to your property, please call 1 (888) 807-2111

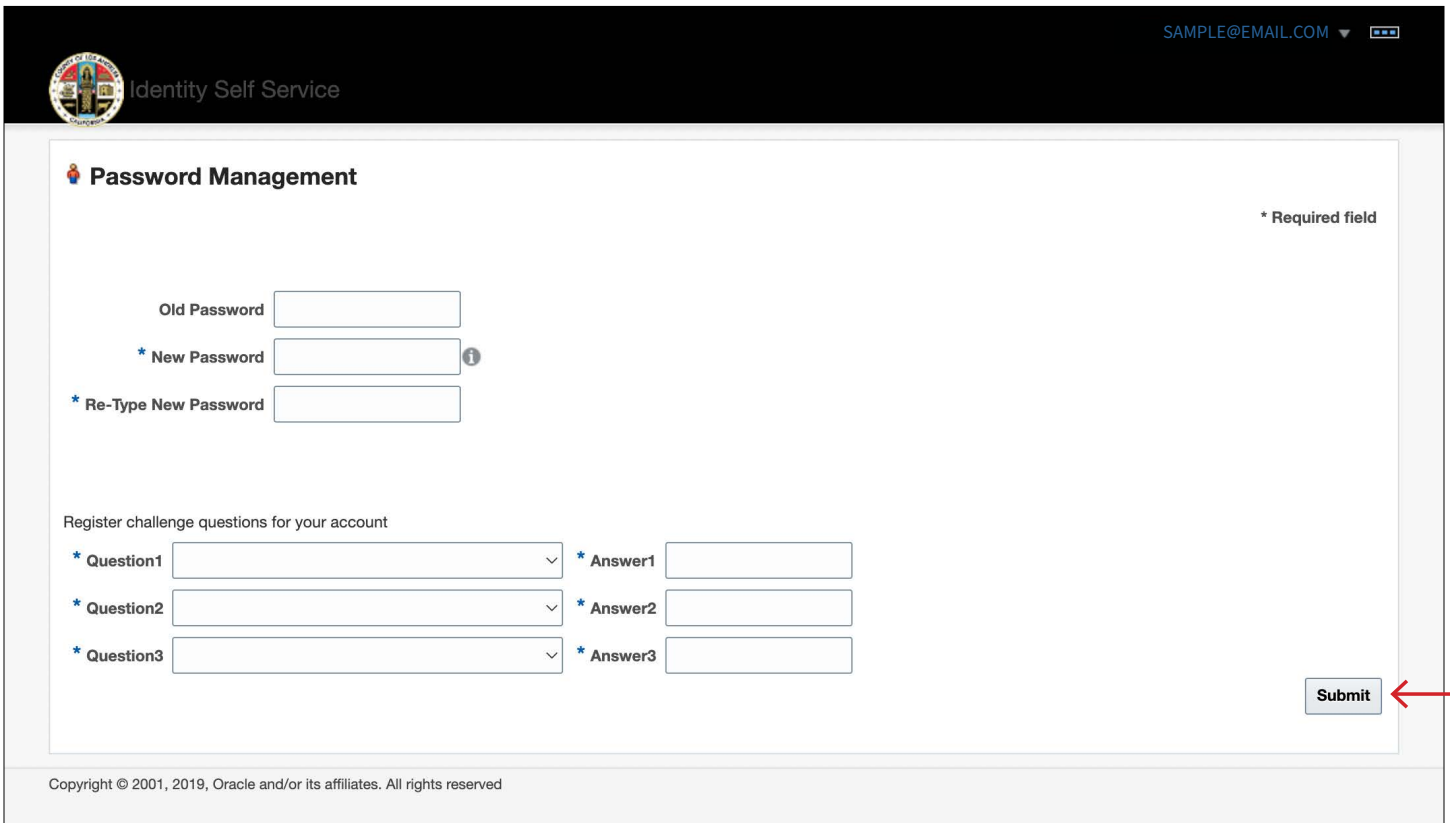
g. Login with the username and password provided in your confirmation email. You can copy and paste the provided password into the password field.



The screenshot shows the login page for the Los Angeles County Assessor Portal. At the top center is the County of Los Angeles seal. Below it, the text "Los Angeles County - Assessor Portal" is displayed. There are two input fields: "Username" and "Password". Below these fields is a blue "Sign In" button. At the bottom, there are three links: "I forgot my password", "I forgot my username", and "I am a new user / register now".

h. On the Password Management screen, change your password and set challenge questions for security. In the event that you forget your username or password, you will need to answer these challenge questions correctly to retrieve your account information.

Fill out all required fields and click "Submit" to finish setting up your account.



The screenshot shows the "Password Management" screen in the "Identity Self Service" portal. The top navigation bar includes the County of Los Angeles seal, the text "Identity Self Service", and a user email address "SAMPLE@EMAIL.COM". The main content area is titled "Password Management" and includes a legend for "* Required field". There are three password fields: "Old Password", "* New Password" (with an information icon), and "* Re-Type New Password". Below these is a section for "Register challenge questions for your account" with three rows of "Question" (dropdown menus) and "Answer" (text input) fields, all marked as required. A "Submit" button is located at the bottom right, with a red arrow pointing to it. The footer contains the copyright notice: "Copyright © 2001, 2019, Oracle and/or its affiliates. All rights reserved".

MY ACCOUNT

While signed in, Click on “My Account” to reveal the dropdown menu. From here you can access profile, status, or sign out.

LACOUNTY.GOV LANGUAGE SEARCH 🔍 MY ACCOUNT ⌵

Los Angeles County Assessor
JEFF PRANG

PROFILE
STATUS
SIGN OUT

HOME PROPERTY INFORMATION TAX SAVINGS FORMS NEWS & INFORMATION REAL ESTATE TOOLKIT ABOUT CONTACT US

The Profile page gives you access to update user information, e-Notification opt-in, challenge questions, and change your password.

Los Angeles County Assessor Portal - Security Dashboard

My Information x Home

* Required fields

Basic User Information

Username SAMPLE@EMAIL.COM

First Name

Middle Name

*Last Name

WARNING Changing your email id will change your user login. You must close the browser after the email id change submitted. You can re-login with the new email id.

E-mail sample@email.com

Opt-In Email Notification

Mobile Phone Number

Secondary Phone Number

Change Password

Challenge Questions

Your secret questions and answers are already set. However, you can use the below form to set them new.

* Password

* Question1 What's your favorite fast food brand? * Answer1

* Question2 What high school did you attend? * Answer2

* Question3 Who is your favorite music artist? * Answer3

REGISTER PROPERTY

a. Navigate to the Homeowner Alert Service page located under News & Information. Click the “Existing Users” button to visit the Assessor Portal.

The screenshot shows the Los Angeles County Assessor's website. The header includes the logo, the name "Los Angeles County Assessor JEFF PRANG", and a navigation menu with items like HOME, PROPERTY INFORMATION, TAX SAVINGS, FORMS, NEWS & INFORMATION, REAL ESTATE TOOLKIT, ABOUT, and CONTACT US. A yellow banner highlights an important notice about registering for the Homeowner Alert Service. Below this, the "HOMEOWNER ALERT SERVICE" section is visible, with tabs for "GENERAL INFO" and "FAQ". The "e-Notification" section explains the service and includes three buttons: "Register Today!", "Existing Users", and "Instructions Guide". A red arrow points to the "Existing Users" button.

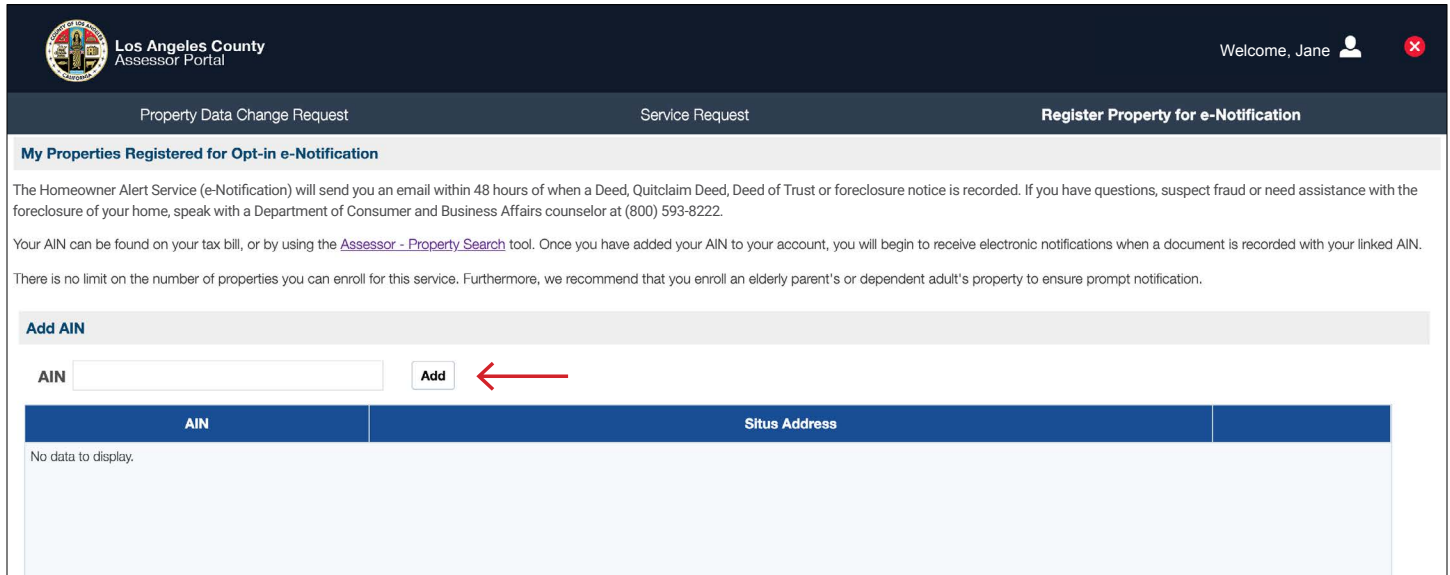
b. On the Assessor Portal, click “Register Property for e-Notification” to start registering your property.

The screenshot shows the Los Angeles County Assessor Portal. The header includes the logo, the text "Los Angeles County Assessor Portal", and a user greeting "Welcome, Jane". The navigation bar has three options: "Property Data Change Request", "Service Request", and "Register Property for e-Notification". A red arrow points to the "Register Property for e-Notification" option. The main content area features a large image of the Los Angeles City Hall at night, illuminated with blue lights.

c. Register your property for the Homeowner Alert Service (e-Notification) by inputting the AIN* (Assessor's Identification Number) and click "Add" to register. Once you have added your AIN to your account, you will begin to receive electronic notifications when a document is recorded with your linked AIN.

There is no limit on the number of properties you can enroll for this service. Furthermore, we recommend that you enroll an elderly parent's or dependent adult's property to ensure prompt notification.

*Your AIN can be found on your tax bill, or by using the [Assessor - Property Search](#) tool.



Los Angeles County Assessor Portal Welcome, Jane

Property Data Change Request Service Request **Register Property for e-Notification**

My Properties Registered for Opt-in e-Notification

The Homeowner Alert Service (e-Notification) will send you an email within 48 hours of when a Deed, Quitclaim Deed, Deed of Trust or foreclosure notice is recorded. If you have questions, suspect fraud or need assistance with the foreclosure of your home, speak with a Department of Consumer and Business Affairs counselor at (800) 593-8222.

Your AIN can be found on your tax bill, or by using the [Assessor - Property Search](#) tool. Once you have added your AIN to your account, you will begin to receive electronic notifications when a document is recorded with your linked AIN.

There is no limit on the number of properties you can enroll for this service. Furthermore, we recommend that you enroll an elderly parent's or dependent adult's property to ensure prompt notification.

Add AIN

AIN **Add** ←

| AIN | Situs Address |
|---------------------|---------------|
| No data to display. | |