



LOUGHBOROUGH
High School

Admissions Policy and procedures

Reviewed September 2018

Introduction

Loughborough High School (LHS) is an independent day school for pupils aged between 11 and 18. The school belongs, along with Fairfield Preparatory School, Loughborough Grammar School and Loughborough Amherst, to Loughborough Schools Foundation, a family of schools situated on a single campus in Loughborough and is also a member of the Girls' Schools Association. Our aim is to recruit individuals who will benefit from, and contribute to, all aspects of life at Loughborough High School embracing and enriching the high academic standards and busy, diverse extra-curricular programme in accordance with the ethos of the School.

The decision to apply for a place

All prospective pupils and their parents are encouraged to visit the school on Open Morning and are also welcome to tour the school at other times by arrangement. It is not necessary to wait until the prospective pupil enters year 6 to visit. Appointments with the Head are always available on request.

Applications to sit the entrance examination should be sent to the Registrar by the end of the autumn term. Applications must be made on the school's registration form, which can be downloaded from the website or obtained from the school, and be accompanied by the £100 registration fee, which is non-refundable.

At application stage, parents who propose to remove their daughter before the anticipated leaving date from another independent school must have informed that school that they are considering moving their daughter. All financial obligations to that school must be met before a transfer can take place.

The parents of applicants are invited to meet the Head during the autumn preceding the examination if they have not already done so.

Academic Scholarships

All candidates for entry in Year 7 are considered for an academic scholarship and no separate application is required.

Music Scholarships

It should be noted that pupils wishing to be considered for a music scholarship award must submit their music scholarship application to the Director of Music by the end of November. This is in addition to the application to sit the academic entrance examination.

General

The main intake to the school is at 11+ into year 7 in September each year. There is a smaller intake each September in years 8, 9 and 10 and in the sixth form.

For entry to year 7, pupils are assessed by examination in Mathematics, English and non-verbal reasoning. For entry to years 8, 9 and 10, pupils are assessed by examination in Mathematics, English, an aptitude test and by interview.

All of the examinations are based on the National Curriculum, so that there should be no need for any pupil to undertake additional preparation for them. Common Entrance tests are not used.

In all cases we request a report from the candidate's current school, although the candidate will not be penalised if this is not provided.

The entrance examination is held on a Saturday in January for entry to years 7 – 10.

Candidates for entry to the sixth form will be invited for interview and a reference request made to the pupil's current school. Following a successful interview, a provisional offer will be made which is conditional on GCSE grades. Interviews for entry to the sixth form are held from November onwards.

The school is pleased to receive applications for admission from pupils irrespective of race, nationality, colour, ethnic or national origin, religion or creed, disability or previous educational background. All applications are treated equally. In particular, the School takes seriously its responsibilities to ensure compliance with the Special Educational Needs and Disability and Equality Acts.

Applicants to Loughborough High School from within the Foundation will be expected to sit the appropriate entrance examination and will be treated the same way as external candidates. Candidates are considered on an individual basis and no preference is given to those with siblings at LSF.

We invite parents/carers of pupils with additional needs or disabilities to discuss these needs with the school as early as possible so that appropriate adjustments can be considered. A recent expert report, for example, an educational psychologist's report confirming dyslexia or a medical report confirming a disability, etc. would need to be submitted to the school by the end of the autumn term.

We would ask that, at the time of application, parents' disclose, in confidence, to the Head, any matter which might reasonably be considered likely to affect their daughter's welfare or wellbeing so that the school may respond appropriately.

Scholarships and Foundation Bursaries

ACADEMIC AWARDS

The Governors offer a small number of scholarships at 11+ which are awarded on academic merit. All candidates are considered for these awards without the need for any further application.

Selection for awards is not affected in any way by whether or not the candidate is also applying for a full fee paying place. Academic merit is the criterion for scholarships and is not means tested.

MUSIC AWARDS

We offer Music Awards which generally cover the cost of instrumental tuition on one or two instruments.

Further details of these awards are sent to those applicants requesting them. Applications will be considered in the December before the entrance exam in the January and suitably qualified candidates will be invited to attend an audition around the time of the entrance exam. If you wish to be considered for a Music Scholarship Audition, please indicate this on the school's registration form.

FOUNDATION BURSARIES

Foundation bursaries are means tested support for able children whose parents cannot afford full independent school fees.

Further information about Foundation Bursaries can be found in the Loughborough Schools Foundation policy on Foundation Bursaries.

Offer of a Place

The final selection of candidates takes into account not only the examination performance, but also all the other available data and is made by the Head after consultation with the relevant staff.

We do not publish details of results and, in accordance with the Data Protection Act 1998 (Schedule 7 (9)), we are not required to provide examination scripts to parents.

Parents of candidates not accepted have the right of appeal against the decision within two weeks of the publication of the results. That appeal will be heard by two Governors and their decision is final.

Acceptance of a Place

The parents of successful candidates are sent a copy of the Terms and Conditions for Loughborough Schools Foundation and are required to sign the Acceptance Form and a copy of the Terms and Conditions and to pay a deposit by the deadline for acceptance of places, usually the first Monday in March. In the event of this deposit not being received, the offer of a place will be withdrawn. The amount of the deposit is refunded to parents, when a pupil leaves the school.