



SUMMER 2024 CLASS SCHEDULE

First Session (01)	May 28 – June 21
Second Session (02)	June 24 – July 19
Combined Session (03)	May 28 – July 19
Other sessions	See class schedule for course dates

Online registration for Summer 2024 classes will open on Monday, March 25. Undergraduate tuition is \$405.00 per credit hour for students enrolled in traditional undergraduate programs. Students enrolled in other programs are charged the regular hourly rate for each program.

Undergraduate internships are listed at the end of the undergraduate section of the schedule as session 03 classes.

To register for summer classes, meet with your academic advisor. You and your advisor will agree on a schedule of classes. Following the advising appointment, your advisor will authorize you to register in Self-Service. Beginning on March 27 (or, for students enrolled in traditional undergraduate programs, on the first date your registration group is allowed to register), you may log in to Self-Service using your Milligan network login information. Check the link at <http://www.milligan.edu/onlineregistration> for specific instructions about selecting courses. Online registration for summer classes will end on May 27.

When courses are selected and submitted for advisor approval, your advisor will receive an email from the Registrar's Office indicating that you have courses ready for review. After the advisor approves or declines each course, you will receive an email indicating that the advisor has reviewed your schedule of courses. You may then log in to Self-Service to check the status of each course.

To register for courses requiring **instructor permission** or to "cut" into a closed section, you must email the instructor asking permission to add the class. The instructor will forward the request to the Registrar's Office, if approved.

Self-Service will be open for **schedule changes** until May 27. When a student submits a schedule change online, the faculty advisor will receive a notification in Self-Service asking him or her to approve the change.

Traditional undergraduate students who need to register for **ETSU** co-op courses should contact Becky Robertson, Associate Registrar, at BLRobertson@milligan.edu or 423.461.8415. Availability is limited and based on the conditions listed on page 56 of the 2023-24 *Catalog* (See <https://www.milligan.edu/catalog/>)

Payment must be made by the first day of classes each session. Failure to submit payment by this date will result in cancellation of registration. Students may make payments in Self-Service by selecting "Finances" and then "Make a Payment." Students may cancel without penalty by May 24 for sessions 01 and 03 and by June 21 for session 02. Students who do not cancel and who do not attend will be charged a minimum of 10% of tuition.

CLASSROOM LOCATIONS

CLARK is the Paul Clark Education Center, located at the left end of the Baker Faculty Office Center. **HARDIN** is Hardin Hall. Rooms **102** and **103** are on the first floor. Enter through the double doors on the porch that faces the commons. **PHILLIPS** is the B.D. Phillips building on Emmanuel Hill. **THOMP** is the Thompson Center, located on the Emmanuel Christian Seminary campus. From Milligan Highway, turn on Milligan View Rd., then turn right at the top of the hill.