Electrical Contractor Business Insurance Checklist

moneygeek
FIND YOUR FINANCIAL HAPPY PLACE

1 Required coverage
2 Match risks
3 Set limits
4 Research providers
5 Compare quotes
6 Review policy
7 Review changes

1. Identify Required Coverage

Check legal and contract requirements before you shop.

Business snapshot

Business name _____

State(s) where you work _____

Employees _____

Main electrical services _____

Business-owned vehicle? _____

Licensed or permitted work? _____

Requirement checks

- ☐ I checked workers' comp rules for my employee setup.
- ☐ I checked commercial auto minimums for each work vehicle.
- ☐ I confirmed whether licensing rules require general liability.
- ☐ I noted any permit or local insurance requirements.

Client and contract requirements

Requirement	Required?	Limit or wording	Who requires it?
General liability			
Workers' comp proof			
Commercial auto			
Certificate of insurance (COI)			
Additional insured endorsement			
Other			

Starting point

Use legal, licensing and contract requirements as your baseline. Page 2 helps you spot risks that may still need protection even when nobody requires it.

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2. Match Your Remaining Risks to Coverage

Add protection based on how your business actually operates.

What does your electrical business actually do?

- ☐ I carry multimeters, testers or power tools between jobs.
- ☐ I prepare electrical designs or technical recommendations.
- ☐ I keep wire, fixtures or other materials at a shop or storage space.
- ☐ I buy materials before a job and hold them until installation.
- ☐ I store customer or payment data electronically.
- ☐ Other: _____

Match the exposure to coverage

What could happen?	Coverage to investigate	Applies to me?	Question to ask
Portable tools are stolen or damaged between jobs	Tools and equipment		
An electrical design or recommendation causes a financial loss	Professional liability		
Stored materials or equipment are damaged at my shop	Commercial property or BOP		
Bought materials are damaged or stolen before installation	Installation floater		
Customer or payment data is compromised	Cyber insurance		

Coverage questions I still need answered:

_____

_____

_____

Risk check

Add coverage because a real loss could affect your business, not because a policy appears on a generic insurance list.

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3. Set Limits Around the Jobs You Take

Choose limits based on job size and realistic losses.

Job details to size around

Biggest contract requirement

_____

Property value around my work

_____

Highest materials value on one job

_____

Crew size on the project

_____

Tools or equipment at risk

_____

Current liability limit

_____

Serious loss example

A policy can satisfy a contract requirement and still leave you paying the difference if a claim exceeds your limit. If a general contractor requires $1 million in general liability but faulty wiring causes a fire with $1.4 million in covered property damage, your business could still be left with $400,000 after the policy limit is exhausted.

Questions to answer before I choose a limit

- ☐ I used the contract minimum as a starting point, not the answer.
- ☐ I estimated what one serious claim could cost on this job.
- ☐ I checked whether a larger job calls for higher limits.
- ☐ I priced higher limits before agreeing to the work.

Limit check

Choose a limit that reflects what a serious loss on that job could actually cost.

4. Research Providers Before You Quote

Make sure the insurer fits the electrical work you do.

My work profile

- ☐ Mostly residential service calls
- ☐ Commercial installations
- ☐ High-voltage or industrial jobs
- ☐ Work that involves EV chargers, controls or design advice
- ☐ I want self-service tools
- ☐ I want help from a specialist or agent

Provider fit questions

What to compare	What I need to know
Work appetite	Will the insurer cover the project types I actually take on?
Policy tools	Can I manage COIs, additional insureds or changes online?
Support model	Will I get self-service, an agent or a specialist team?
Claims help	What support is available if a claim gets complicated?
Coverage breadth	Will I need another insurer for key policies?

Providers I want to quote:

_____

_____

_____

Provider check

Rule out insurers that will not cover your actual work before you spend time comparing prices.

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5. Compare Quotes Using the Same Inputs

Use one setup so price reflects the same protection.

Use consistent business details

Annual revenue _____

Employee count _____

Payroll _____

Work vehicles or drivers _____

Equipment replacement value _____

Main services performed _____

Coverage setup I want quoted

- ☐ General liability
- ☐ Commercial auto
- ☐ Tools and equipment
- ☐ Commercial property
- ☐ Workers' comp
- ☐ Cyber insurance
- ☐ Professional liability
- ☐ Installation floater

Quote comparison

Comparison point	Quote A	Quote B	Quote C
Provider			
Monthly or annual premium			
General liability limit			
Deductible			
Tools or equipment limit			
Required endorsements included?			
Electrical services covered?			
COI / additional insured process			
Anything missing?			

Price check

If one quote leaves out a service, limit or endorsement you asked for, fix that before you compare premiums.

6. Review the Policy Before Buying

Read the actual policy, not just the quote summary.

Items to review closely

- ☐ I checked whether subcontracted work is covered the way I expect.
- ☐ I understand the completed operations wording.
- ☐ I know how the policy treats faulty workmanship.
- ☐ I checked limits for tools kept in a vehicle.
- ☐ I checked limits for materials waiting to be installed.
- ☐ I reviewed cancellation and nonrenewal notice terms.

Definitions matter

Pay attention to terms such as when work is considered "completed," because wording can affect how a later claim is handled.

Policy wording notes

Item	What my policy says
When work is "completed"	
Subcontracted work	
Tools in vehicles	
Installation materials	
Cancellation notice	

Coverage gap

A lapse could cost you the job and leave your business exposed if a claim happens before coverage is restored.

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7. Reassess Coverage When Your Business Changes

Review the policy when the way you operate changes.

Change triggers to watch for

- ☐ I hired employees or let employees go.
- ☐ I added or sold a work vehicle.
- ☐ I started taking larger commercial jobs.
- ☐ I changed services, such as EV chargers or design work.
- ☐ I opened or closed a shop or storage space.
- ☐ I reduced operations or stopped a line of work.

Coverage to revisit

Business change	Coverage to revisit	Action
Hire or reduce staff	Workers' comp	Update payroll and classifications
Add or sell vehicle	Commercial auto	Add or remove vehicles and drivers
Take larger commercial jobs	Liability limits	Recheck contract requirements and limits
Store more materials or equipment	Property / installation floater	Update values and locations
Change services	Professional liability / eligibility	Confirm the work is still covered

Questions for my next policy review:

Renewal check

Don't wait for renewal. Changes in staff, vehicles or job type can leave you paying for coverage you no longer need or exposed to a risk your current policy does not fully address.