Windfall Mobile- Receiving Inventory from an Inbound Work Order

Select Activity and Customer

- Once Logged in the Activities Screen will appear.
- From the Activities Screen tap on the Inventory In tab.
- The Customers Screen will load with all available customers.
- Note: The Customer must be created in Windfall and have "Download to Device" checked before the Customer will be listed in Windfall Mobile Pro. Refer to Import Process Document.
- Tap on a Customer.

Select an Inbound Work Order

• The Work Order screen appears.

Logout	Activities	
Inventory I	n	>
Inventory N	Move	>
Inventory N	Move Update	>
Inventory (Dut	>
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Vault Move	Э	>
Vault Out		>
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Summary Data Transfer Setup

iPad ᅙ	12:32 PM	イ 69% ■
Activities	Customer	
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CCtest, JB	_010813	>
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Test, Custo	omer	>
		C T
iPad ᅙ	2:05 PM	1 62% ■
Customer	Work Order	Next
Manual	From List	None

Work Order Number

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- If a work order is associated with this Customer tap From List.
- The list of Work Orders appear.
- For more information about the customer or work order tap the blue information circle next to the work order number
- Tap the Work Order Button in blue to go back to the list of Work Orders.

• Select the Work Order.

〈 Customer	Work Order	
Manual	From List	None
15WO0013 Reg M777-7770	: 7-3	(i) >
	er	
WorkOrder De	etails	
Work Orde	r Number - 15	WO0013
Origin Info: BRENDAMOUR #:M00777 1200 Main st, IMPERIAL, MO, Contact Name: Contact Name: Consignee:No C Contract #:No C GBL#:No GBL N Gov't Services#	MOVING & STORA 63052 USA JB_010813 No Contact Phone contract Info Jumber Entered No GSN Number En	GE, INC. Agent ntered
Destination Info 1600 main st, JACKSONVILLE Contact Name: Contact Phone:	: , FL, 32099 USA JB_010813 No Contact Phone	
Comments		
Customer	Work Order	
Manual	From List	None
15WO0013 Reg M777-7770	: 17-3	(i) >



Receive the Items

• By selecting a work order the Receive Screen will appear.

• To view details about the inventory item before receiving tap on the blue information icon next to each item.

Back	Receive	Complete
Use Scanner	Quicks	Scan
Location		
Item Numb	ber	
Receive All	Remaining	
Remaining	Items (3)	
(Oof1)-123	1231234-test	i
(Oof1)-123	31231235-test	t (j
(Oof1)-123	1231236-test	i (i)

Recently Received

Receive

Line Item Details

15W00728: Ken Work Order Number

(0 of 1)-1231231234-test

test Serial Number:

Driver Exceptions



• From Remaining tab on the Receive Screen view all items that have not yet been brought into the warehouse.

• Type or scan the Location in the Location field. This will be the physical location where the items will be stored within the warehouse.

Use Scanner QuickScan	\bigcirc
Location	
Item Number	
Receive All Remaining	
Remaining Items (3)	
(0of1)-1231231234-test	i
(0of1)-1231231235-test	i
(Oof1)-1231231236-test	í

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- On the Receive screen the following options are available for bringing items into the warehouse:
 - **Tap on an Item**: A pop up confirming this is the item to be received will appear.
 - Scan the inventory tag: Use either the Socket Mobile or an Infinite Peripherals Bluetooth scanner to scan the inventory tag.
 - **Receive All Remaining:** Receive all items into the selected location.
 - ******HHG Customer Work Orders*****
 Type in the last 3 digits of the Inventory Tag: This will receive each individual piece for HHG customers

• The items that have been received can be viewed by tapping on the Recently Received Tab in the bottom left-hand corner.

Back Rec	eive	Complete
Use Scanner	QuickSc	an 🔵
Location		
c1		
Receiv	ve Item	
R Would you like to o item 12312	continue to 31234-test	receive t?
((No	Y	es
(Oof1)-123123123	35-test	i
(Oof1)-123123123	36-test	í
Recently Received	Rem	naining

Back	Receive	Complete
Jse Scanner	Quicks	Scan
Location C1		
Item Number		
Receive All Re	maining	
Recently Rec	eived	
(1of1)-12312	31234-tes	t
(1of1)-12312	31235-tes	t (i)

Recently Received Re

Remaining



Enter Warehouse Exceptions

- Enter Exceptions for the items or view Driver Exceptions on the In screen.
- Tap on the No Warehouse Exceptions field.
- The Damage Screen appears. Any noted exceptions coming into the warehouse can now be entered.
- When done entering exceptions tap on the Done button in the upper right-hand corner to go back to the Receive Screen.

Add an image

- On the In Screen tap Manage Photos.
- The options appear to:
 - View/Edit Photos: Manage the photos already associated with this item.
 - Take a New Picture: Add a new image using the device's camera.
 - Add Existing Photo: Add an image already in the devices camera roll.

Submit the Transactions

- When all the items have been received tap the Complete Button in the upper right-hand corner on the Receive screen to submit all the transactions to Windfall.
- This completes the process for bringing in a • shipment using the Windfall Mobile Pro Application. The items will be processed through Windfall and now show in Inventory for the customer.



			New Cond.
Locations		Conditions	
Arm		Badly Worn	
Bottom		Bent	
Center		Broke	en
Corner		Burned	
Door		Chipped	
Drawer		Cracked	
Edge		Crushed	
Front		Dented	
Hardware		Faded	
Inside		Gouged	
Left		Loose	
Leg		Marred	



Receive	Complete
Quicks	Scan
	Receive

Receive All Remaining Recently Received (1of1)-1231231234-test



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