

Covid-19 Health Checklist for attending MTC HQ or Southbank Theatre

This checklist MUST be completed prior to entering HQ or Southbank Theatre.

This form only needs to be completed **ONCE**, after which continue to self-assess each day prior to visiting HQ or Southbank Theatre. If the answers to ANY of the following questions should change or you are feeling unwell please **DO NOT** attend MTC HQ or Southbank Theatre and immediately advise MTC of your changed circumstances.

It is essential for your own health, that of your family and the entire community that health, hygiene and social distancing is adhered to at all times (as much as possible).

Melbourne Theatre Company, with guidance from University of Melbourne, has instituted social distancing and hygiene measures in keeping with Government advice and has requested that staff able to work from home should do so.

Name:

Reason for Visit:

Date:

Please Answer YES or NO (circle relevant answer) to the following questions

1. Have you returned from Overseas travel in the past 14 days?
YES NO
2. Have you returned from interstate travel in the past 14 days?
YES NO
3. Are you currently required to self-isolate?
YES NO
4. In the past 14 days (including day you are coming into HQ or Southbank Theatre) have you experienced ANY of the following symptoms?
 - Fever
 - Sore Throat
 - Cough
 - Shortness of breath, difficulty breathing
 - Feeling run down/fatigueYES NO
5. In the past 14 days, have you been in contact with a confirmed case of COVID-19
YES NO
6. In the past 14 days, have you been in contact with ANY person who has been in contact with a case of COVID-19?
YES NO

7. In the past 14 days, have you been in contact with anyone who was unwell with fever, sore throat, cough, difficulty breathing or experiencing fatigue?

YES

NO

Please wash your hands well with soap and water for at least 20 secs on arrival

If you use public transport to come to work please follow the public Transport Victoria guidelines for Safe Travel.

Once on site

In the interest of health and safety all personnel will be

- Required to wash their hands well with soap and water for at least 20 seconds – on arrival and regularly throughout the time they are in the building
- Required to sanitize their hands with an alcohol-based hand sanitizer – on a regular basis where hand-washing is not possible
- Required to leave if they appear unwell or are exhibiting any symptoms of a respiratory illness
- Required to observe (as much as is reasonably practicable) social distancing - minimum of 1.5m between individuals, 4m² for every person
- Required to limit the number of other staff/visitors present in the same location
- Required to confirm that they have answered NO to the health screening questions if asked.

Tick this box to Agree

By ticking the box you confirm that the answers above are true and accurate at the time of submission and that you acknowledge the above requirements and to self-assess in line with the above questions regularly.