Seventy-Ninth Annual Convention & Marketplace
SACRAMENTO, CA
OCTOBER 30, 2022 - NOVEMBER 4, 2022

Sponsorship and Exhibitor Prospectus
Be a part of NCAI’s 2022 Annual Convention & Marketplace for an opportunity to reach a diverse and expansive audience from around Indian Country! The annual convening of the National Congress of American Indians (NCAI) will bring together members of the Congress, tribal leaders, tribal government officials, and prominent organizations operating in Indian Country. At the Annual Convention, attendees conduct the business of the Congress, including debating and adopting consensus positions on matters that affect the welfare and rights of American Indian and Alaska Native governments and communities. Policy resolutions adopted at the Annual Convention have the potential to shape the global political landscape in and beyond tribal communities.

Historically, NCAI Annual Conventions have drawn an average of 1,000 attendees. Based on the unprecedented popularity of the 2022 Mid Year Conference in Anchorage, Alaska, NCAI anticipates more than 1,300 attendees in Sacramento, California. Your sponsorship will contribute to the success of both the convention and the change-making it brings.

**MARKETPLACE HOURS OF OPERATION**

**Monday Oct. 31, 2022**
7:00 p.m. - 8:30 p.m.
*(Marketplace Grand Opening)*
Welcome Reception

**Tuesday Nov. 1, 2022**
10:00 a.m. - 5:00 p.m.

**Wednesday Nov. 2, 2022**
10:00 a.m. - 5:00 p.m.

**Thursday Nov. 3, 2022**
10:00 a.m. - 5:00 p.m.
Marketplace close and breakdown

**Friday Nov 4, 2022**
8:00 a.m. - 12:00 p.m.
*(optional pop-up Indian Arts & Crafts Market only)*

**CONTACT INFORMATION:**

**Sponsorship and Marketplace Booth Sales**
Keely Purscell, Manager of External Partnerships
kpurscell@ncai.org | 712-203-9612

**Sponsorship Fulfillment and Exhibit Hall Management**
Lori Battista, Project Manager, Conferences and Events
lbattista@ncai.org | 202-983-0301
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1. **PLATINUM SPONSOR**
   - Your Name/Logo identifying you as a Platinum Sponsor will appear on on-site signage and on print and digital conference materials
   - Your product or information will be included in the conference tote bags
   - Full-page ad in the conference magazine
   - Two (2) complimentary 10x10 booth spaces in the Marketplace
   - Four (4) complimentary conference registrations
   - One 60-second commercial to be played during General Assembly
   - Verbal recognition during General Assembly

   **SOLD**

2. **GOLD SPONSOR**
   - Your Name/Logo identifying you as a Gold Sponsor will appear on on-site signage and on print and digital conference materials
   - Your product or information will be included in the conference tote bags
   - Half-page recognition ad in the conference magazine
   - One (1) complimentary 10x10 booth space in the Marketplace
   - Two (2) complimentary conference registrations
   - One 30-second commercial to be played during the General Assembly

   $30,000

3. **SILVER SPONSOR**
   - Your Name/Logo identifying you as a Silver Sponsor will appear on on-site signage and on print and digital conference materials
   - Your product or information will be included in the conference tote bags
   - Quarter-page recognition ad in the conference magazine
   - One (1) complimentary conference registration

   $15,000

4. **BRONZE SPONSOR**
   - Your Name/Logo identifying you as a Bronze Sponsor will appear on on-site signage and on print and digital conference materials
   - Your product or information will be included in the conference tote bags
   - Quarter-page recognition ad in the conference magazine

   $10,000
GENERAL ASSEMBLY SPONSOR

- Your Name/Logo identifying you as the General Assembly Sponsor will appear on signage at the entrance of the General Assembly, on screens in the General Assembly, and on print and digital conference materials
- Company Name/Logo on banner placed in front of all General Assembly audience members
- Your product or information will be included in the conference tote bags
- Full-page recognition ad in the conference magazine
- One (1) complimentary 10x10 booth space in the Marketplace
- Two (2) complimentary conference registrations
- Sponsor may give a two (2) minute address to the General Assembly
- Verbal recognition during the General Assembly

MARKETPLACE SPONSOR

- Your Name/Logo identifying you as a sponsor will appear on on-site signage and on print and digital conference materials
- Your product or information will be included in the conference tote bags
- Full-page recognition ad in the conference magazine
- Two (2) complimentary 10x10 booth spaces in the Marketplace
- Recognition during Marketplace entertainment

ELECTED LEADERS RECEPTION SPONSOR

- Your Name/Logo identifying you as the sponsor will appear on signage at the Tribal Leaders’ Reception and on print and digital conference materials
- Your product or information will be included in the conference tote bags
- Half-page recognition ad in the conference magazine
- Sponsor can give a two (2) minute address during the reception
- Four (4) company representatives invited to attend the Tribal Leaders Reception

YOUTH LUNCHEON SPONSOR

- Your Name/Logo identifying you as the sponsor will appear on signage at the entrance of the Youth Leadership Room and on print and digital conference materials
- Your product or information will be included in the conference tote bags
- Half-page recognition ad in the conference magazine
- One (1) complimentary 10x10 booth space in the Marketplace
- One 30-second commercial to be played during the General Assembly
- Sponsor can give a two (2) minute address during the luncheon
- Four (4) company representatives invited to attend Youth Luncheon
ELDERS’ LUNCHEON SPONSOR

- Your Name/Logo identifying you as the sponsor will appear on signage at the entrance of the luncheon room and on print and digital conference materials
- Your product or information will be included in the conference tote bags
- Half-page recognition ad in the conference magazine
- One (1) complimentary 10x10 booth space in the Marketplace
- One 30-second commercial to be played during the General Assembly
- Sponsor can give a two (2) minute address during the luncheon
- Four (4) company representatives invited to Elders’ Luncheon

REGISTRATION SPONSOR

- Your Name/Logo identifying you as the Registration Sponsor on print and digital conference materials
- Your product or information will be included in the conference tote bags
- Quarter-page recognition ad in the conference magazine
- One (1) complimentary 10x10 booth space in the Marketplace
- Your Name/Logo on Registration Kiosk panels
- Your Name/Logo throughout registration area

MARKETPLACE WELCOME RECEPTION SPONSOR

Sponsorship of the NCAI Annual Convention Welcome Reception which is Monday, October 31, from 7:00 - 8:30 p.m. in the Marketplace.

- Your Name/Logo identifying you as a sponsor on print and digital conference materials
- Your product or information will be included in the conference tote bags
- Quarter-page recognition ad in the conference magazine
- One (1) Complimentary 10x10 booth space in the Marketplace
- Recognition during the Welcome Reception

TRIBAL LEADERS’ LOUNGE SPONSOR

- Your Name/Logo identifying you as the sponsor will appear on signage at the entrance of the Tribal Leaders’ Lounge and on select print and digital conference materials
- Your product or information will be included in the conference tote bags
- Quarter-page recognition ad in the conference magazine
- Two (2) complimentary 10x10 booth space in the Marketplace
- Two registration desks, banquet tables and seating for 20 people
- Access to tribal leaders, via the Lounge

The sponsor of the Tribal Leaders Lounge will be responsible for providing exhibitor services such as audiovisual equipment, soft furniture, charging station, food and beverage, decor, and giveaways. The Sponsor can work with Exhibitor Services to design a Lounge to your specifications.
The sponsorship of the Tribal Elders’ Lounge and Concierge Desk Sponsorship will help to provide: the concierge desk in the registration area staffed by your company’s representatives, access to scooters and wheelchairs, organizing and maintaining the Tribal Elders’ Lounge (comfortable seating, food and beverages), live-streamed access to the General Assembly within the Tribal Elders’ Lounge, and paper copies of daily schedules and a facility map.

- Your Name/Logo identifying you as the sponsor will appear on signage at the entrance of the Tribal Elders’ Lounge and on select print and digital conference materials
- Your product or information will be included in the conference tote bags
- Quarter-page recognition ad in the conference magazine

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**HOTEL KEYCARD SPONSOR**

- Your Name/Logo identifying you as a sponsor on the hotel key card and on print and digital conference materials
- Your product or information will be included in the conference tote bags
- Quarter-page recognition ad in the conference magazine
- Signage in the hotel

$15,000

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**SIGN LANGUAGE INTERPRETATION SPONSOR**

Sponsor will provide sign language interpretation for all General Assembly events, the disability subcommittee, and the cultural night event.

- Your Name/Logo identifying you as a sponsor on print and digital conference materials
- Your product or information will be included in the conference tote bags
- Quarter-page recognition ad in the conference magazine

SOLD

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**CLOSED CAPTIONING SPONSOR**

- Your Name/Logo identifying you as a sponsor on print and digital conference materials
- Your product or information will be included in the conference tote bags
- Quarter-page recognition ad in the conference magazine

$15,000
Please reach out to Lori Battista if you are interested in supporting the Movement as Medicine initiative’s meditation, yoga, and mental health programs by providing instructors, equipment, or monetary donations.
ANNUAL CONVENTION MARKETPLACE

Exhibitor Move-in: Monday, Oct. 31
10:00 a.m. - 5:00 p.m.
7:00 p.m. - 8:30 p.m.

Monday Oct. 31, 2022
(Marketplace Grand Opening)
Welcome Reception
Tuesday Nov. 1, 2022
10:00 a.m. - 5:00 p.m.
Wednesday Nov. 2, 2022
10:00 a.m. - 5:00 p.m.
Thursday Nov. 3, 2022
10:00 a.m. - 5:00 p.m.
Marketplace close and breakdown
Friday Nov 4, 2022
8:00 a.m. - 12:00 p.m.
(optional pop-up Indian Arts & Crafts Market only)
Exhibitor Move-out: Thursday, Nov. 3
after 5:00 p.m.

RA TES FOR A 10X10 BOOTH
(Ask for rates for larger booths)

$600  Indian Arts & Crafts Vendors
$1000  Nonprofit or Educational Institution
$1000  Tribe/Tribal Corporation
$1900  Corporate/Business
$1900  State/Federal Agency

Please send Marketplace Booth registration form to NCAIMarketplace@ncai.org. Your booth reservation is not considered final until you receive a confirmation email. You will then receive instructions on how to register your Marketplace Booth Staff and instructions for ordering Exhibitor Services.

WHAT IS INCLUDED IN THE BOOTH FEE?

• 1 10x10 booth space, with pipe and drape
• 1 draped table
• 2 chairs
• 1 wastebasket
• 1 Booth ID sign
• Nightly Cleaning Services
• 4 Exhibitor Representatives - Exhibitor registration does not include Convention registration. Exhibitors must register separately as Convention attendees to attend all general assemblies and breakout sessions. There are Convention events that are open to everyone, including task forces/working groups, federal consultations, federal listening sessions, and cultural night. Please check our website for the current draft agenda.

Booths MUST BE booked by Friday, October 7, 2022, at 5:00 p.m. ET. Booth reservations will not be accepted after Friday, October 7, 2022.
Marketplace Exhibitor Registration Form
79th Annual Convention & Marketplace
SAFE Credit Union Convention Center | Sacramento, CA | October 30 – November 4, 2022

To reserve your booth(s) you must complete the entire form by Friday, October 14, 2022.

Email: NCAImarketplace@ncai.org
Mail to: National Congress of American Indians, 1516 P Street NW, Washington DC, 20005

COMPANY/ORGANIZATION NAME: ___________________________________________________________

CONTACT INFORMATION:

Primary Contact Name: __________________________________________ Title: ______________________________
The “Primary Contact” coordinates and receives all correspondence.
Email: __________________________________________ Phone: ______________________________

Marketing Contact Name: __________________________________________ Title: ______________________________
The “Marketing Contact” is responsible for logos, artwork, and program descriptions
Email: __________________________________________ Phone: ______________________________

Tribal Affiliation: ___________________________________________________________

Have you ever exhibited at an NCAI marketplace before? ______________________________
If so, what year did you most recently exhibit at an NCAI marketplace? ______________________________
Will you be selling retail goods at your booth? ______________________________
Will you have valuable items on display at your booth? ______________________________

Setup
Monday, October 31 10 a.m. – 6 p.m.

Show Hours
Monday Oct. 31 7:00 p.m. - 8:30 p.m.
(Marketplace Grand Opening and Welcome Reception)
Tuesday November 1 10:00 a.m. - 5:00 p.m.
Wednesday November 2 10:00 a.m. - 5:00 p.m.
Thursday, November 3 10:00 a.m. – 5:00 p.m.
(Marketplace Close and Breakdown)
Friday Nov 4, 2022 8:00 a.m. - 12:00 p.m.
(optional pop-up Indian Arts & Crafts Market only)

Your Booth Requests
Total Number of 10’x10’ Booth Spaces: _______

Special Requests: ______________________________

Near, next to, away from, etc.

Exhibitor placement inside the marketplace will be done by NCAI and is based primarily on the order in which exhibitor registration forms are received. Please make all Booth requests in writing on the Registration Form as ALL booth assignments are FINAL.
AFFIRMATION THAT I/WE AM/ARE NOT A WHOLESALER OF GOODS (For Indian Arts & Crafts Vendors only) Goods for sale at NCAI’s Marketplace must be sold at retail prices. The wholesaling of goods is not permitted. If you are found to be wholesaling goods at any NCAI Marketplace, you will be removed from the Marketplace and no refund of Booth Fee or Exhibitor Services will be given. 

____ 10’x10’ Exhibit Booth: Non-Profit Organization or Educational Institution x $1000 = $ ________

____ 10’x10’ Exhibit Booth: Tribe/Tribal Corporation x $1000 = $ ________

____ 10’x10’ Exhibit Booth: Corporate/Business x $1900 = $ ________

____ 10’x10’ Exhibit Booth: State or Federal Agency x $1000 = $ ________

Please total your exhibitor registration here:

Total Due: $_____

Attached is our check # ______________ in the amount of $______ made payable to “NCAI.”

Please bill the following credit card for our payment: MasterCard    AMEX    VISA

**ACH and Wire Transfer payments also accepted. Please contact Warren Hope at whope@ncai.org or 202-725-3514.

Marketplace Booths are not considered reserved and confirmed until completed registration form is received. Booth registration forms MUST be received by Friday, October 7, 2022.

Exhibitor Booth Registrations MUST be paid in full prior to stepping foot onto the Marketplace floor on Monday, October 31, 2022.

Name on Card: ____________________________ Billing Address: ____________________________
Card Number: ____________________________ Expiration Date: ____________________________
Print Name: ______________________________
CCV Code: ______________________________

Credit Card Signature: ____________________________

I, __________________, assert that I am authorized to make financial decisions on behalf of ______________ and my company/organization will abide by the NCAI Rules and Regulations outlined below.

Authorized Signature Required: ____________________________

Would you like to register for the free NCAI Gala on November 1 from 7:00-9:00pm? ______________
Would you like to register for the free NCAI Cultural Night on November 2 from 7:00-9:00pm? ______________
What is included in the booth fee?

- 1 10x10 booth space, with pipe and drape
- 1 draped table
- 2 chairs
- 1 wastebasket
- 1 Booth ID sign
- Nightly Cleaning Services
- 4 Exhibitor Representatives – Exhibitor registration does not include Convention registration. Exhibitors must register separately as Convention attendees to attend all general assemblies and breakout sessions. There are Convention events that are open to everyone, including task forces/working groups, federal consultations, federal listening sessions, and cultural night. Please check our website for the current draft agenda.

Rules and Regulations

This application for exhibit space was made and entered by and between The National Congress of American Indians, hereinafter referred to as “NCAI,” and “Exhibitor.” Application for space and its acceptance constitutes a contract to use the space assigned. NCAI retains the right to assign and/or change exhibit locations to meet the needs and best interests of NCAI. The Exhibitor indemnifies and agrees to hold harmless NCAI and the SAFE Credit Union Convention Center, their officers, directors, employees, and agents, from and against any actions, losses, costs, damages, claims, and expenses (including attorney’s fees) arising from any damage to property or bodily injury to Exhibitor, its agents, representatives, employees by reason of the Exhibitor’s occupancy or use of the exhibition facilities. If NCAI determines that an exhibitor falsely represents their type of business or institution, or if NCAI determines that an exhibitor’s booth represents a safety concern, or is otherwise in conflict with the best interests of NCAI, NCAI reserves the right to cancel an exhibitor’s registration.***In accordance with these rules and regulations governing exhibits for the 2022 Annual Convention & Marketplace, the Exhibitor makes application for exhibit space; attests that the Booth type selected accurately describes the type of business or institution the booth will represent; and will pay the full fee for each booth space requested prior to the start of the event.***

Marketplace Hours

All exhibits must be in place by 6 pm on Monday, October 31, 2022 and must remain open during Marketplace hours. Under no circumstances may dismantling occur before 5 pm on Thursday, November 3, 2022. All Marketplace Hours are subject to change as authorized by NCAI.

Allocation of Space

No exhibitor may sub-let or share booth space without written consent of NCAI. NCAI Staff will place booths within the Marketplace based on first come, first served completed Exhibitor Registration Forms.

Space Assignments

All exhibits shall be constructed and arranged so that they do not obstruct the general view or hide other exhibits.

Security

Security will be on duty 24 hours starting on Sunday, October 30, 2022. However, the exhibitor assumes sole liabilities for any loss, and NCAI will not be responsible for loss, injury, or damage to the exhibit, exhibitor, or its employees. By signing the contract, the exhibitor agrees to and releases NCAI from any claims of injury, loss and damage and NCAI agrees to indemnify same against exhibitor.

Combustible Materials and Fire Regulations

All decorations must be flame-proofed to the satisfaction of the Fire Department. The use, storage, and display of flammable liquids or gas and/or open flames must be requested by Friday, October 7 in writing to NCAI and will need to be approved by the Fire Marshall.

Liabilities

The exhibitor agrees that NCAI, its agents, and employees and the hosting facility and its employees will not be responsible for any damage to, loss of, or destruction of the Exhibitor’s property. NCAI will not be responsible for any injuries to the Exhibitor, its representatives, agents or employees, while at the show. NCAI, its agents, and employees are exempted from or indemnified for any such claims.

Force Majeure

Neither party shall be liable in damages or have the right to terminate this agreement for any delay or default in performing hereunder if such delay or default is caused by conditions beyond its control including, but not limited to, Acts of God, Government restrictions, wars, or any other cause beyond the reasonable control of the party whose performance is affected.
INDIAN ARTS AND CRAFTS ACT
The Indian Arts and Crafts Act of 1990 (P.L. 101-644) is a truth-in-advertising law that prohibits misrepresentation in marketing of Indian arts and crafts products within the United States. It is illegal to offer or display for sale, or sell any art or craft product in a manner that falsely suggests it is Indian produced, an Indian product, or the product of a particular Indian or Indian Tribe or Indian arts and crafts organization, resident within the United States. For a first time violation of the Act, an individual can face civil or criminal penalties up to a $250,000 fine or a 5-year prison term, or both. If a business violates the Act, it can face civil penalties or can be prosecuted and fined up to $1,000,000. Under the Act, an Indian is defined as a member of any federally or officially State recognized Indian Tribe, or an individual certified as an Indian artisan by an Indian Tribe. All products must be marketed truthfully regarding the Indian heritage and tribal affiliation of the producers, so as not to mislead the consumer. It is illegal to market an art or craft item using the name of a tribe if a member, or certified Indian artisan, of that tribe did not actually create the art or craft item. Therefore, it is NCAI’s policy to reserve Indian Arts & Crafts booths for individual Indians, Indian tribes, legally established Indian Arts and Crafts Organizations, and duly certified Indian artisans which offer or display for sale an Indian product or the product of a particular Indian tribe or Indian arts and crafts organization, as those terms are defined under federal laws and regulations (See, e.g., 25 C.F.R. Part 309). NCAI reserves the right to request documents certifying Indian artisans and proof of a legally established Indian Arts and Crafts Organization. For more information: https://www.doi.gov/iacb/act

PHOTO CONSENT: I consent to this photo & video authorization. I also grant permission for my name, image, likeness, and any images, videos or other visual representations of the aforementioned and my artwork and sales booth to appear on marketing collateral utilizing electronic and print photos and video footage. Further, I hereby relinquish any and all interests and rights to photographs and video collateral recorded by NCAI and its partners.

Booth Payment & Cancellation Policy
Marketplace Booths are not considered reserved and confirmed until completed registration form received. Booth registration forms MUST be received by Friday, October 7.

Payment Policy: Booths may be paid by credit card, check or wire transfer. Booths MUST be PAID IN FULL before moving into your booth space on Monday, October 31.

Cancellation Policy: Booth fees are non-refundable and non-transferable.

Booth Furniture, Electricity and Labor
You will receive via email with your Exhibitor Services manual which will allow you to order furniture, tables, drayage and, décor, AV, lead retrieval device, or any labor assistance you may need. Ordering these services in advance will save you money.

Food and Refreshments
All concessions are licensed by the owner of the facility; therefore, no food or refreshments can be dispensed by Exhibitor. SAFE Credit Union Sampling Guidelines will be provided, along with CenterPlate Catering Order Forms.

If you have questions or need help with your Marketplace Booth Registration, please contact:
NCAIMarketplace@ncai.org
# Sponsorship Registration Form

79th Annual Convention and Marketplace  
SAFE Credit Union Convention Center | Sacramento, CA | October 30 – November 4, 2022

To reserve your sponsorship, you must complete the entire form by Friday, October 14, 2022.

**Email:** ncaimarketplace@ncai.org  
**Mail to:** National Congress of American Indians, 1516 P Street NW, Washington DC, 20005

## COMPANY/ ORGANIZATION NAME:  

## CONTACT INFORMATION:

<table>
<thead>
<tr>
<th>Primary Contact Name:</th>
<th>Title:</th>
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  The “Primary Contact” coordinates and receives all correspondence

<table>
<thead>
<tr>
<th>Email:</th>
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<th>Phone:</th>
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<table>
<thead>
<tr>
<th>Marketing Contact Name:</th>
<th>Title:</th>
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  The “Marketing Contact” is responsible for logos, artwork, and program descriptions

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<th>Email:</th>
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## Sponsorship Opportunities

<table>
<thead>
<tr>
<th>Name of Sponsorship</th>
<th>Price</th>
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<tbody>
<tr>
<td>Platinum Sponsor</td>
<td>$75,000</td>
</tr>
<tr>
<td>Gold Sponsor</td>
<td>$30,000</td>
</tr>
<tr>
<td>Silver Sponsor</td>
<td>$15,000</td>
</tr>
<tr>
<td>Bronze Sponsor</td>
<td>$10,000</td>
</tr>
<tr>
<td>General Assembly Sponsor</td>
<td>$50,000</td>
</tr>
<tr>
<td>Marketplace Sponsors</td>
<td>$45,000</td>
</tr>
<tr>
<td>Elected Leaders Reception Sponsor</td>
<td>$25,000</td>
</tr>
<tr>
<td>Youth Luncheon Sponsor</td>
<td>$25,000</td>
</tr>
<tr>
<td>Elders’ Luncheon Sponsor</td>
<td>$30,000</td>
</tr>
<tr>
<td>Registration Sponsor</td>
<td>$25,000</td>
</tr>
<tr>
<td><strong>NEW!</strong> Marketplace Welcome Reception Sponsor</td>
<td>$15,000</td>
</tr>
<tr>
<td>Tribal Leaders’ Lounge Sponsor</td>
<td>$15,000</td>
</tr>
<tr>
<td>Tribal Elders’ Lounge and Concierge Desk Sponsor</td>
<td>$15,000</td>
</tr>
<tr>
<td>Hotel Keycard Sponsor</td>
<td>$15,000</td>
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<tr>
<td><strong>NEW!</strong> Sign Language Interpretation Sponsor</td>
<td>$15,000</td>
</tr>
<tr>
<td>Closed Captioning Sponsor</td>
<td>$15,000</td>
</tr>
<tr>
<td>Mobile Phone Charging Station Sponsor</td>
<td>$7,500</td>
</tr>
<tr>
<td>Coffee Break Sponsor</td>
<td>$5,000</td>
</tr>
<tr>
<td><strong>NEW!</strong> Water Bottle Sponsor</td>
<td>In-Kind Sponsorship</td>
</tr>
<tr>
<td><strong>NEW!</strong> Headshot Lounge Sponsor</td>
<td>In-Kind Sponsorship</td>
</tr>
<tr>
<td><strong>NEW!</strong> Movement as Medicine Sponsor</td>
<td>In-Kind Sponsorship/monetary sponsorship</td>
</tr>
</tbody>
</table>

**Total Due:** $
Please total your sponsorship registration here:  

Total Due: $_______

Attached is our check #___________ in the amount of $____ made payable to "NCAI."

Please bill the following credit card for our payment:  

MasterCard  AMEX  VISA

**ACH and Wire Transfer payments also accepted. Contact Warren Hope (@ whope@ncai.org #202-725-3514)**

Sponsorships are not considered reserved and confirmed until completed registration form is received. Sponsorship payments MUST be received by Friday, October 28, 2022.

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Name on Card: ____________________________
Billing Address: ____________________________
Card Number: ____________________________
Expiration Date: ____________________________
CCV Code: ____________________________
Print Name: ____________________________
Credit Card Signature: ____________________________

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I, ____________, assert that I am authorized to make financial decisions on behalf of ____________ and my company/organization will abide by the NCAI Rules and Regulations outlined below.

Authorized Signature Required: ____________________________
Rules and Regulations

This application for Sponsorship was made and entered by and between The National Congress of American Indians, hereinafter referred to as “NCAI,” and “Sponsor.” Application for Sponsorship and its acceptance constitutes a contract between NCAI and Sponsor. The Sponsor indemnifies and agrees to hold harmless NCAI and the SAFE Credit Union Convention Center, their officers, directors, employees, and agents, from and against any actions, losses, costs, damages, claims, and expenses (including attorney’s fees) arising from any damage to property or bodily injury to Sponsor representatives, its agents, employees by reason of the Sponsor’s activities at the NCAI Convention. If NCAI determines that a Sponsor falsely represents their type of business or institution, or is otherwise in conflict with the best interests of NCAI, NCAI reserves the right to cancel a Sponsor’s registration.

Security
Security will be on duty 24 hours starting on Sunday, October 30, 2022. However, the Exhibitor/Sponsor assumes sole liabilities for any loss, and NCAI will not be responsible for loss, injury, or damage to the exhibit, exhibitor, or its employees. By signing the contract, the exhibitor/Sponsor agrees to and releases NCAI from any claims of injury, loss and damage and NCAI agrees to indemnify same against exhibitor.

Combustible Materials and Fire Regulations
All decorations must be flame-proofed to the satisfaction of the Fire Department. The use, storage, and display of flammable liquids or gas and/or open flames must be requested by Friday, October 7 in writing to NCAI and will need to be approved by the Fire Marshall.

Liabilities
The exhibitor agrees that NCAI, its agents, and employees and the hosting facility and its employees will not be responsible for any damage to, loss of, or destruction of the Exhibitor’s property. NCAI will not be responsible for any injuries to the Exhibitor, its representatives, agents or employees, while at the show. NCAI, its agents, and employees are exempted from or indemnified for any such claims.

Force Majeure
Neither party shall be liable in damages or have the right to terminate this agreement for any delay or default in performing hereunder if such delay or default is caused by conditions beyond its control including, but not limited to, Acts of God, Government restrictions, wars, or any other cause beyond the reasonable control of the party whose performance is affected.

PHOTO CONSENT: I consent to this photo & video authorization. I also grant permission for my name, image, likeness, and any images, videos or other visual representations of the aforementioned and my artwork and sales booth to appear on marketing collateral utilizing electronic and print photos and video footage. Further, I hereby relinquish any and all interests and rights to photographs and video collateral recorded by NCAI and its partners.

Sponsorship Payment & Cancellation Policy
Sponsorships are not considered reserved and confirmed until completed registration form received.

Payment Policy: Sponsorships may be paid by credit card, check or wire transfer. Sponsorships MUST be PAID IN FULL by Friday, October 28, 2022.

Cancellation Policy: Sponsorship Fees are non-refundable and non-transferable.

Food and Refreshments
All concessions are licensed by the owner of the facility; therefore, no food or refreshments can be dispensed by Exhibitor or Sponsor. SAFE Credit Union Sampling Guidelines will be provided, along with CenterPlate Catering Order Forms.