

**Date:** Thursday, June 21, 2018

**Subject:** Board of Directors Meeting

**Board Members Present:** Andy Mendola, Colin Reilly, Rick Reichert, Emily A. Fogarty, Karyn Tareen, Pete Walsemann

**Committee Chairs and Officers Present:** Michelle Debyah

**Not Present:** Ben Houston, Christa Hay

**Minutes:** The meeting began at 12:04 PM.

Secretary's Report: Michelle Debyah, Secretary

A motion was made by Rick to approve the minutes from the May Board of Directors meeting. Motion was seconded by Colin. Motion carried unanimously.

The items on the task list for June are to appoint the Nominating Committee (President), confirm the Nominating Committee (Board), renew ClickWebinar (Treasurer), backup all websites to an external drive (Communications), and send out membership renewal reminders (Membership). The items on the task list for July are to send out the Annual Meeting announcement 60 days prior to event date (Board), renew website domains nysgisa.com and nysgisa.org with GoDaddy (auto - Treasurer), send out membership renewal reminders (Membership), and hold webinars (Professional Development).

Treasurer's Report: Christa Hay, Treasurer

There was no Treasurer's Report.

GeoSpatial Summit 2018

The Summit Committee is finalizing the registration page and hoping to go live the end of June.

NYGeoCon 2019

The Delaney Meeting & Event Management (DMEM) contract for NYGeoCon 2019 was reviewed. The cost increased about \$1,300.00 from 2017. A motion was made by Colin to accept the DMEM proposal for NYGeoCon 2019. Motion was seconded by Rick. Motion carried unanimously.

President Reports

Andy appointed Emily A. Fogarty to complete Rick's vacated Board of Director term expiring in 2018. Emily will then be eligible to serve two consecutive elected terms as Director. A motion was made by Pete to confirm Emily as Director. Motion was seconded by Rick. Motion carried unanimously.

Andy appointed Christopher Badurek and Alyssa Fico as co-chairs of the NYGeoCon 2019 Committee. A motion was made by Rick to confirm Chris and Alyssa as co-chairs of the NYGeoCon 2019 Committee. Motion was seconded by Emily. Motion carried unanimously.

Andy recommended Rick chair the Nominating Committee. A motion was made by Pete to appoint Rick as chair of the Nominating Committee. Motion was seconded by Karyn. Motion carried unanimously.

Rick will draft an announcement for Board nominations. The GAC expressed disappointment they had not received recommendations from the Association last year. Rick will include a solicitation for GAC candidates with the Board nomination announcement. Candidates need to attend quarterly meetings held in Albany either in person or by teleconference. Emily expressed interest in joining the GAC.

Colin sent out the draft NYS Strategic Plan from Frank Winters. Please send comments or feedback to Colin, who will consolidate and send to Frank.

The Open Data policy statement from 2014 is on the website at <https://www.nysgis.net/nys-gis-association-supports-open-data/>. It should be included under the Board Resolutions section of the Bylaws page on the website.

Karyn said the Summit Committee has already been contacted by three sponsors. They have a draft email ready to be sent out when registration goes live.

Karyn sent Andy a webinar mailing from Florida URISA as an example of how some or all webinars could be announced as members only. Following the Committee Call, Michelle sent an email to the Communications Committee about exploring the logistics of whether the website can be set up to put webinar registration on a member's only page, and what other impacts it would have on other things they do, such as recordings posted on YouTube; she will forward them the Florida URISA example.

A motion was made by Colin to adjourn the meeting. Motion was seconded by Rick. Motion carried unanimously.

The meeting adjourned at 1:02 PM.

#### Action Item List

1. *Colin will send resolutions related to actions or policies to Communications for the website.*
2. *Communication Committee will confirm website backups are being created by hosting service.*
3. Christa will file tax returns (2016).
4. NYGeoCon 2019 Committee will recommend a venue.
5. The Board will approve the NYGeoCon venue.
6. Christa will renew liability insurance.
7. Christa will file tax returns (2017).
8. Christa will renew Survey Monkey (auto).
9. Christa will pay the second installment of the website maintenance contract.
10. Christa will renew ClickWebinar.
11. Communications will backup all websites to an external drive.
12. Membership Committee will send out membership renewal reminders.
13. The Board will send out the Annual Meeting announcement 60 days prior to event date.
14. Christa will renew website domains nysgisa.com and nysgisa.org with GoDaddy (auto).
15. Rick will draft an announcement for Board nominations and GAC candidates.
16. Michelle will ask Communications to include the open data policy statement with the Board Resolutions, and forward them the Florida URISA webinar example.