

Date: Thursday, August 16, 2018

Subject: Board of Directors Meeting

Board Members Present: Andy Mendola, Rick Reichert, Emily A. Fogarty, Ben Houston, Karyn Tareen

Committee Chairs and Officers Present: Chris Badurek, Michelle Debyah

Not Present: Colin Reilly, Pete Walsemann, Christa Hay

Minutes: The meeting began at 12:05 PM.

Secretary's Report: Michelle Debyah, Secretary

A motion was made by Rick to approve the minutes from the July Board of Directors meeting. Motion was seconded by Ben. Motion carried unanimously.

The items on the task list for August are to prepare a list of departing Board Members, Committee Chairs, and Officers (Secretary), and to send out a call for nominations (Nominating). The items on the task list for September are to prepare certificates of appreciation for departing Board Members, Committee Chairs, and Officers (Secretary), backup all websites to an external drive (Communications), and recommend nominees (Nominating).

Treasurer's Report: Christa Hay, Treasurer

Christa reported that the current balance is \$48,842.26. This does not include all of the Summit deposits. No payments were made this past month.

A motion was made by Rick to approve the Treasurer's Report, pending a final formal report. Motion was seconded by Ben. Motion carried unanimously.

GeoSpatial Summit 2018

Need at least two more sponsors and to hit registration forecasts to avoid a loss.

NYGeoCon 2019

They have received a contract proposal and are working on finalizing a preliminary budget and contract to submit to the Board.

Ben and Chris will follow up on conversations regarding offering continuing education credits at NYGeoCon.

President Reports

Rick has three Board nominations to date: Emily Fogarty, Chris Badurek, and Jonathan Garner. Andy, Razy, and Rick will work on setting up the ballot the last couple of days in August.

Ben sent an email in an effort to organize a committee to work on how best to leverage continuing education credits. He received virtually no response. He would like to begin conversations this fall to have recommendations in place for 2019. Please send Ben any thoughts or concerns you may have. Perhaps Emily, Chris and Ben will begin discussions, or organize an informal meeting at the Summit reception or have a working table at lunch.

We have reached the 100-attendee limit on several webinars. To avoid a scramble the day of the webinar to pay for increasing the limit, the Professional Development Committee would like to upgrade the ClickMeeting account to the 500-attendee limit. The annual cost would increase \$188.32, from \$711.00 to \$899.32. It would only take two webinars over the 100 limit to justify the additional cost.

A motion was made by Rick to approve the additional \$188.32 to upgrade the ClickMeeting account. Motion was seconded by Emily. Motion carried unanimously.

Andy has received requests for the Association to provide more support to the regional groups, especially with regard to providing treasury assistance and seed money to develop their own websites. The Board already said in January that it does not think the Association should be collecting membership fees if it is not a joint membership. Providing monetary assistance is a possibility, but details on how that would work and amounts would need to be established. Andy said the GIS/SIG Treasurer and webmaster might be able to provide some direction and information on how they do things. Karyn said Western NY would like to know if they can be considered a subgroup of the Association to take advantage of the not-for-profit status and combined tax filing. The Association isn't opposed to helping, but it doesn't really have more resources than the regional groups, and in some cases even less. There was a comment that if the volunteers of the Association are over extended then perhaps we need to pay for assistance. Karyn would like to be involved with Regional Coordination Committee.

A motion was made by Ben to adjourn the meeting. Motion was seconded by Emily. Motion carried unanimously.

The meeting adjourned at 1:00 PM.

Action Item List

1. *Colin will send resolutions related to actions or policies to Communications for the website.*
2. *Communication Committee will confirm website backups are being created by hosting service.*
3. Christa will file tax returns (2016).
4. NYGeoCon 2019 Committee will recommend a venue.
5. The Board will approve the NYGeoCon venue.
6. Christa will file tax returns (2017).
7. Michelle will prepare a list of departing Board Members, Committee Chairs, and Officers.
8. Ben will contact Dr. Jack Eichenbaum to discuss cross border outreach.

9. Michelle will prepare certificates of appreciation for departing Board Members, Committee Chairs, and Officers.
10. Communications will backup all websites to an external drive.
11. The Nominating Committee will recommend nominees.
12. Andy, Razy, and Rick will work on setting up the ballot the last couple of days in August.
13. Christa will update the credit card information on file at ClickMeeting.
14. Colin will upgrade the ClickMeeting account.

NYS GIS Association, Inc.

August 16, 2018

Treasurer Report

Christa Hay

As of August 16, 2018 there is \$48,842.26 in the bank account.

Expenses (since last report):

None

Income:

Membership \$0.0

Balance:

\$48,842.26 [includes checks not cleared*]

Includes the NYC fund

NYC Fund

Date		Payments	Total
5/5/2015	Grant		\$ 10,000.00
5/5/2015	wire transfer fee	\$ 18.00	\$ 9,982.00
10/27/2015	Quality Production	\$ 885.00	\$ 9,097.00
11/25/2015	Javier Torres – Video	\$ 2,300.00	\$ 6,797.00
11/25/2015	Javier Torres – travel	\$ 45.00	\$ 6,752.00
11/25/2015	Javier Torres – hotel/meal	\$ 189.66	\$ 6,562.34
11/25/2015	Posters	\$ 53.73	\$ 6,508.61
1/4/2016	Quality Production	\$ 1,765.00	\$ 4,743.61
1/23/2017	Quality Production	\$ 1,233.00	\$ 3,510.61
7/3/2017	Quality Production	\$ 2467.00	\$ 1,043.61

Budget Requests Received:

Awards Committee	\$1550.00
Membership Committee	\$3,000.00 (swag, prizes)
Legislative Committee	\$200.00 (Legislative Day)