

Date: Thursday, February 21, 2019

Subject: Board of Directors Meeting

Board Members Present: Rick Reichert, Andy Mendola, Jonathan Garner, Chris Badurek, Emily A. Fogarty, Ben Houston

Committee Chairs and Officers Present: Michelle Debyah

Not Present: Karyn Tareen, Christa Hay

Minutes: The meeting began at 12:02 PM.

Secretary's Report: Michelle Debyah, Secretary

A motion was made by Emily to approve the minutes from the January Board of Directors meeting. Motion was seconded by Chris. Motion carried unanimously.

The items on the task list for February are to accept Audit Committee Financial Audit (Board), consider GIS/SIG Conference sponsorship (Board), consider Westchester User Group Meeting sponsorship (Board), and credit Board and Committee participation in member database (Communications). The items on the task list for March are to review liability insurance (Board), ship Association table material to GIS/SIG Conference (Treasurer), and backup all websites to an external drive (Communications).

NYGeoCon 2019

The consultant is reaching out to vendors. Chris asked that anyone interacting with vendors please promote NYGeoCon. Large vendors are usually responsive; they would specifically like to encourage small vendors.

The Committee is currently focused on identifying the keynote speaker. They will work on sending out a call for paper in mid-March.

President Reports

A motion was made by Jonathon to approve the Communication Committee budget of \$2,322.00. Motion was seconded by Ben. Motion carried unanimously.

A motion was made by Chris to sponsor lunch at the GIS/SIG Conference for \$400.00. Motion was seconded by Ben. Motion carried unanimously.

Ben will contact Sam Wear to inquire about Association sponsorship of the Westchester User Group Meeting

Chris had a conversation with Mike Massurin, head of the New York State Fair Drone Film Festival. He said they showed a sample of their films at the last NYGeoCon, and were interested in participating again, but hesitant to pay. They proposed free admission to the film festival in exchange, or some other

reciprocal offer. They also expressed interest in co-branding events. Several questions were raised including whether there is a clear relationship between the film festival and geospatial applications, what they expect to receive, and what would be reciprocated.

A motion was made by Emily to adjourn the meeting. Motion was seconded by Jonathon. Motion carried unanimously.

The meeting adjourned at 12:35 PM.

Action Item List

1. *Andy will send resolutions related to actions or policies to Communications for the website.*
 2. *Communication Committee will confirm website backups are being created by hosting service.*
 3. Christa will file tax returns (2016).
 4. Christa will file tax returns (2017).
 5. Andy will send a letter of appreciation to Committee Members.
 6. Committee Chairs will review and confirm roster on website.
 7. Communications will update Board and Committee rosters on website.
 8. Everyone should consider student membership and send thoughts to Rick.
 9. Committee Chairs will submit budget requests for the year for Board approval.
 10. Committee Chairs will submit plan/goals for the year for website.
 11. Christa will provide financial records to Audit Committee (invoices, receipts, checkbook, bank information, final conference budget(s), and joint membership dues spreadsheet).
 12. The Audit Committee will perform a financial review of previous fiscal year.
 13. The Board will accept the Audit Committee Financial Audit.
 14. The Board will consider Westchester User Group Meeting sponsorship.
 15. Communications will credit Board and Committee participation in member database.
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16. The Board will review liability insurance.
 17. Christa will ship Association table material to GIS/SIG Conference.
 18. Communications will backup all websites to an external drive.