

Date: Thursday, June 20, 2019

Subject: Board of Directors Meeting

Board Members Present: Rick Reichert, Andy Mendola, Jonathan Garner, Emily A. Fogarty, Ben Houston, Karyn Tareen

Committee Chairs and Officers Present: Michelle Debyah

Not Present: Chris Badurek, Christa Hay

Minutes: The meeting began at 12:02 PM.

Secretary's Report: Michelle Debyah, Secretary

A motion was made by Andy to approve the minutes from the May Board of Directors meeting. Motion was seconded by Jonathon. Motion carried unanimously.

The items on the task list for June are to appoint and confirm Nominating Committee (President and Board), customarily chairs Nominating Committee (President-Elect), submit and accept GeoSpatial Summit contract(s) (GeoSpatial Summit Committee and Board), renew ClickMeeting (Treasurer-auto), backup all websites to an external drive (Communications), and send out membership renewal reminders (Membership). The items on the task list for July are to send out Annual Meeting announcement 60 days prior to event date (Board), renew website domain nysgisa.com with GoDaddy (Treasurer-auto), renew website domain nysgisa.org with GoDaddy (Treasurer-auto), and send out membership renewal reminders (Membership).

Treasurer's Report: Christa Hay, Treasurer

There was no Treasurer's Report.

NYGeoCon 2019

Rick shared that sponsors are coming in, the registration site is in the testing phase, and the keynote speaker is close to being finalizing.

President Reports

The Western NY GIS Users Group told Rick they would follow suit if the Association implements free student membership. The vast majority of student members are already free under GISMO, the number of students paying is in the single digits.

A motion was made by Andy to make student memberships free with the requirement that they be renewed annually. Motion was seconded by Karyn. Motion carried unanimously.

In the future if membership fees are raised, it may become necessary to implement rules to prove student status.

Colin is leaving the Professional Development Committee. With Razy's departure earlier in the year, the future of the Committee and webinars is in doubt.

Emily is working on a micro-credentialing program at Farmingdale that would include for credit and not for credit, and would require an industry partner. She would like to turn it into something big that could provide geospatial education through micro-credentialing for not only the Association, but also the NYS Geospatial Advisory Council, municipalities, teachers, urban planners, etc. It could offer centralized learning management, whether it be a webinar or an applied learning course at the college, free or paid.

While there was some interest in hearing more about Emily's program in the future, for right now we need to focus on just getting speakers and running webinars. Emily offered to help, but would like to speak to someone to understand what was being done before. She will follow up with Rick, and perhaps talk to Razy if he is willing.

Rick will draft a message asking for volunteers for the Professional Development Committee. Soliciting for volunteers has not had much success in the past, but Communications sent out a call for volunteers that got a very good response. Michelle will send Rick and Emily a link to the Communications post to see if they might be able to use it as an outline to generate interested as it did for Communications.

Rick appointed Jonathon as chair of the Nominating Committee. A motion was made by Andy to confirm Jonathon as chair of the Nominating Committee as appointed by Rick. Motion was seconded by Karyn. Motion carried unanimously.

A motion was made by Ben to adjourn the meeting. Motion was seconded by Karyn. Motion carried unanimously.

The meeting adjourned at 12:48 PM.

Action Item List

1. *Andy will send resolutions related to actions or policies to Communications for the website.*
2. *Communication Committee will confirm website backups are being created by hosting service.*
3. Christa will file tax returns (2016, 2017, and 2018).
4. The GeoSpatial Summit Committee will recommend and the Board will approve a Summit venue.
5. Christa will renew the D&O liability insurance.
6. The GeoSpatial Summit Committee will submit and the Board will approve the Summit preliminary budget.
7. Christa will purchase event liability and cancellation insurance for NYGeoCon.
8. Christa will pay the second installment of the website maintenance contract.
9. Christa will renew the nysgis.net SSL Certificate with InMotion (auto).
10. Christa will send a document for discussion suggesting how she would like budget requests submitted and approved by the Board.
11. Christa will determine if Ennect Event credits should be purchased this year.
12. The GeoSpatial Summit Committee will submit and the Board will accept the Summit contract(s).
13. Christa will renew ClickMeeting (auto).
14. Communications will backup all websites to an external drive.

15. Ben will coordinate further discussion on membership and benefits with Andy, Jonathan, and anyone else interested, with a time limit of October.
 16. Ben volunteered to work on a budget for developing event materials such as a booth skirt, banner, and handouts for the table.
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17. The Board will send out an Annual Meeting announcement 60 days prior to the event date.
 18. Christa will renew website domains nysgisa.com and nysgisa.org with GoDaddy (auto).
 19. Membership will send out membership renewal reminders.
 20. Rick will draft a call for volunteers for the Professional Development Committee.