

Date: Thursday, February 20, 2020

Subject: Board of Directors Meeting

Board Members Present: Jonathan Garner, Rick Reichert, Chris Badurek, Wai Chan, Mary Susan Knauss, Karyn Tareen

Committee Chairs and Officers Present: Michelle Debyah

Not Present: Emily A. Fogarty, Christa Hay

Minutes: The meeting began at 12:03 PM.

Secretary's Report: Michelle Debyah, Secretary

A motion was made by Mary Susan to approve the revised minutes from the January Board of Directors meeting. Motion was seconded by Chris. Motion carried unanimously.

The items on the task list for February are accept Audit Committee Financial Audit (Board), consider GIS/SIG Conference sponsorship (previously \$400.00 - reciprocated) (Board), consider Westchester User Group Meeting sponsorship (previously \$200.00) (Board), consider Long Island GIS User Group Meeting sponsorship (previously \$200.00) (Board), and credit Board and Committee participation in member database (Communications). The items on the task list for March are review liability insurance (Board), renew website domains nygeocon.com and nygeocon.org with GoDaddy (Treasurer - auto), and backup all websites to an external drive (Communications).

Treasurer's Report: Christa Hay, Treasurer

Christa reported the current balance is \$54,327.58. Expenses since the last report include NYGeoCon travel and gift reimbursements. There has been \$596.97 in income from membership dues (not reflected in the balance). She will send the audit information to the Audit Committee by the end of February.

GeoSpatial Summit 2020

We should get a date out as soon as possible. Jonathan will contact Kate to see if a date has been set. The Education Committee hopes to offer suggestions for speakers to the GeoSpatial Summit Committee.

Chris asked about providing a live stream or recording of the Summit. There were questions regarding logistics, live vs recording, and impact on attendance. Mary Susan asked if there was money in the Summit budget to cover the expense, and said it could be beneficial to have it online with a link to join the Association.

NYGeoCon 2021

The Committee is discussing possible locations, primarily Albany or Buffalo. However, they are concerned that holding it in western NY could hurt attendance. Wai recalled a question on a past survey

regarding location, and Chris said the NYGeoCon 2019 attendee survey responses were evenly split between Albany and Western NY.

President Reports

The Professional Development Committee survey was reviewed. Rick was concerned the free form question seeking topic suggestions might be difficult to analyze, but also thought it could result in new ideas.

A motion was made by Rick to approve the content of the Professional Development Committee survey. Motion was seconded by Wai. Motion carried unanimously.

Michelle will send Wai the Association logo, and Wai will send the survey information to Communications for distribution.

Chris said the STRATUS Conference 2020 focused on drones and remote sensing will be held in Buffalo in May. The Association has been helping to promote the conference on the website and social media outlets.

Board Member Reports

Mary Susan gave two presentations last week at New York Engineers Week to promote GIS to civil engineers, one on US National Grid and mobile field collection using portal, and the second on NYS DOT new mobile apps used internally for specific job functions. She said that conference and the NYSAPLS conference are very much PDH and continuing education centric, in contrast to NYGeoCon.

Karyn added a few regional conferences to the potential collaboration spreadsheet, but noted there is still a lot that appears to be missing. She asked everyone to review and add any organizations and regional conferences they are aware of. A column has been added to the spreadsheet for participation type (booth/representation).

A motion was made by Wai to adjourn the meeting. Motion was seconded by Mary Susan. Motion carried unanimously.

The meeting adjourned at 12:38 PM.

Action Item List

1. Rick will send resolutions related to actions or policies to Communications for the website.
2. Christa will file tax returns (2016, 2017, and 2018).
3. The GeoSpatial Summit Committee will submit and the Board will accept the Summit contract(s).
4. The Professional Development Committee will decide whether to continue using ClickMeeting.
5. Jonathan will write the President's Message.
6. Jonathan will develop Association priorities for year.
7. Board Members will sign and Michelle will collect signed Annual Statements.
8. Committee Chairs will submit plan/goals for the year for website.
9. Rick will mail the remaining certificates of appreciation.
10. Christa will provide financial records to the Audit Committee.
11. Christa will renew New York Council of Nonprofits.
12. Audit Committee will perform financial review of previous fiscal year.
13. The Board will accept the Audit Committee Financial Audit.
14. The Board will consider GIS/SIG Conference sponsorship (previously \$400.00 - reciprocated).

15. The Board will consider Westchester User Group Meeting sponsorship (previously \$200.00).
 16. The Board will consider Long Island GIS User Group Meeting sponsorship (previously \$200.00).
 17. Communications will credit Board and Committee participation in member database.
 18. Jonathan will compile and share suggestions for the highlighted section of the home page.
 19. Board Members will review and add contacts or additional groups to the Potential Collaboration list.
 20. Mary Susan will contact the GIS Program Office regarding collaboration on the Who's Who list.
 21. Mary Susan will contact the Governor's Office of Employee Relations to see if NYGeoCon and the GeoSpatial Summit can be added to the New York State approved training list.
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22. The Board will review liability insurance.
 23. Christa will renew website domains nygeocon.com and nygeocon.org with GoDaddy (auto).
 24. Communications will back up all websites to an external drive.
 25. Jonathan will contact Kate to see if a date has been set for the GeoSpatial Summit.