

Date: Thursday, April 16, 2020

Subject: Board of Directors Meeting

Board Members Present: Rick Reichert, Chris Badurek, Mary Susan Knauss, Karyn Tareen

Committee Chairs and Officers Present: Michelle Debyah

Not Present: Jonathan Garner, Wai Chan, Emily A. Fogarty, Christa Hay

Minutes: The meeting began at 12:20 PM.

Secretary's Report: Michelle Debyah, Secretary

A motion was made by Mary Susan to approve the minutes from the March Board of Directors meeting. Motion was seconded by Karyn. Motion carried unanimously.

The items on the task list for April are to approve NYGeoCon venue (Board), renew D&O liability insurance (Treasurer), and recommend a venue (NYGeoCon). The items on the task list for May are to appoint and confirm Nominating Committee (President and Board), customarily chairs Nominating Committee (President-Elect), approve NYGeoCon prelim budget (Board), file tax returns (Treasurer), purchase event liability and cancellation insurance for NYGeoCon if necessary (Treasurer), purchase Ennect Event credits (Treasurer), renew Survey Monkey (auto) (Treasurer), pay website maintenance contract second installment (Treasurer), renew nysgis.net SSL Certificate with InMotion (Treasurer), and submit preliminary budget (NYGeoCon).

Treasurer's Report: Christa Hay, Treasurer

There was no Treasurer's Report.

GeoSpatial Summit 2020

A decision will be made at the June Board Meeting on whether to continue planning the Summit.

NYGeoCon 2021

The NYGeoCon Committee may need to consider virtual alternatives. In addition to concerns about attending in person events, the financial impact of COVID-19 may result in restricted travel budgets.

President Reports

Rick asked what role the Association could play to help in the response to COVID-19 and suggested we should start having that conversation.

The Regional Coordination Committee has been getting requests from non-committee members to join their weekly COVID conference call; it has been useful for sharing information throughout the state. Chris said NYS CIO Frank Winters joins the call, and views it as an effective way to reach GIS professionals statewide. Ross should feel free to expand the call as needed.

Board Member Reports

Mary Susan will contact Frank and Ross regarding the possibility of opening up the call more like a webinar in an effort to gain a broader audience, such as county GIS and Health Department staff.

Karyn said that as events move virtual, it is more important than ever to implement restricting webinars to members only, especially if conferences will be limited and membership fees will be the Association's only revenue stream.

There was agreement that the Committees need to be brought into the conversations had today, and that it should not wait until the quarterly Committee Call in June. Chris will send out an email to try to schedule a call with all the Committees, especially Regional Coordination, Professional Development, and Communications.

A motion was made by Rick to adjourn the meeting. Motion was seconded by Karyn. Motion carried unanimously.

The meeting adjourned at 1:02 PM.

Action Item List

1. Rick will send resolutions related to actions or policies to Communications for the website.
2. Christa will file tax returns (2016, 2017, 2018, and 2019).
3. The GeoSpatial Summit Committee will submit and the Board will accept the Summit contract(s).
4. The Professional Development Committee will decide whether to continue using ClickMeeting.
5. Jonathan will write the President's Message.
6. Jonathan will develop Association priorities for year.
7. Emily will sign and Michelle will collect signed Annual Statement.
8. Christa will provide financial records to the Audit Committee.
9. Christa will renew New York Council of Nonprofits.
10. Audit Committee will perform financial review of previous fiscal year.
11. The Board will accept the Audit Committee Financial Audit.
12. The Board will consider GIS/SIG Conference sponsorship (previously \$400.00 - reciprocated).
13. The Board will consider Westchester User Group Meeting sponsorship (previously \$200.00).
14. The Board will consider Long Island GIS User Group Meeting sponsorship (previously \$200.00).
15. Communications will credit Board and Committee participation in member database.
16. Board Members will review and add contacts or additional groups to the Potential Collaboration list.
17. Mary Susan will contact the Governor's Office of Employee Relations to see if NYGeoCon and the GeoSpatial Summit can be added to the New York State approved training list.
18. The NYGeoCon Committee will recommend and the Board will approve the NYGeoCon venue.
19. Christa will renew D&O liability insurance.
20. Christa will send GISMO \$500.00 to support their 30th anniversary event.
21. Jonathan will appoint and the Board will confirm the Nominating Committee (customarily chaired by the President-Elect).
22. The NYGeoCon Committee will submit and the Board will approve the NYGeoCon prelim budget.
23. Christa will purchase event liability and cancellation insurance for NYGeoCon if necessary.
24. Christa will purchase Ennect Event credits.
25. Christa will renew Survey Monkey (auto).
26. Christa will pay the website maintenance contract second installment.
27. Christa will renew the nysgis.net SSL Certificate with InMotion.
28. Chris will try to schedule a Committee Call.