

OXFORD SUMMER COURSES

Part 1 - COURSE DETAILS

Words and definitions used in these Course Details shall have the same meaning given to them in the Terms and Conditions below.

Programme Title:	13-24 OXFORD OR CAMBRIDGE ENSUITE PROGRAMMES (UK) RESIDENTIAL
What is included in the Programme?	<ul style="list-style-type: none"> • access to all downloadable resources via Oxford Summer Courses online platform available to support your in-person learning, with access to all the resources up to the 30th of September 2024; • all meals for 13-15 age group, breakfast and dinner for 16-17 and 18-24; • all programme excursions, including entrance fees and transportation; • all bed linen and towels • all sports, excursions and activities including graduation ceremonies as specified on the final timetable; • pastoral staff support throughout; • all academic tuition; • accommodation which may be single, twin, triple, dormitory. Separated by age and gender; • travel and medical insurance; • complimentary airport transfer service if pre-booked and if arrival and departure is within specified timeframes and airport. If an unaccompanied minor service is required, we can accommodate this for an additional fee.
Programme Fees:	<p>DETAILS OF FEES AND DEPOSITS AND TIMINGS FOR PAYMENTS</p> <ul style="list-style-type: none"> • Two-week courses: total Programme Fees - £7,495 for all age groups. • Two-week courses: Non-refundable deposit - £995 payable on booking the Programme. <p>The total Programme Fees must be paid in full at least 90 days before the start date of the in-person part of the Programme.</p>



	<p>Your place is only reserved when you pay the deposit. We can only guarantee your place upon receiving the full programme fees.</p> <p>Please note that if booked on a Programme with an in-person start date which is less than 90 days away, you must pay the full Programme Fee when you make the booking, and your first choice of course and accommodation may not be available.</p>
Locations:	<p>Accommodation is in various Oxford and Cambridge colleges Teaching space may be in colleges, schools or faculty departments, or other suitable teaching locations.</p> <p>Oxford Summer Courses shall have the right to make any changes to the location of the Programme due to unforeseen changes in circumstance, or which do not materially affect the nature or quality of the Programme.</p> <p>The location will be confirmed to you via email.</p>
Accommodation Details:	<p>All facilities are en-suite - with private bedroom Bedding is provided (changed weekly) Exact accommodation addresses will be shared via email prior to the course.</p>
Dates:	<p>For the corresponding in-person course dates in 2024:</p> <ul style="list-style-type: none">• Course 1: 23rd June - 6th July• Course 2: 30th June - 13th July• Course 3: 7th July - 20th July• Course 4: 14th July - 27th July• Course 5: 21st July - 3rd August• Course 6: 28th July - 10th August• Course 7: 4th August - 17th August• Course 8: 11th August - 24th August <p>The exact dates will be confirmed to you via email.</p>
Oxford Summer Courses Key Contact:	<p>Name: B TOMLINSON Title: CUSTOMER SUCCESS MANAGER Email: studentservices@oxfordsummercourses.com Postal Address: 18 Beaumont Street, OXFORD, OX1 2NA</p>
Cancellation Charges / Refunds	<p>You are entitled to cancel your place on a Programme at any time before the Programme has started.</p> <p>You have a '14-day cooling off period' starting from the date the deposit payment is made. A cancellation request made</p>



	<p>within this cooling off period will result in a full refund of all paid fees.</p> <p>In the event of any cancellation, you must provide written notice to Oxford Summer Courses. If the notice of cancellation is received by Oxford Summer Courses before the commencement of the Programme, and outside of the cooling off period, you shall be entitled to receive a refund of the amount of Programme Fee received by Oxford Summer Courses (less the non-refundable Deposit) calculated as follows:</p> <table><tr><th>Number of days prior to Commencement of the Programme</th><th>% refund of Programme Fees received less Non-refundable Deposit</th></tr><tr><td>+ 120 days</td><td>100%</td></tr><tr><td>90-119 days</td><td>50%</td></tr><tr><td>48-89 days</td><td>10%</td></tr><tr><td>0-47 days</td><td>0%</td></tr></table>	Number of days prior to Commencement of the Programme	% refund of Programme Fees received less Non-refundable Deposit	+ 120 days	100%	90-119 days	50%	48-89 days	10%	0-47 days	0%
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Course Specific Information:	Student ages; 13-24 years										
Visa Policy:	<p>It is your responsibility to ensure that you can acquire an appropriate visa for study in the United Kingdom covering the Programme dates and that they can comply with all other entry and residence requirements applicable in the United Kingdom. Oxford Summer Courses can provide advice and support in regard to acquiring short term study visas.</p> <p>Oxford Summer Courses are not liable for any losses incurred due to a visa being rejected. In the event of a visa rejection, Oxford Summer Courses will work with you to try and find a resolution. This may include, but not be limited to:</p> <ul style="list-style-type: none">• A deferral of the course to a later date in the same year• A deferral of the course to the following year (a deferral to the following year can only be accommodated once) <p>Oxford Summer Courses will not offer a refund for any fees paid due to a visa rejection.</p> <p>In the event of a visa rejection occurring after a deferral has already been taken, Oxford Summer Courses will offer no</p>										

	refund for the course fees already paid. If a visa is rejected after already deferring from the previous year, you will not be entitled for another deferral as per the terms of deferral, noted in 8I of Part 2.
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1. This agreement is made up of the following:
 - (a) These Course Details shown above; and
 - (b) The Terms and Conditions shown **below**;
(hereinafter the "**Agreement**").
2. If there is any conflict or ambiguity between the Course Details and the Terms and Conditions, then the Course Details shall prevail.

Oxford Summer Courses

(Part 2) Terms and conditions

You and your parent or guardian (if appropriate) should pay particular attention to clause 8.

1 About these terms and conditions

- a** These are the terms and conditions under which we, Oxford Summer Courses, will deliver the course named in part 1 of the Terms and Conditions

(Course details) to you, the person wanting a place on the course. References to 'you' in this document also mean your parent or legal guardian booking the course on your behalf, if appropriate.

- b** Any further mention of 'part 1' refers to the separate Part 1 Terms and Conditions document. The part 1 document contains course specific information and terms, whilst this document contains the overarching Oxford Summer Courses terms and conditions, relevant to all courses.
- c** Please read this document carefully before you book a place on the course. It explains who we are, how we will deliver the course to you, how you and we may change or end the agreement, what to do if there is a problem, and other important information. If you think that there is a mistake in these terms and conditions, please contact us (see 2b below).

2 About us

- a** We, Oxford Summer Courses Limited, are a company registered in England and Wales, with the registration number 08011543. Our registered office is at 18 Beaumont Street, Oxford, OX1 2NA.
- b** You can contact us by emailing our Student Services team - studentservices@oxfordsummercourses.com or by writing to us at 18 Beaumont Street, Oxford, OX1 2NA.
- c** If we need to contact you, we will phone, email or write to you using the contact details you provided when you booked your place on the course, unless you have updated those details since then.

3 Forming a contract between you and us

- a** If we accept your booking and a deposit is paid by you, a contract between you and us (referred to as 'the agreement' in this document) will come into force, and these terms and conditions will start to apply, when we send you an email confirming that we have accepted the booking.
- b** If we cannot accept your booking based on accurate information you subsequently provide to us as part of the application process (the Assessment Form), we will tell you this and endeavour to provide a suitable alternative product. If a suitable alternative product is not available, we will not charge you for the course.

- c** If you want to change the course you have a place on, you must contact us as shown in 2b. We will notify you as to whether or not the change is possible based on availability.

4 Delivering the course

- a** We will deliver the course in line with the 'Course details' noted in part 1.
- b** We can make any changes to the course if:
- we need to do so to keep to any law or safety requirement that applies; or
 - the change does not affect the nature or quality of the course in a significant way.
- c** We will inform you about any changes we are making to the course.
- d** We will deliver the course using reasonable care and skill.
- e** If an event outside our control prevents us from delivering the course on time, we will tell you as soon as possible and let you know what we will do to minimise the effect of the delay.

5 Your obligations

- a** You must always keep to the most up-to-date student rules on our websites at www.oxfordsummercourses.com/policies
- b** If you have any disability, restriction of movement, or medical or learning needs, you must tell us about this **before** the start of your course so we can make any reasonable adjustments necessary for you to make full use of the course.
- c** You accept that your age at the start of the course will be considered to be the age you are throughout the course, and your accommodation, meals and so on will be based on that age. You must apply for the course for which you are the correct age on **day one of the in-person course**.
- d** You must ensure your date of birth is entered correctly at the time of application. Should your date of birth be incorrect and result in you being enrolled in the incorrect course age group, you must contact us as set out in 2b. You will be responsible for any increase in course fees and/or travel expenses incurred if a change of course dates is required.
- e** You must cooperate with us in all matters relating to the course.
- f** You must give us any information we reasonably need to deliver the course effectively. Not providing the information we reasonably need may impact our ability to provide the requested course.

- g** You must organise travel to and from the UK (if residing outside the UK). In the event of a flight delay or cancellation resulting in you arriving after the arrival date or the last complimentary transfer, you will be responsible for organising your transfer from the airport to the course location. In the event of a flight delay or cancellation affecting your departure, Oxford Summer Courses may assist if required with sourcing additional accommodation. The cost of any additional travel or accommodation will be covered by you.
- h** In line with the terms outlined in clause 8, should you be dismissed from the course due to any of the reasons listed, you agree to depart the course location within 24 hours and at your own cost.

6 Charges and payment

- a** The Programme Fee and a breakdown of what is included in the Programme are set out in part 1 'Course Details'. All Programme Fees are collected by Oxford Summer Courses Ltd.
- b** You must pay the relevant Programme Fee in full as set out in part 1 'Course Details'.
- c** The Programme Fee is for your access to the Programme and covers those details set out in part 1 'Course Details'. It does not cover, amongst other things:
 - travel fees, other than those shown in part 1 'Course details';
 - visa fees;
 - personal items such as laundry; or
 - any items not specifically mentioned as included.
- d** Replacement end of course certificates must be requested in writing as set out in 2b. These can be issued at the additional cost of **£25** per certificate.

7 Limit of our liability

Pay particular attention to this clause.

- a** If we cannot meet any of our obligations under the agreement, or are delayed in meeting them, because of:
 - something you have done or failed to do; or
 - something you have failed to tell us; or
 - you not meeting any of your obligations under the agreement;we will not be liable for any losses you suffer as a result.

- b** Except where the circumstances in 7e below apply, we are not responsible for any loss or damage that:
 - could not be predicted or expected; or
 - you or we knew might happen when the agreement came into force.
- c** Except where the circumstances in 7e below apply, we will not be liable to you for any indirect loss arising under or in connection with the agreement.
- d** Except where the circumstances in 7e below apply, our total liability to you (if any) under or in connection with the agreement will be limited to the total amount you have paid under the agreement.
- e** Nothing in the agreement will limit or remove any liability which cannot be limited or excluded under any law that applies, or our liability for:
 - death or personal injury caused by our negligence, or the negligence of our employees, agents or subcontractors; or
 - fraud or fraudulent statements, assurances, promises or claims.
- f** This clause 7 will continue to apply after the agreement ends for any reason.

8 Cancelling the agreement, deferring the course, changing the agreement, or ending the course early

- a** You can end the agreement at any time before the course starts. If you want to end the agreement, contact us as explained in clause 2b. Any refund or reimbursement may include deductions based on when notice of cancellation is received.
- b** If you want to cancel a course which you have already deferred to another date, any refund will be calculated according to when you gave notice that you wished to defer your original course.
- c** The deposit fee is strictly non-refundable, unless a cancellation is requested within 14 days of the payment date. In the event the balance is paid in full at the time of booking, and a refund is requested after 14 days, the deposit amount will be deducted from the balance payment refund. The terms in condition 8d are also applicable regarding the timing of the cancellation, subsequent refund request and the percentage of funds eligible for refund.
- d** Please see part 1 'Course details' for details of any costs or refunds which may apply. If a refund is made, please be aware that exchange rates will have moved between the date you paid your fees and the date we issue your refund. This may work in your favour if your home currency has appreciated against GBP; the opposite is true if your currency has depreciated against GBP. We will ensure that the GBP amount we issue via a third party is **correct at the date of refund** and we do not accept any responsibility for the movement in exchange rates. We cannot guarantee the amount you will receive in your local currency, which is calculated based on a third party's international transfer exchange rate.



- e** You are entitled to cancel your place on a Programme at any time before the Programme has started. You have a '14-day cooling off period' starting from the date the deposit payment is made. A cancellation request made within this cooling off period will result from a full refund of all paid fees. In the event of any cancellation, you must provide written notice of the same to Oxford Summer Courses. If the notice of cancellation is received by Oxford Summer Courses before the commencement of the Programme, and outside of the cooling off period, you shall be entitled to receive a refund of the amount of Programme Fee received by Oxford Summer Courses (less the Non-refundable Deposit) calculated as follows:

Number of days prior to Commencement of the Programme	% refund of Programme Fees received less Non-refundable Deposit
+ 120 days	100%
90-119 days	50%
48-89 days	10%
0-47 days	0%

- f** Refunds may take up to 25 working days, from the day they are confirmed by us as being processed, to be completed.
- g** As per condition 5d, you must ensure the date of birth entered at the time of application is correct. Should we receive notice of an incorrect date of birth, and this results in your course booking being altered to a different course age group, we will endeavour to offer the same subject and dates booked in the correct age group. However, should this not be possible due to the availability, you will be offered the closest available course date for your chosen subject and age group. Should there be no availability, we will offer a deferral to the following year. We will not be liable for any loss of funds due to travel expenses incurred.
- h** We may end the agreement at any time, by emailing or writing to you, if you do not:
- pay us any amount due to us on time, and then within 14 days of us telling you that the payment is overdue; or
 - give us, within a reasonable time of being asked, any of the information we need to deliver the course.
- If we end the agreement due to either of the above reasons, you will not be eligible for a refund of any funds paid.
- i** We may ask you to leave the course if:
- you persistently break the student rules; or

- you break the student rules in a way which is deemed to be a serious breach of the rules by the Oxford Summer Courses Head Office team and Course Director for your college or school site; or
- you do not tell us about a medical or well-being issue that affects the delivery of the course.

If we ask you to leave the course due to the reasons above, you will be required to leave the course location within 24 hours, at your own cost. Additionally, your parent or legal guardian must resume responsibility for you within 24 hours.

- j** If you choose to leave the course early, or you are dismissed from the course, you will not be eligible for a refund of any course fees paid and you will not receive a graduation certificate.
- k** Should you not be able to attend your course, you may apply to defer your course to the following year and receive course credits. We reserve the right to only offer course credits under exceptional circumstances. The request to defer your course and receive course credits, will be treated on a case by case basis. You must contact the Student Services team, in writing as shown in 2b, to request a deferral.
- l** If your request for a deferral is granted, you will be sent a Course Deferral Letter outlining the terms. For the avoidance of doubt, please see the terms listed below:
- New dates must be selected by **30 September 2024** for **Summer 2025**. You can change these dates later in the year (subject to availability) but must confirm a date by then, otherwise we will presume you will not be attending a future course and you will forfeit any money already paid.
 - The balance to be paid will not be frozen at the 2024 price. Should prices increase, you will be required to pay the 2025 price. If you have paid your balance in full in 2024, you will need to pay the difference between that and the 2025 price.
 - You cannot transfer the payment to anyone else. The course credits must be used by the original booking student.
 - You can only defer for one year, if you cannot attend in 2025, you can't defer again and will not be eligible for any refund of any money paid.
 - You must attend a course appropriate for the age you will be in 2025 and you will be liable for the difference in fees. For example, if you are deferring at age 12 in 2024 and enrolled for a Juniors course, and you will be age 13 in 2025, you must attend a 2 week 13-15 course.

9 Keeping to relevant laws

- a** We must keep to all laws and regulations that apply to us (relevant laws).
- b** We must not take part in any activity, practice or behaviour which would be an offence under sections 1, 2 or 6 of the Bribery Act 2010 if that activity, practice or conduct had been carried out in the UK.

- c** While the agreement is in force, we must have and keep to policies and procedures to make sure we keep to all relevant laws.
- d** We will promptly tell you about any request or demand we receive for any financial or other advantage of any kind in connection with the agreement.
- e** We will immediately tell you, by email or in writing, if a foreign public official (as defined by the Bribery Act 2010) becomes an officer or employee of ours or has a direct or indirect interest in our business.
- f** Any person providing goods or services on our behalf in connection with the agreement must do so under a written contract that includes terms equivalent to this clause 10. We are responsible for enforcing that written contract, and will be liable to you if the terms equivalent to this clause 10 are broken.

10 Data protection

- a** When we use personal information we will keep to the General Data Protection Regulation ((EU) 2016/679) as set out in our privacy policy, which is available on our website at www.oxfordsummercourses.com.

11 General

- a Events beyond your or our control**

You and we will not be considered to have broken the agreement, or be liable to the other for any failure to meet (or delay in meeting) any obligations under the agreement if the delay or failure was caused by events, circumstances or causes beyond your or our reasonable control.

- b Transferring rights and obligations**

We may at any time transfer (by legal assignment, subcontract or otherwise) any or all or of our rights and obligations under the agreement to any third party or agent. You cannot transfer any of your rights and responsibilities, and no person other than you or we have the rights to enforce any of these terms and conditions.

- c Entire agreement**

The entire agreement between you and us is made up of these terms and conditions, the course details in part 1, and the Student Rules, provided to you prior to your course. The entire agreement ends and replaces all previous written or spoken agreements, promises, assurances, understandings and so on between you and us relating to the course.

You and we have no right in connection with any statement, promise, assurance or claim (whether made innocently or negligently) that is not set out in the agreement. You and we cannot make any claim for innocent or negligent misrepresentation, or negligent misstatement, based on any statement in the agreement.

d Variation

Any change to the agreement must be in writing and signed by you and us (or your or our authorised representatives).

e Waiver

If we do not enforce, or delay in enforcing, any part of the agreement, this will not:

- affect any other part of the agreement; or
- prevent us from enforcing that or any other part in the future.

f Severance

If any part of the agreement cannot be enforced, it will be considered to be changed to the minimum extent necessary to make it enforceable. If such a change is not possible, the relevant part will be considered to have been deleted. Any such change or deletion will not affect the rest of the agreement.

g Notice

Any notice or other communication given under or in connection with the agreement must be in writing and:

- sent by pre-paid first-class post or other next-working-day delivery service; or
- delivered in person;
- sent by courier; or
- sent by fax or email;

using the last known address, fax number or email address you or we (as appropriate) have on record for the other.

Any notice or other communication will be considered to have been received as follows.

- If sent by pre-paid first-class post or other next-working-day delivery service, at 9am on the second business day after posting.
- If delivered by hand, when it is left at the address referred to in the paragraph above.
- If delivered by a commercial courier, when the courier's delivery receipt is signed.
- If sent by fax or email, one business day after being sent.

This clause does not apply to providing other documents in any legal action.

h Governing law

The agreement, and any dispute or claim arising out of or in connection with it, will be governed by, and interpreted in line with, the laws of England and Wales.

i Jurisdiction

Only the courts of England and Wales have the power to settle legal proceedings arising out of or in connection with the agreement.