

2023 AMDA Committees, Subcommittees & Work Groups

The Society's bylaws establish standing committees and allow ad hoc committees as well. Committee members are appointed by the President and serve a two year term. Committees' missions and scope are provided below.

[Apply to Join a Committee](#)

Behavioral Health Advisory Council	The Behavioral Health Advisory Council was established in 2020 to promote awareness of behavioral and mental health issues in the PALTC population and to disseminate best practices for the treatment of mental health in PALTC.
Clinical Practice Steering Committee <ul style="list-style-type: none"> <input type="checkbox"/> Assisted Living Subcommittee <input type="checkbox"/> Ethics Subcommittee <input type="checkbox"/> Infection Advisory Subcommittee <input type="checkbox"/> Transitions of Care Subcommittee 	The Clinical Practice Steering Committee (CPSC) identifies issues concerning quality of care delivered to patients in post-acute and long-term care settings and recommends the development of practice guidelines and/or best practice models. The committee and subcommittees develop new clinical practice guidelines (CPGs), informational toolkits, and CPG implementation tools, and serve as the Society's clinical experts for guidance on clinical topics specific to the PALTC setting. .
DE&I Committee	<p>The Diversity, Equity & Inclusion (DE&I) Committee has three key aims:</p> <ol style="list-style-type: none"> 1. Benchmark and improve the diversity of the Society's membership, volunteers, and leadership. 2. Develop educational resources and toolkits to support member efforts to improve DE&I within their facilities. 3. Identify and address implicit biases within the Society.
Education Steering Committee <ul style="list-style-type: none"> <input type="checkbox"/> Annual Conference Program Planning Subcommittee <input type="checkbox"/> Core Curriculum Faculty Subcommittee <input type="checkbox"/> Online Education Subcommittee 	The Education Committee's mission reflects the Society's status as an Accreditation Council for Continuing Medical Education (ACCME) accredited sponsor of continuing education. The committee and subcommittees develop educational activities that expand the knowledge and skills of practitioners who provide care for residents of post-acute and long-term care settings. Members are asked to work on projects such as development of new curricula, conferences, symposia, and programs, review existing education programs and materials, establish education policy, and oversee joint providership of CME activities.
Finance Committee	<p>The Finance Committee has seven major tasks:</p> <ol style="list-style-type: none"> 1. Overseeing the maintenance of accurate and complete financial records. 2. Overseeing the preparation of accurate, timely, and meaningful financial statements. 3. Monitoring the budget and anticipating financial problems. 4. Safeguarding the organization's assets. 5. Complying with federal, state and other reporting requirements. 6. Assisting the board in their understanding of the organization's finances. 7. Oversee and accept the annual audit and 990 filing.

Governance Committee	<p>The Governance Committee supports the Board of Directors in carrying out key governance review tasks. These include:</p> <ol style="list-style-type: none"> 1. Review and periodic revision of the AMDA Bylaws. 2. Review of Board and Committee operations and improvement processes. 3. Review Chapter operations. 4. Review House of Delegates operations. 5. Support the Board in responding to governance issues as they arise.
Membership Committee	<p>The Membership Committee's primary objective is to assist the association in recruiting new members. The committee also helps identify member needs (through member survey data) to help guide Society staff in the development of membership benefits and marketing efforts.</p>
NP/PA Advisory Council	<p>The NP/PA Advisory Council identifies priorities, issues, and concerns relevant to NPs and PAs, and brings these to the Board of Directors and to key programmatic committees: Education, Clinical Affairs, and Public Policy.</p>
Public Policy Committee <ul style="list-style-type: none"> <input type="checkbox"/> Clinical Issues Subcommittee <input type="checkbox"/> State Policy & Advocacy Subcommittee <input type="checkbox"/> Telehealth Subcommittee 	<p>The Public Policy Committee identifies issues of concern to the association and develops policy statements to submit to the Board of Directors for action. This committee works on national policy issues, including legislation and regulation, as well as physician payment issues.</p>
Careforce Development Committee <ul style="list-style-type: none"> <input type="checkbox"/> Futures Program Subcommittee 	<p>The Careforce Development Committee is charged with overseeing efforts within the Society to build a robust PALTC clinical workforce, including physicians, NP/PAs, and others. This includes the Futures Program and other workforce development efforts the Society is undertaking; it also includes coalitions and collaborations with colleague organizations to promote and enhance the PALTC workforce.</p>
Foundation for Post-Acute and Long-Term Care Medicine Board of Directors	<p>The Board of Directors supports the work of the Foundation and provides mission-based leadership and strategic governance. While day-to-day operations are led by the Foundation's Executive Staff, the Board-ES relationship is a key partnership, and the appropriate involvement and engagement of the Board are both critical and expected. Responsibilities include:</p> <ul style="list-style-type: none"> • Serving as a trusted advisor to the Executive Staff in the development and implementation of the Foundation's strategic plan. • Reviewing outcomes and metrics created by the Foundation for evaluating its impact, and regularly measuring its performance and effectiveness using those metrics; and reviewing agenda and supporting materials prior to board and committee meetings. • Approving the Foundation's annual budget, audit reports, and material business decisions; being informed of, and meeting all, legal and fiduciary responsibilities. • Serving on committees or task forces and taking on special assignments. • Representing the Foundation to stakeholders; acting as an ambassador for the organization. • Ensuring the Foundation's commitment to a diverse board and staff that reflects the communities the Foundation serves. • Will consider the Foundation a philanthropic priority and make annual gifts that reflect that priority to ensure 100 percent of board members demonstrate support commensurate with their capacity.

Foundation Development Committee <ul style="list-style-type: none"> <input type="checkbox"/> Annual Gifts Subcommittee <input type="checkbox"/> Major Gifts/IAB Subcommittee <input type="checkbox"/> Planned Gifts Subcommittee 	<p>The Foundation Development Committee’s responsibilities are to support the delivery of a robust development plan through intentional outreach efforts to raise funds sufficient to provide financial resources for the programs and services the Foundation has identified. Each member participates in a Development subcommittee focused on annual gifts, major gifts/Industry Advisory Board (IAB), and planned/deferred gifts from individuals, private foundations, corporations, and state chapters. The subcommittees meet quarterly and volunteers who have an interest in transformational philanthropy in its support of national PALTC platform are encouraged to engage.</p>
Foundation Proposal Review Committee	<p>The Proposal Review Committee reports to the Foundation Board of Directors. It is charged with developing operating guidelines, policies, and submission processes for the approval and distribution of funds annually in support of co-sponsored programs and activities and research grants. This committee accepts and vets proposals in making funding recommendations to the Foundation Board of Directors and will gather updates from those receiving grants to report back and document the success of funding distributions.</p>
Foundation Finance Committee	<p>The Finance Committee is a standing committee and shall review the financial status of the Foundation, monitor the Foundation’s various designated Funds, ensure compliance with any financial policies set by the Board, set direction for and monitor the Foundation’s investments, and manage the relationship with the Board’s investment advisors as specified in the Foundation Bylaws, and oversee the auditing process for the Foundation. This is accomplished by the following:</p> <ul style="list-style-type: none"> • Periodically review the Foundation’s current financial and investments policies and make recommendations to the Board for restructuring as appropriate; • Oversee the Board’s relationship with its investment advisors; • Review current financial reports and investments on a regular basis; • Provide oversight for the Legacy Fund and other funds; • Review Foundation budget performance, variances, and associated policies. • Oversee and accept the annual audit and 990 filing.
Excellence Awards Committee	<p>The Excellence Awards Committee is responsible for oversight of the Excellence Awards the Foundation offers each year: The William Dodd Founder’s Award for Distinguished Service, the James Pattee Award for Excellence in Education, the Medical Director of the Year Award, and the Clinician of the Year Award. The committee is also charged with a periodic review of these awards and recommending to the Board changes to this policy or process, including suggestions for additional awards.</p>