



FORGAN KIDS ART AND CERAMICS CLUB 2021

TERMS AND CONDITIONS OF BOOKING

This year we are introducing some extra conditions to ensure the safety of the children at the Kids Club, their parents/carers, and our staff.

EXTRA COVID MEASURES

Do NOT bring your child if they or anyone in their household has COVID-19 symptoms (new continuous cough, fever, loss of or change in taste or smell) and have not been in close contact with anyone who has, within 14 days prior to coming to the Kids Club

- Forgan will carry out extra disinfecting of surfaces, equipment, classrooms and spaces.
- Encourage frequent handwashing and provide soap, sanitiser and disposable towels.
- Registration details provided will be passed on for Track and Trace purposes
- Tutors will be testing themselves twice weekly for covid, and both will be fully vaccinated 3 weeks before the start of the Kids Club.
- Tutors will use face masks as appropriate (i.e. with children indoors) or as per latest government guidance

REQUIREMENTS FROM PARENTS/ CARERS

- Parents / Carers will drop-off /pick-up their children at the door to the Arts Centre and may not enter the building.
- Adults (and older siblings) must maintain a 2 m distance from other adults at drop-off/pick up times.
- Forgan Arts Centre **STRONGLY** encourages adults dropping off/picking up children to wear a mask.
- Do not bring your child to Kids Club if they are unwell with other illnesses.

AMENDING BOOKINGS AND REFUND ARRANGEMENTS

When a user wishes to cancel or amend a booking, they must notify Forgan Arts Centre by email at info@forganartscentre.co.uk

Should a child be withdrawn from the Kids Club due to their household having to self-isolate a refund will be offered.

If Forgan Arts Centre is required to cancel part, or the whole of the Kids Club, a full or pro-rata refund will be made (minus payment processing fees of £1 per day/per child).

Forgan Arts Centre is a Scottish Charitable Incorporated Organisation (SCIO) regulated by the Scottish Charity Regulator (OSCR), Charity number: SC008537