



Safeguarding Policy

The purpose of this statement is:

- To protect children who receive Cornflake Club services from harm. This includes the children of adults who use our services
- To provide staff, as well as children, young people and their families, with the overarching principles that guide our approach to child protection.

This policy applies to anyone working on behalf of Cornflake Club, including managers and the board of trustees and paid staff.

Legal framework

This policy has been drawn up on the basis of legislation, policy and guidance that seeks to protect children in England. A summary of the key legislation and guidance is available from nspcc.org.uk/childprotection

Supporting documents

This policy statement should be read alongside our organisational policies, procedures and guidance in the contract document:

- Health & Safety Policy
- Behaviour codes for children
- Photography and sharing images guidance
- Managing complaints
- Child protection records retention and storage
- Recording concerns and information sharing
- Dealing with disclosures and concerns about your child

We believe that:

- Children and young people should never experience abuse of any kind
- We have a responsibility to promote the welfare of all children and young people, to keep them safe and to practice in a way that protects them

We recognise that:

- The welfare of children is paramount in all the work we do and in all the decisions we take
- Working in partnership with children, young people, their parents, carers and other agencies is essential in promoting welfare
- All children regardless of age, disability, gender reassignment, race, religion or belief, sex or sexual orientation have an equal right to protection from all types of harm or abuse
- Some children are additionally vulnerable because of the impact of previous experiences, their level of dependency, communication needs or other issues
- Extra safeguards may be needed to keep children who are additionally vulnerable safe from abuse

We will seek to keep children and young people safe by:

- Valuing, listening to and respecting them
- Adopting child protection and safeguarding best practice through our policies, procedures and code of conduct for staff and volunteers
- Provide effective management for staff through supervision, support, training and quality assurance measures so that they know about and follow our policies, procedures, behaviour codes, confidentiality and competently
- Recruiting and selecting staff and volunteers safely, ensuring all necessary checks are made
- Recording, storing and using information professionally and securely, in line with data protection legislation and guidance
- Using our safeguarding and child protection procedures to share concerns and relevant information with agencies who need to know, and involving children, parents families and carers appropriately
- Using our procedures to manage any allegations against staff and volunteers appropriately
- Creating and maintaining an anti-bullying environment and ensuring that we have a policy and procedure to help us deal effectively with any bullying that does arise
- Ensuring that we have effective complaints and whistleblowing measures in place
- Ensuring that we provide a safe physical environment for our children and staff and treat each other with respect and are comfortable about sharing concerns

Contact details:

Child protection lead: Lucy Ives/07773 774 665/lucy.cornflakeclub@gmail.com

Deputy lead: Laura Dillon/07949 530 927/laura.cornflakeclub@gmail.com

Report a concern: Emergency: 999

Non-emergency: West Sussex County Council 01403 229 900

NSPCC Helpline: 0808 800 5000

Complaints about Cornflake Club staff: LADO@WestSussex.gov.uk/0330 222 6450

This policy was last reviewed by on 2/4/2023